# LAKELAND AREA MASS TRANSIT DISTRICT PUBLIC HEARING

### Lakeland City Commission Conference Room, Lakeland City Hall

## September 20, 2018 5:01 p.m.

Ca	ll to Order  ■ Roll Call	Page #	Action Required
1.	Final FY 2018/2019 Millage Rate Summary/ David Persaud	3-4	None
2.	Public Comments	5	None
3.	Approval of FY 2018/2019 Final Millage Resolution / David Persaud	6-7	Approval
4.	Final FY 2018/2019 Budget Summary / David Persaud	8	None
5.	Public Comments on Budget	9	None
6.	Approval of FY 2018/2019 Final Budget Resolution / David PersaudFY 2018-19 Budget Summary	10-12	Approval
7.	DR-420 Certification of Taxable Value 2018	13-15	None
8.	DR-420 Maximum Millage Levy	16-18	None

Adjournment

### LAKELAND AERA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING

September 20, 2018 AGENDA ITEM

Agenda Item: Final Budget, FY 2018-2019 and Public Hearing

Presenter: Tom Phillips, CEO

David Persaud, CFO

Recommended

Action: Approve the final Millage Resolution and the final FY 2018-19

Budget Resolution after conducting both public hearings.

Summary: Final Budget and Millage Resolution

Attachments: Final Budget Revenues & Expenses Summary and Narrative

FY 2018-19. Final Millage Resolution and final FY 2018-19

**Budget Summary and Resolution** 

Agenda Item: Final FY 2018-19 Millage Rate

Presenter: David Persaud, CFO

Tom Phillips, Executive Director

Recommended

Action: None

Summary:

- **Required Public Hearings** The Lakeland Area Mass Transit District (LAMTD) is required to conduct two public hearings on the 2018-2019 millage levy and the Fiscal Year 2018-19 budget before the millage and the budget can be finally adopted. This is the second of two hearings.
- **Truth In Millage (TRIM) Notice** On July 11<sup>th</sup>, 2018 the LAMTD Board tentatively certified a .5000 proposed millage levy by a majority vote as authorized by the Florida Statue and appropriately submitted the form to the Polk County Property Appraiser's office before the required August 3, 2018 deadline.
- **Millage Rate** Staff is presenting the final millage resolution for adoption with the .5000 millage levy.
- **Percentage over Rolled-Back Rate** As required by the Florida Statues, LAMTD will need to publicly announce and advertise the percentage increase that the proposed tax rate of .5000 is above the Rolled-Back rate which is .4663. This percentage increase is 7.23%.
- **Fiscal Year 2018-19 Annual Budget** The proposed budget for Fiscal Year 2018-2019 was presented to the LAMTD Board on August 8, 2018.

### AGENDA ITEM #1 – CONT.

- Maximum Millage Calculation Final Disclosure- The minimum vote required to approve the proposed final millage rate of .5000 mills is the majority vote of the governing body.
- The first public hearing was held on September 5, 2018 and the Board approved the tentative millage resolution and the tentative FY 2018-19 budget.
- The District advertised the date, time and place for the second public hearing in the *Lakeland Ledger* on September 18, 2018.
- The final public hearing will be held on September 20, 2018 at 5:01PM at the same location.

Agenda Item: **Public Comments** 

Presenter: TBD

Recommended

Action: None

Summary: Open forum for the public to address any comments,

questions, or concerns related to the FY 2018/19 Millage

Rate to the Board of Directors.

Attachments: None

Agenda Item: Final FY 2018-19 Millage Rate

Presenter: David Persaud, CFO

Recommended

Action: Approve FY 2018/2019 Final Millage Resolution Rate of

.5000 mills.

Summary: At both Public hearings, the governing body will hear

comments about the proposed tax increase and explain the reasons for the proposed increase over the rolled-back

rate.

At both the tentative and final hearings, the governing body must adopt its millage rate before it adopts a budget

(F.S. 200.065 (2)(e)1.

The Taxing District must adopt the millage rate and budget by separate votes at the advertised hearing.

The District millage levy for FY 2018/2019 is .5000 mills and the staff must publicly read at this meeting before the adoption of the millage levy resolution the following:

"The Lakeland Area Mass Transit District FY 2018-2019 millage levy is .5000 mills.

- The Rolled-back rate is .4663
- The percentage of increase over the rolled-back rate is 7.63 percent
- The millage rate to be levied for 2018/2019 fiscal year is .5000 mills."

### LAKELAND AREA MASS TRANSIT DISTRICT

### **RESOLUTION NO. 18-11**

A RESOLUTION OF THE LAKELAND AREA MASS TRANSIT DISTRICT, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE LAKELAND AREA MASS TRANSIT DISTRICT FOR FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING ON SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the Lakeland Area Mass Transit District, on September 20, 2018, adopted a Fiscal Year Final Millage Rate following a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the Lakeland Area Mass Transit District held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within the Lakeland Area Mass Transit District has been certified by the County Property Appraiser to the Lakeland Area Mass Transit District as \$9,830,796,608.

**NOW, THEREFORE, BE IT RESOLVED** by the Lakeland Area Mass Transit District, that:

- 1. The Final FY 2018-2019 operating millage rate is .5000 mills, which is greater than the rolled –back rate of .4663 mills by 7.23%.
- 2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 20<sup>th</sup> day of September, 2018

LAKELAND	LAKELAND AREA MASS TRANSIT DISTRICT				
BY:	Chairman				
ATTEST BY:Administrative Assistant					
APPROVED AS TO FORM AND CORRECTNESS:	Attorney for District				

Agenda Item: Final FY 2018/2019 Budget

Presenter: David Persaud, CFO

Recommended

Action: None

Summary: LAMTD is presenting the FY 18/19 Final Budget which

reflects a millage levy of .5000 mills. The FY18/19 budget is balanced as reflected in the budget summary.

The Budget was presented to the LAMTD Board on

August 8, 2018.

Attachments: 2018/2019 Budget Summary

Final FY 2018-19 Budget Resolution

Agenda Item: **Public Comments** 

Presenter: TBD

Recommended

Action: None

Summary: Open forum for the public to address any comments,

questions, or concerns related to the Final FY 2018-19

Budget to the Board of Directors.

Attachments: None

Agenda Item: Final FY 18/19 Budget

Presenter: David Persaud, CFO

Recommended

Action: Recommend Approval of the Final FY 2018/19 Budget

Resolution.

Summary: LAMTD is recommending approval of FY 2018/19 Final

Budget.

Attachments: Final FY 2018-19 Budget Resolution

Final FY 2018-19 Budget Summary

The Sources and uses of funds are reflected in the total budget \$10,750,980. The Budget is balanced with

revenues equal to expenses.

### LAKELAND AREA MASS TRANSIT DISTRICT

### RESOLUTION NO. 18-12

A RESOLUTION OF THE LAKELAND AREA MASS TRANSIT DISTRICT ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2018-2019 AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the Lakeland Area Mass Transit District on September 20, 2018 held a public hearing as required by Florida Statutes 200.065; and

**WHEREAS**, the Lakeland Area Mass Transit District set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2018-2019 in the amount of \$10,750,980.

**NOW, THEREFORE, BE IT RESOLVED** by the Lakeland Area Mass Transit District that:

- 1. The FY 2018-2019 Final Budget be adopted.
  - 2. This resolution will take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 20<sup>th</sup> day of September 2018

LAKELAND AREA MASS TRANSIT DISTRIC					
BY:					
	Chairman				
ATTEST BY:Administrative Assistant					
APPROVED AS TO FORM AND CORRECTNESS:					
	Attorney for District				

### **BUDGET SUMMARY**

Lakeland Area Mass Transit District - Fiscal Year 2018-2019
THE PROPOSED OPERATING BUDGET EXPENDITURES OF LAKELAND AREA MASS TRANSIT DISTRICT ARE 3.6%
MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES

### AD VALOREM TAXES: MILLAGE PER \$1,000 -- .5000 MILLS

Estimated Revenues	
Ad Valorem Taxes	\$4,669,630
Passenger Fares	670,000
Contract Revenues	984,710
Federal Grants	2,440,560
State Grants	1,721,080
Other Revenues	265,000
Total Sources	\$10,750,980
Transfers In	0
Fund Balances/Reserves/Net Assets	0
Total Revenues, Transfers & Balances	\$10,750,980
Expenditures	
Salaries and wages	4,763,620
Fringe Benefits	2,131,450
Services	581,350
Materials and Supplies Consumed	1,474,450
Utilities	127,470
Casualty and Liability Insurance	233,200
Miscellaneous Expenses	250,150
Restricted Contingency	123,920
Tax Collector's Commissions, Property Appraiser's	
Fees/CRA Tax Increment Payment	384,770
Capital Expenditures / Debt Service	680,600
Total Expenditures	\$10,750,980
Transfers Out	0
Fund Balances/Reserves/Net Assets	0
Total Appropriated Expenditures,	\$10,750,980
Transfers, Reserves & Balances	310,730,380

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE REFERENCED TAXING DISTRICT AS A PUBLIC RECORD.

Reset Form

Print Form



### **CERTIFICATION OF TAXABLE VALUE**

DR-420 R. 5/12 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Year:	Year: 2018 County: POLK								
	pal Authority : LAND AREA MASS TRANSIT DIS	RANSIT DI	5						
SECT	SECTION I: COMPLETED BY PROPERTY APPRAISER								
1.	Current year taxable value of real property for operating pur	poses	\$	6,	763,909,108	(1)			
2.	Current year taxable value of personal property for operating	g purposes	\$	3,0	021,418,980	(2)			
3.	Current year taxable value of centrally assessed property for	operating purposes	\$		45,468,520	(3)			
4.	Current year gross taxable value for operating purposes (Lin	ne 1 plus Line 2 plus Line 3)	\$	9,8	830,796,608	(4)			
5.	Current year net new taxable value (Add new construction, improvements increasing assessed value by at least 100%, a personal property value over 115% of the previous year's value	nnexations, and tangible	\$		146,239,325	(5)			
6.	Current year adjusted taxable value (Line 4 minus Line 5)		\$	9,0	684,557,283	(6)			
7.	Prior year FINAL gross taxable value from prior year applicat	ole Form DR-403 series	\$	9,2	222,593,323	(7)			
8.	Does the taxing authority include tax increment financing ar of worksheets (DR-420TIF) attached. If none, enter 0	<b>✓</b> YES	□ NO	Number 8	(8)				
9.	Does the taxing authority levy a voted debt service millage of years or less under s. 9(b), Article VII, State Constitution? If ye DR-420DEBT, Certification of Voted Debt Millage forms attached	☐ YES	<b>№</b> NO	Number 0	(9)				
	Property Appraiser Certification I certify the	taxable values above are	correct to t	he best o	f my knowled	dge.			
SIGN HERE	I Signature of Froncity Appraises.								
HEKE	Electronically Certified by Property Appraiser		6/29/20	Date : 6/29/2018 1:54 PM					
SECT	TION II: COMPLETED BY TAXING AUTHORITY								
	If this portion of the form is not completed in FULL your possibly lose its millage levy privilege for the ta	,			tion and				
10.	Prior year operating millage levy (If prior year millage was adj millage from Form DR-422)	usted then use adjusted	0.50	000	per \$1,000	(10)			
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10, o	divided by 1,000)	\$		4,611,297	(11)			
12.	Amount, if any, paid or applied in prior year as a consequence of ar dedicated increment value (Sum of either Lines 6c or Line 7a for all D	n obligation measured by a PR-420TIF forms)	\$		258,855	(12)			
13.	Adjusted prior year ad valorem proceeds (Line 11 minus Line	12)	\$		4,352,442	(13)			
14.	Dedicated increment value, if any (Sum of either Line 6b or Line 7e for	or all DR-420TIF forms)	\$		350,390,201	(14)			
15.	Adjusted current year taxable value (Line 6 minus Line 14)	\$	9,:	334,167,082	(15)				
16.	Current year rolled-back rate (Line 13 divided by Line 15, mul-	tiplied by 1,000)	0.46	563	per \$1000	(16)			
17.	Current year proposed operating millage rate		0.50	000	per \$1000	(17)			
18.	Total taxes to be levied at proposed millage rate (Line 17 mg by 1,000)	\$		4,915,398	(18)				

19.	19. TYPE of principal authority (check o		one)	Coun	ty cipality	Independent Special Distr  Water Management Distri			(19)			
20.	Applicable taxing authority (check		(one)	✓ Princi	· · · · · ·			pendent Special District ter Management District Basin		(20)		
21.	ls millage levied in more than one co			unty? (check			Yes	<b>✓</b>	No			(21)
		DEPENDENT	SPECIAL DISTRICT	TS AND MS	STUs	STOP		S.	ГОР Н	ERE -	SIGN AND SUBM	1IT
22.		endent special distr	prior year ad valorem pr icts, and MSTUs levying a					20	\$		4,352,442	(22)
23.	Curr	ent year aggrega	te rolled-back rate (Lir	ne 22 divided l	by Line 1.	5, multip	lied by 1,0	000)		0.4663	per \$1,000	(23)
24.	Curr	ent year aggrega	te rolled-back taxes (L	ine 4 multipli	ed by Lin	e 23, divi	ded by 1,	000)	\$		4,584,100	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by th taxing authority, all dependent districts, and MSTUs, if any. ( <i>The sum of L DR-420 forms</i> )				•			\$		4,915,398	(25)	
26.	Current year proposed aggregate millage rate (Line 25 divided by by 1,000)				Line 4, n	nultiplied			0.5000	per \$1,000	(26)	
27.	27. Current year proposed rate as a percent cha Line 23, <b>minus 1</b> , multiplied by 100)			ange of rolled	d-back ra	ite (Line )	26 divide	d by			7.23 %	(27)
First public budget hear		-	Date: 9/5/2018	Time : 5:01 PM EST	Г		AND CITY JE , LAKE				MASSACHUSETTS	
9	5	Taxing Autho	ority Certification		ges com	ply with	the pro	visio			st of my knowledg 65 and the provision	
١		Signature of Chic	ef Administrative Offic	er:						Date:		
	3	Electronically Co	ertified by Taxing Auth	ority						7/17/	2018 10:35 AM	
l	N	Title:				act Name						
H	1	David Persaud				Davi	d Persua	a, CH	IEF FIN	ANCIAL	OFFICER	
	₹	Mailing Address	:				ical Addr 2 GEORGI		KINS BL	.VD		
t	E	City, State, Zip:				Phon	ne Numb	er:		I	Fax Number :	
		LAKELAND, FL 33815				8633	8633271303 8633271343				8633271343	

### CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

"Principal Authority" is a county, municipality, or independent special district (including water management districts).

"Taxing Authority" is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- · DR-420TIF, Tax Increment Adjustment Worksheet
- · DR-420DEBT, Certification of Voted Debt Millage
- · DR-420MM-P, Maximum Millage Levy Calculation Preliminary Disclosure

### Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

### Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check "Yes" if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

### Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check "Yes" if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue Property Tax Oversight - TRIM Section P. O. Box 3000 Tallahassee, Florida 32315-3000

### Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. "Dependent special district" (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

"Independent special district" (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

"Non-voted millage" is any millage not defined as a "voted millage" in s. 200.001(8)(f), F.S.

#### Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

#### Line 24

Include only those levies derived from millage rates.

Reset Form

Print Form



## MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM R. 5/12 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Ye	ar: <b>2018</b>	County:	POLK		
'		Taxing Authority : LAKELAND AREA	MASS TRANSIT DIS		
1.	Is your taxing authority a municipality or independent special distrad valorem taxes for less than 5 years?	Yes	<b>✓</b> No	(1)	
	IF YES, STOP HERE. SIGN AND SUBMIT.	bject to a milla	ge limitation.		
2.	Current year rolled-back rate from Current Year Form DR-420, Line	16	0.4663	per \$1,000	(2)
3.	Prior year maximum millage rate with a majority vote from <b>2017</b> , Form DR	-420MM, Line 13	0.7450	per \$1,000	(3)
4.	Prior year operating millage rate from Current Year Form DR-420, L	ine 10	0.5000	per \$1,000	(4)
	If Line 4 is equal to or greater than Line 3, ski	ip to Line 11.	If less, contin	ue to Line 5.	
	Adjust rolled-back rate based on prior year	majority-vote ma	aximum millage	rate	
5.	Prior year final gross taxable value from Current Year Form DR-420,	, Line 7	\$	9,222,593,323	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$	6,870,832	(6)	
7.	Amount, if any, paid or applied in prior year as a consequence of ar measured by a dedicated increment value from Current Year Form	\$	258,855	(7)	
8.	Adjusted prior year ad valorem proceeds with majority vote (Line	\$	6,611,977	(8)	
9.	Adjusted current year taxable value from Current Year form DR-42	\$	9,334,167,082	(9)	
10.	0. Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)			per \$1,000	(10)
	Calculate maximum millage levy				
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)		0.7084	per \$1,000	(11)
12.	Adjustment for change in per capita Florida personal income (See l	Line 12 Instruction	s)	1.0147	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied b	y Line 12)	0.7188	per \$1,000	(13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 b	oy 1.10)	0.7907	per \$1,000	(14)
15.	Current year adopted millage rate		0.5000	per \$1,000	(15)
16.	Minimum vote required to levy adopted millage: (Check one)				(16)
•	<ul> <li>a. Majority vote of the governing body: Check here if Line 15 is lest to the majority vote maximum rate. Enter Line 13 on Line 1</li> </ul>	<b>7.</b>		-	equal
	b. Two-thirds vote of governing body: Check here if Line 15 is less maximum millage rate is equal to adopted rate. <b>Enter Line 15</b>	•	ne 14, but greater t	han Line 13. The	
	c. Unanimous vote of the governing body, or 3/4 vote if nine mem The maximum millage rate is equal to the adopted rate. <b>Enter</b> is			greater than Line 1	4.
	d. Referendum: The maximum millage rate is equal to the adopted	d rate. Enter Line	15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16).		0.7188	per \$1,000	(17)
18.	Current year gross taxable value from Current Year Form DR-420, L	ine 4	\$	9,830,796,608	(18)

Taxing Authority:								20MM R. 5/12 Page 2			
19.	Cur	rent year adopted taxes (Line 15 multiplie	ed by Line 18, divided by	1,000).	\$	4,915,	398	(19)			
20.	Total taxes levied at the maximum millage rate ( <i>Line 17 multiplied by Line 18, divided by 1,000</i> ).				\$	7,066,	377	(20)			
	DE	PENDENT SPECIAL DISTRICTS	AND MSTUs	STOI	PHERE	E. SIGN AND SU	<i>IBM</i>	IT.			
21.		er the current year adopted taxes of all de illage . <i>(The sum of all Lines 19 from each</i>			\$		0	(21)			
22.	Tota	al current year adopted taxes (Line 19 plu	s Line 21).		\$	4,915,398 ( 7,066,377 (  SIGN AND SUBMIT  0 ( 4,915,398 (  7,066,377 (  NO (  NO (  my knowledge. The millages ons of either s. 200.071 or s.		(22)			
	Tot	al Maximum Taxes									
23.		er the taxes at the maximum millage of all ring a millage ( <b>The sum of all Lines 20 fro</b>			\$		0	(23)			
24.	Tota	al taxes at maximum millage rate (Line 20	plus Line 23).		\$	7,066,	377	(24)			
•	Tot	al Maximum Versus Total Taxes l	Levied								
25.		total current year adopted taxes on Line 2 kimum millage rate on Line 24? (Check on		al taxes at the	V YES	□ NO		(25)			
		Taxing Authority Certification	I certify the millages and rates are correct to the comply with the provisions of s. 200.065 and to 200.081, F.S.								
	Signature of Chief Administrative Officer:  G N Title: Contact Name a				Date :						
•				ntact Name and C vid Persuad, CHIE	Contact Title : EF FINANCIAL OFFICER						
•				vsical Address : 12 GEORGE JENKI	NS BLVD						
•	_	City, State, Zip :	Pho	one Number :		Fax Number :					
	LAKELAND, FL 33815			33271303		8633271343					

Complete and submit this form to the Department of Revenue with the completed DR-487, Certification of Compliance, within 30 days of the final hearing.

### MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE INSTRUCTIONS

### **General Instructions**

Each of the following taxing authorities must complete a DR-420MM.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2018 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM shows the maximum millages and taxes levied based on your adoption vote. Each taxing authority must complete, sign, and submit this form to the Department of Revenue with their completed DR-487, *Certification of Compliance*, within 30 days of their final hearing.

Taxing authorities must also submit DR-487V, Vote Record for Final Adoption of Millage Levy. This form certifies to the Department of Revenue the vote on the resolution or ordinance stating the millage rate adopted at the final hearing.

Specific tax year references in this form are updated each year by the Department.

### **Line Instructions**

### **Lines 5-10**

Only taxing authorities that levied a 2017 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2017 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

### Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

### **Lines 13 and 14**

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

### Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

### Line 17

Enter the millage rate indicated by the box checked in Line 16. If the adopted millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the adopted millage rate. For a millage requiring more than a majority vote, the adopted millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.