

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room, 1212 George Jenkins Blvd.
Wednesday, July 12, 2017, at 8:30 a.m.

Call to Order	<u>Action Required</u>
1. Approval of Minutes – June 27, 2017, Board Meeting	Approval
2. Public Comments	TBD
3. Government & Community Relations / Erin Killebrew	
a. Radiah Craft Dedication	None
b. Proclamation for Pledge to Slow Down Month	Approval
4. Finance / David Persaud	
a. LAMTD Financials	None
b. PCTS	None
c. Fuel Award Analysis	None
d. Transfer of Funds for Capital Assets	Approval
e. Proposed FY 2017-18 Millage Rate / Certificate of Taxable Value and Set Public Hearings for FY 2017-18	Approval
5. Operations / Bill Knieriem	
a. New Route Proposal - Informational	None
6. Executive Information Summary / Tom Phillips	None
7. Other Business	
Adjournment	

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #1

Agenda Item: Approval of June 27, 2017 LAMTD Board of Directors
Meeting Minutes

Presenter: Marcy Harrison

Recommended
Action: Board of Directors approve the Minutes of
the June 27, 2017 LAMTD Board of Directors Meeting.

Attachments: June 27, 2017 LAMTD Board of Directors Meeting
Minutes

LAKELAND AREA MASS TRANSIT DISTRICT
PUBLIC HEARING
Citrus Connection, Hollingsworth Meeting Room
1212 George Jenkins Blvd., Lakeland, Fl. 33815
Tuesday, June 27, 2017, at 8:30 a.m.

Directors:

Polk County Commissioner George Lindsey III – Chairman
City of Lakeland Commissioner Jim Malless – Vice Chairman
City of Lakeland Commissioner Phillip Walker - Secretary
Polk County Commissioner John Hall
City of Lakeland Commissioner Don Salvage

Executive Director: Tom Phillips
Executive Assistant: Marcy Harrison

Call to Order

8:30 a.m. By Chairman George Lindsey III

Quorum

City of Lakeland Commissioner Phillip Walker – Excused

Agenda Item #1 – Operations / Bill Knieriem

Bill Knieriem presented for approval the bi-annual route changes to the board and in a live webcast with Winter Haven patrons.

The route 4X currently is funded through a partnership between Ramco-Gershenson and LAMTD, with provision that LAMTD provides three (3) pm peak hours of transit service servicing Gateway Commons. The 4X currently runs between the hours of 2:45 and 5:35 pm. The rideship has been very poor since the onset as shown in the Trip Scoring Index attached. We are proposing eliminating this route and adding the three pm peak hours onto the route 47, which currently ends service at 5:05pm, and extending it to 7:05pm. The route 47 previously operated between the hours of 7:15am to 7:05 pm, and due to route cuts in July 0f 2015, the service hours were cut back. Extending these hours back will help increase ridership, as per the TSI attached, and would provide later service to the Gateway Commons shopping center. Due to an expired federal grant (JARC) effective July 10, 2017, the Smart Shuttle will cease operations in Winter Haven. The areas serviced by the smart shuttle, will continue to be serviced by fixed route and/or paratransit service.

“Approval for the elimination of Route 4X Winter Haven”

MOTION CARRIED UNANIMOUSLY

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room
1212 George Jenkins Blvd., Lakeland, Fl. 33815
Tuesday, June 27, 2017, at 8:30 a.m.

Agenda Item #2 – Public Comments

None at this time

Agenda Item #3 – Other Business

None at this time

Adjournment

Approved this 27th day of June, 2017.

Chairman – Commissioner George Lindsey III

Minutes Recorder-Debbie Moore

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #2

Agenda Item: Public Comments

Presenter: TBD

Recommended
Action: TBD

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #3(a)

Agenda Item: Radiah Craft Dedication

Presenter: Erin Killebrew, Director of Government & Community Relations

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #3(b)

Agenda Item: Proclamation for Pledge to Slow Down Month

Presenter: Dave Walters, Marketing Manager
Diane Slaybaugh, TPO



Proclamation

WHEREAS, last year 145 people lost their lives to traffic crashes in Polk County, and these tragedies continue to have heartbreaking and long-lasting effects on families, friends and our community; and

WHEREAS, the Polk Transportation Planning Organization has established a target of zero traffic-related fatalities because even one fatality is one too many for a loved one's family; and

WHEREAS, speed has been identified as a major factor contributing to traffic fatalities, and the chances of death or serious injury doubles each time a vehicle traveling 50 miles per hour increases its speed by 10 miles per hour; and

WHEREAS, pedestrians and bicyclists, including school-aged children, are among our most vulnerable road users, and a pedestrian struck by a vehicle traveling 30 miles per hour has an 80 percent chance of survival, while the same pedestrian struck by a vehicle traveling 50 miles per hour only has a 20 percent chance of survival; and

WHEREAS, a driver's awareness of their surroundings decreases as speed increases, and a driver needs time to see and stop for bicyclists, walkers and other vehicles; and

WHEREAS, patience is a virtue and taking a few more moments to get to a destination is better than not getting there at all; and

WHEREAS, every driver, passenger, pedestrian and bicyclist is someone's loved one and everyone wants to come home safely.

NOW, THEREFORE, I, George Lindsey, Chairman of the Lakeland Area Mass Transit District, Lakeland, Florida, do hereby proclaim June 2017 is hereby proclaimed

"Pledge to Slow Down Month"

in the City of Lakeland and urge all drivers to make a pledge to slow down and drive safely at all times.

IN WITNESS WHEREOF,

George Lindsey III, Chairman of the Board

Marcy Harrison, Executive Assistant

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #4(a)

Agenda Item: April 30, 2017 LAMTD Monthly Financial Statement
FY 2016-17

Presenter: David Persaud, Chief Financial Officer

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget.

Attachments: See Attachments

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date April 30, 2017
FY 2016-2017

Year to Date April 30, 2017

Description	YTD of FY Budget	YTD Budget \$	YTD Actual \$	YTD of FY Expended	Annual Budget
Revenue YTD	53%	\$6,068,773	\$5,790,533	95%	\$10.4 Million
Expenses YTD	53%	\$6,068,773	\$4,968,498	82%	\$10.4 Million

REVENUES:

The total revenues realized year-to-date through April 30, 2017 totaled \$5.8 million or 95% of the YTD budget.

Farebox and all contract revenues reflect 8% under budgeted revenues through April 30, 2017.

Farebox revenues are under budget \$104,000 due to decline in ridership and some comingling of revenue that is being addressed.

- Other Contract Revenues are over budget by \$39,000 due to RAMCO Payment. City of Lakeland Revenues of \$83,450 is in line with the budgeted revenues of \$87,700.
- Ad Valorem taxes reflect \$3.8 million. The total budgeted revenues are \$3.9 million. Revenues are over budget since only 97% of the taxes are budgeted and due date is November 2016.

Property taxes become due and payable on November 1st, each year. Discounts for early payments are as follows:

- 4% discount is allowed if paid by November
- 3% discount is allowed if paid by December
- 2% discount is allowed if paid by January
- 1% discount is allowed if paid by February

Taxes become delinquent on April 1st of each year. The District normally receives 90% of property taxes by May of each year.

- Florida DOT operating grants \$1.6 million is being billed quarterly with \$395,000 revenue YTD. These grants are on a cash basis which mean the services must be provided before we receive grant assistance. The JPA agreement will be in place this month for billing.
- FTA Section 5307 operating and capital grants budgeted at \$2.6 million with revenue YTD totaling \$418,000. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance the grant reimbursement is received at the end of the fiscal year after State funds are recognized.
- Advertising income is also lagging at \$77,000 but should improve as payments are realized.
- The Support cost reimbursement revenue is in line with budget.
- The other revenues are showing a lag due to timing and being on a cash basis.

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date April 30, 2017
FY 2016-2017

EXPENSES:

The total expenses year-to-date through April 30, 2017 totaled \$4.9 million or 82% of the YTD budget.

- Salaries and benefits represent 87% of the FY 2016-2017 YTD budget. As of April 30, 2017, these expenses totaled \$3.4 million or 13% under budget of \$3.90 million and is under budget.
- Professional and Technical Services expenses totaled \$207,000 of the YTD budget; a favorable variance.
- Other services expenses totaled \$48,000 of the YTD budget, over budget due to cost for temporary employees in Finance- budgeted in salaries account.
- Fuel expenses totaled \$302,000 YTD under budget due to declining fuel prices; a favorable variance.
- Materials and supplies totaled \$262,000 under budget, a favorable variance.
- Advertising promotion expenses totaled \$19,000 over budget, offset with advertising revenues that are lagging.
- Dues and subscriptions, and office supplies are over budget due to payment for Florida Public Transportation.
- Property appraiser, Tax Collector Commission and CRA payments under budget, since payments are quarterly and annually. The City of Lakeland CRA payments were higher than budgeted.

Other remaining expenses are under the YTD budget through April 30, 2017

CHANGE IN FINANCIAL CONDITION	
Based on the year-to-date budget-to-actual variances through April 30 th the financials reflect a favorable actual variance of \$.8 million due to the collection of property taxes.	

STATISTICAL TRENDS LAST FIVE YEARS AUDITED FINANCIAL STATEMENTS					
	9/30/16	9/30/15	9/30/14	9/30/13	9/30/12
* 1. Farebox Recovery Ratio (All modes)	13.95%	25.50%	23.08%	25.16%	23.02%
** 2. Cost per revenue hour	\$104.76	\$89.45	\$86.29	\$83.84	\$83.62
3. Revenue Hours	139,228	103,550	117,008	116,422	112,539
4. Fuel Cost (\$)	\$757,485	\$847,360	\$1,316,739	\$1,367,289	\$1,317,442
5. Ridership	1,393,620	1,424,965	1,647,010	1,638,470	1,452,161

* Total 13.95%, LAMTD 20.06%, PCTS 2.20%

** Total \$104.76, LAMTD \$122.49, PCTS \$83.93 excludes T.D.

Citrus Connection

LAKELAND AREA MASS TRANSIT DISTRICT

FY 2017

MONTHLY FINANCIAL STATEMENT

MONTH OF Apr 2017

	Month			YTD			Variance %	Approved Annual Budget
	Actual	Budget	Variance \$'s	Actual	Budget	Variance \$'s		
REVENUES:								
R4 Account								
R6 Farebox/Pass Sales	\$ 57,205	\$ 70,711	\$ (13,506)	\$ 391,036	\$ 494,976	\$ (103,939)	-21%	\$ 848,530
R6 Contract Income (UAP)	\$ 24,764	\$ 20,260	\$ 4,504	\$ 139,367	\$ 141,820	\$ (2,453)	-2%	\$ 243,120
R3 Other Contract Revenue	\$ 16,215	\$ 24,076	\$ (7,861)	\$ 207,103	\$ 168,531	\$ 38,573	23%	\$ 288,910
R5 Miscellaneous Income	\$ 9,834	\$ 833	\$ 9,001	\$ 17,245	\$ 5,833	\$ 11,412	196%	\$ 10,000
R7 Advertising Revenue	\$ 3,800	\$ 14,500	\$ (10,701)	\$ 76,934	\$ 101,500	\$ (24,566)	-24%	\$ 174,000
R8 Investment/Interest Income (net)	\$ 6,115	\$ 833	\$ 5,281	\$ 36,852	\$ 5,833	\$ 31,018	532%	\$ 10,000
R9 Ad Valorum Income, net	\$ 150,982	\$ 324,372	\$ (173,390)	\$ 3,791,705	\$ 2,270,602	\$ 1,521,103	67%	\$ 3,892,460
R10 FDOT Operating Grant	\$ -	\$ 137,002	\$ (137,002)	\$ 395,320	\$ 959,012	\$ (563,692)	-59%	\$ 1,644,020
R11 Federal Operating Grant	\$ -	\$ 217,626	\$ (217,626)	\$ 417,591	\$ 1,523,381	\$ (1,105,790)	-73%	\$ 2,611,510
R12 Charitable Contributions	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000	0%	\$ -
R13 Cost Recovery	\$ 16,566	\$ 3,109	\$ 13,456	\$ 43,016	\$ 21,764	\$ 21,252	98%	\$ 37,310
R17 City of Lakeland	\$ -	\$ 12,531	\$ (12,531)	\$ 83,450	\$ 87,716	\$ (4,266)	-5%	\$ 150,370
R1 Bartow Express	\$ -	\$ 3,274	\$ (3,274)	\$ 6,479	\$ 22,919	\$ (16,440)	-72%	\$ 39,290
R2 PCTS - Support Cost Reimb.	\$ 37,841	\$ 37,841	\$ (0)	\$ 264,885	\$ 264,886	\$ (1)	0%	\$ 454,090
Reserve								
TOTAL REVENUES	\$ 323,320	\$ 866,968	\$ (543,648)	\$ 5,790,533	\$ 6,068,773	\$ (278,240)	-5%	\$ 10,403,610
ELIGIBLE EXPENSES:								
1 Salaries	\$ 335,378	\$ 372,057	\$ (36,679)	\$ 2,257,886	\$ 2,604,402	\$ (346,517)	-13%	\$ 4,464,690
2 Employee Benefits	\$ 172,564	\$ 186,011	\$ (13,447)	\$ 1,131,401	\$ 1,302,078	\$ (170,677)	-13%	\$ 2,232,134
3 Advertising Fees	\$ 500	\$ 1,125	\$ (625)	\$ 2,361	\$ 7,875	\$ (5,514)	-70%	\$ 13,500
4 Professional & Technical Ser	\$ 38,642	\$ 31,490	\$ 7,152	\$ 206,976	\$ 220,431	\$ (13,455)	-6%	\$ 377,881
5 Contract Maintenance Services	\$ 1,612	\$ 8,196	\$ (6,584)	\$ 37,332	\$ 57,371	\$ (20,039)	-35%	\$ 98,350
6 Other Services	\$ 4,071	\$ 3,352	\$ 719	\$ 47,535	\$ 23,467	\$ 24,068	103%	\$ 40,229
7 Fuel & Lubricants	\$ 44,518	\$ 47,585	\$ (3,067)	\$ 301,740	\$ 333,095	\$ (31,355)	-9%	\$ 571,020
8 Freight	\$ (63)	\$ 292	\$ (354)	\$ 4,186	\$ 2,042	\$ 2,145	105%	\$ 3,500
9 Repairs & Maintenance	\$ 4,787	\$ 3,708	\$ 1,079	\$ 7,841	\$ 25,958	\$ (18,118)	-70%	\$ 44,500
10 Materials & Supplies	\$ 60,049	\$ 57,049	\$ 2,999	\$ 262,182	\$ 399,344	\$ (137,162)	-34%	\$ 684,590
11 Utilities/Telephone	\$ 6,336	\$ 9,167	\$ (2,830)	\$ 55,590	\$ 64,167	\$ (8,577)	-13%	\$ 110,000
12 Physical Damage Insurance	\$ 3,062	\$ 2,267	\$ 796	\$ 17,741	\$ 15,867	\$ 1,874	12%	\$ 27,200
13 Liab & Prop Damage Insurance	\$ 15,966	\$ 19,433	\$ (3,467)	\$ 116,048	\$ 136,033	\$ (19,985)	-15%	\$ 233,200
14 Other Coporate Insurance	\$ -	\$ 167	\$ (167)	\$ 1,010	\$ 1,167	\$ (157)	-13%	\$ 2,000
15 Dues & Subscriptions	\$ 5,231	\$ 3,483	\$ 1,748	\$ 30,165	\$ 24,379	\$ 5,786	24%	\$ 41,792
16 Education/Training/Meeting/Travel	\$ 4,070	\$ 6,646	\$ (2,576)	\$ 51,068	\$ 46,521	\$ 4,547	10%	\$ 79,750
17 Service Charges	\$ 1,687	\$ 917	\$ 771	\$ 9,627	\$ 6,417	\$ 3,211	50%	\$ 11,000
18 Office Expense	\$ 2,287	\$ 9,237	\$ (6,950)	\$ 26,394	\$ 64,660	\$ (38,266)	-59%	\$ 110,845
19 Advertising & Promotions	\$ 2,854	\$ 1,667	\$ 1,187	\$ 19,268	\$ 11,667	\$ 7,602	65%	\$ 20,000
20 Miscellaneous Expenses	\$ 466	\$ 359	\$ 107	\$ 22,362	\$ 2,514	\$ 19,847	789%	\$ 4,310
21 Property Appraiser/Tax Collector Comm	\$ 20,720	\$ 12,283	\$ 8,436	\$ 121,737	\$ 85,983	\$ 35,754	42%	\$ 147,400
22 LDDA, CRA Contributions	\$ -	\$ 12,167	\$ (12,167)	\$ 160,948	\$ 85,167	\$ 75,781	89%	\$ 146,000
23 Capital Expenditures/ Debt Service	\$ 11,014	\$ 57,883	\$ (46,869)	\$ 77,101	\$ 405,183	\$ (328,082)	-81%	\$ 694,600
24 Bad Debt	\$ -	\$ 167	\$ (167)	\$ -	\$ 1,167	\$ (1,167)	-100%	\$ 2,000
25 Restricted Contingency	\$ -	\$ 20,260	\$ (20,260)	\$ -	\$ 141,820	\$ (141,820)	-100%	\$ 243,120
TOTAL ELIGIBLE EXPENSES:	\$ 735,752	\$ 866,968	\$ (131,215)	\$ 4,968,498	\$ 6,068,773	\$ (1,100,275)	-18%	\$ 10,403,610
NET REVENUES OVER (UNDER) EXPENSES	\$ (412,432)	\$ (0)	\$ (412,432)	\$ 822,035	\$ (0)	\$ 822,035		\$ (0)

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #4(b)

Agenda Item: April 30, 2017 Financials for Polk County Transit Services
Contract – FY 2016-17

Presenter: David Persaud, Chief Financial Officer

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget.

Attachments: See Attachments

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #4(b)

Lakeland Area Mass Transit District
Monthly Financial Report
Polk County Transit Contract
Month of April 30, 2017
Year to Date Report
Percent of FY Reported (58.3%)

Revenues

- The revenues totaled \$1.6 million or 45% of the year-to-date budget.
- The FTA grant drawdown reflects no activity of the budgeted revenues.
- Fare Revenues totaled \$76,857 or 106% of the year-to-date budget.
- The Polk County City Contributions totaled \$65,000.
- The County funding is designed to reflect the first and second payment for the budget grants match totaling \$1.5 million.

Expenses

- Operating expenses consists of labor cost, operating expenses and contract expenses.
- Total expenses for the period totaled \$2.6 million or 73% of the year-to-date budget.
- Salaries and wages totaled \$1.4 million or 63% of the YTD Budget.
- Operating expenses totaled \$.97 million or 89% of the YTD Budget.
- The contract services are for contractual cost for the Lynx service and other planned contractual services totaled \$258,000 or 87% of the year-to-date budget.

Lakeland Area Mass Transit District
Financial Statement
Polk County Contract
Month of April 2017

Revenue				
	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Revenues				
FTA 5307 Grant	\$ 2,147,360	\$ 1,252,627		0%
Fares	\$ 123,780	\$ 72,205	\$ 76,857	106%
FDOT Block Grant	\$ 711,773	\$ 415,201		0%
City Contribution	\$ 208,085	\$ 121,383	\$ 65,551	54%
FDOT Block Grants:				
JARC AQ379	\$ 76,479	\$ 44,613		0%
New Freedom AQ49	\$ 89,808	\$ 52,388		0%
FTA 5311 AQ R07	\$ 800,575	\$ 467,002		0%
County Match	\$ 1,960,704	\$ 1,143,744	\$ 1,467,936	128%
Total	\$ 6,118,564	\$ 3,569,163	\$ 1,610,344	45%

Expenses				
	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Labor	\$ 3,731,659	\$ 2,176,801	\$ 1,367,375	63%
Contract	\$ 506,300	\$ 295,342	\$ 258,229	87%
Operating	\$ 1,880,605	\$ 1,097,020	\$ 971,248	89%
Total	\$ 6,118,564	\$ 3,569,163	\$ 2,596,852	73%

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
July 12, 2017
AGENDA ITEM # 4(c)

Agenda Item: **Ultra Low Sulfur Diesel Fuel (Bulk Fuel)
and Regular Unleaded 87 Octane Gasoline.**

Presenter: David Persaud, CFO

Recommended

Action: Recommend Board approve award of Contract #17-015 for Ultra Low Sulfur Diesel Fuel and Regular Unleaded Fuel to James River Solutions, LLC and Palmdale Oil Company, each for a one (1) year base term.

Anticipated

Funding Source: State Grant AQQ77

Summary: On May 8, 2017, the District entered into a consortium purchase with Pinellas Suncoast Transit Authority (PSTA), City of St. Petersburg (COSP), Hillsborough Transit Authority (HART), Hillsborough County Board of County Commissioners (HCCBOCC), and the Polk County Board of County Commissioners (PCBOCC) for the purchase of No. 2 Ultra Low Sulfur Diesel Fuel and Regular Unleaded 87 Octane Gasoline. An Invitation for Bid (IFB), #25597, was issued by HART, legally advertised and publicly posted on their website.

Twenty-three (23) firms received notification of the posting, with nine (9) timely offers received.

- Of the bids submitted for diesel fuel with transport truck deliveries (7,500 gallons) the firm of James River Solutions, LLC has been found to be a responsive responsible firm offering the best price at a rate of <\$0.0200> per gallon, under the OPIS (Oil Price Index Service) rack average. This price is \$0.0064 over that previously paid under the HART Fuel Consortium.

- Of the bids submitted for unleaded fuel with tank wagon deliveries (500 up to 4,000 gallons) the firm of Palmdale Oil Company has been found to be a responsive

AGENDA ITEM # 4f – CONT.

responsible firm offering the best price at a rate of \$0.0950 per gallon, over the OPIS (Oil Price Index Service) rack average. This price is \$0.0050 over that previously paid under the HART Fuel Consortium.

Attachments: Contract Award Analysis and Summary Sheets

CONTRACT AWARD ANALYSIS

(Invitation for Bid)

HART-IFB No. 25597 / LAMTD-No.17-015**Contract Information**

- A. Description:** Regular Unleaded and Diesel Fuel
- B. Contractor:** Palmdale Oil Company (unleaded) and James River Solutions, LLC (diesel)
- C. Contract Number:** 17-015a and 17-015b
- D. Contract Amount:** Line 6 - OPIS Diesel Transport Truck Delivery Contract (LAMTD), Markup per Gallon negative (\$0.0200).
Line 7 - OPIS Regular Unleaded 87 Octane Gasoline Tank Wagon Delivery Contract (LAMTD), Markup per Gallon \$0.0950
- E. Contract Type:** Indefinite Quantity/Indefinite Delivery
- F. Term of Contract:** October 1, 2017 to September 30, 2018
- G. Funding Source:** State Grant AQQ77 and Local Funds


Solicitation Information

- H. Issue Date:** May 8, 2017
- I. Number of Notifications Sent:** Twenty-three (23). The solicitation was posted on HART's website and Onvia Demand Star, and advertised in The Tampa Tribune and Hispanic Business Initiation Fund.
- J. Date and Time for Offer Receipt:** May 17, 2017, 3:30 p.m. Local Time
- K. Timely Offers Received:** Nine (9)
- L. Bid Evaluation:** James River Solutions, LLC submitted the lowest bid for Line Item 6, Diesel Fuel via OPIS (Transport Truck Delivery) and Palmdale Oil Company submitted the lowest bid for Line Item 7, Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Tank Wagon Delivery). The bids were found responsive to the solicitation requirements.
- M. Price Review:** Prices were determined to be fair and reasonable based on a comparison to other offers received. As show by the top four of the nine offerors displayed below.

IFB-25597 BID TABULATION FUEL PURCHASES MADE 10/1/2017 - 9/30/2018		Env #2	Env #3	Env #4	Env #9	FY-17 MARK UP	Difference (Increase)
Line Item	Description	TAC	JRS	Palmdale	Mansfield		
		Markup Per Gallon	Markup Per Gallon	Markup Per Gallon	Markup Per Gallon		
6	Diesel Fuel Purchased via OPIS (Transport Truck Delivery)	0.0056	(0.0200)	0.0158	(0.0021)	(0.0264)	(0.0064)
7	Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Tank Wagon Delivery)	0.1200	0.1000	0.095	0.3290	0.0900	(0.0050)

N. Determination of Responsibility: Palmdale Oil Company has been incorporated in the state of Florida for over 15 years. James River Solutions, LLC has been incorporated in the state of Virginia for over 10 year. They are not on the federal government's debarred /suspended list (<https://www.sam.gov/portal/public/SAM/>), nor do they appear on the State of Florida List of Convicted/Suspended/Discriminatory Vendor list: (http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists). A responsibility review was conducted for both firms, including a review of their financial and legal capacity to contract with HART.

O. Determination and Recommendation: The bids submitted by Palmdale Oil and James River Solutions, were responsive to the solicitation requirements. In addition, the firms have been deemed a responsible vendor and are, therefore, eligible for award.

Prepared: 
Contracts Specialist

Reviewed and Approved:
Chief Financial Officer





FUEL CONSORTIUM BID TABULATION - IFB 25597												
IFB-25597 BID TABULATION FUEL PURCHASES MADE 10/1/2017 - 9/30/2018			Env #1	Env #2	Env #3	Env #4	Env #5	Env #6	Env #7	Env #8	Env #9	Difference (Increase)
Line Item	Description	RKA	TAC	JRS	Palmdale	PAPCO	Petroleum Traders	Indigo	Rogers Petroleum	Mansfield	MARK UP	
		Markup Per Gallon	Markup Per Gallon	Markup Per Gallon	Markup Per Gallon	Markup Per Gallon	Markup Per Gallon	Non Responsive	Markup Per Gallon	Markup Per Gallon		
12-MONTH TERM - HART												
HART												
1	Diesel Fuel Purchased via NYMEX (Heating Oil No. 2) 42,000 Gallon Contract	NB	0.0987	0.0949	NB	0.0814	0.0688		0.0455	0.1317	0.0955	0.05
2	Diesel Fuel Purchased via NYMEX (Heating Oil No. 2) 21,000 Gallon Contract	NB	0.0987	0.0949	NB	0.0814	0.0688		NB	0.1317	0.0955	0.0267
3	Diesel Fuel Purchased via OPIS (Transport Truck Delivery)	0.0046	(0.0056)	(0.0150)	0.0013	(0.0079)	0.0063		0.0455	(0.0119)	(0.0363)	(0.0213)
12-MONTH TERM - COSP												
COSP												
4	Diesel Fuel Purchased via OPIS (Transport Truck Delivery)	0.0111	(0.0003)	(0.0150)	0.0063	(0.0005)	0.0121		0.051	(0.0082)	(0.0333)	(0.0183)
5	Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Transport Truck Delivery)	(0.0074)	(0.0156)	(0.0150)	(0.0067)	(0.0104)	(0.0011)		0.049	(0.0208)	(0.0185)	0.0023
OPTION 12-MONTH TERM - LAMTD												
LAMTD												
6	Diesel Fuel Purchased via OPIS (Transport Truck Delivery)	0.0185	0.0056	(0.0200)	0.0158	0.0019	0.0140		0.0545	(0.0021)	(0.0264)	(0.0064)
7	Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Tank Wagon Delivery)	0.1934	0.1200	0.1000	0.095	NB	NB		0.30	0.3290	0.0900	(0.0050)
OPTION 12-MONTH TERM - HCBOCC												
HCBOCC												
8	(a) Diesel Fuel Purchased via NYMEX (Heating Oil No. 2) 42,000 Gallon Contract	NB	0.1020	0.0950	NB	0.0817	0.0704		NB	0.1343	0.0968	0.0264
	(b) Diesel Fuel Purchased via NYMEX (Heating Oil No. 2) 21,000 Gallon Contract	NB	0.1020	0.0950	NB	0.0817	0.0704		NB	0.1343	0.0968	0.0264
	(c) Regular Unleaded 87 Octane Gasoline Purchased via NYMEX (RBOB Gasoline Future) 42,000 Gallon Contract	NB	NB	0.0790	NB	0.1127	0.0053		NB	0.1256	0.0838	0.0785
	(d) Regular Unleaded 87 Octane Gasoline Purchased via NYMEX (RBOB Gasoline Future) 21,000 Gallon Contract	NB	NB	0.0790	NB	0.1327	0.0053		NB	0.1256	0.0838	0.0785
9	Sum of (a)+(b)+(c)+(d) NYMEX Markup - Basis for Line Item Award €	NB	NB	0.3480	NB	0.4088	0.1514		NB	0.5198	0.3612	0.2098
	(f) Diesel Fuel Purchased via OPIS (Transport Truck Delivery)	0.0108	(0.0023)	0.0190	0.0058	(0.0050)	0.0079		0.047	(0.0093)	(0.0353)	-0.0260
	(g) Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Transport Truck Delivery)	(0.0073)	(0.0163)	0.0050	(0.0067)	(0.0009)	(0.0047)		0.045	(0.0199)	(0.0203)	-0.0004
	Sum of (f)+(g) OPIS Markup - Basis for Line Item Award (h)	0.0035	(0.0186)	0.0240	(0.0009)	(0.0059)	0.0032		0.092	(0.0292)	(0.0556)	-0.0264
10	(i) Diesel Fuel Purchased via OPIS (Tank Wagon Delivery)	0.1187	0.1300	0.1000	0.095	NB	NB		0.30	0.2290	0.0950	0.0000
	(j) Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Tank Wagon Delivery)	0.1134	0.1200	0.1000	0.095	NB	NB		0.30	0.3290	0.0800	-0.0150
	Sum of (i)+(j) Tank Wagon Markup - Basis for Line Item Award (k)	0.2321	0.2500	0.2000	0.190	NB	NB		0.60	0.5580	0.1750	-0.0150
	Port of Tampa – Fuel Pickup by HCBOCC (l)	(0.0185)	(0.0233)	0.0050	0.020	NB	(0.0078)		0.03	(0.0135)	(0.0139)	0.0094
OPTION 12-MONTH TERM - PCBOCC												
PCBOCC												
12	Diesel Fuel Purchased via OPIS (Transport Truck Delivery)	0.0367	0.0062	0.0050	0.0158	0.0074	0.0233		0.059	0.0054	(0.0330)	(0.0380)
13	Diesel Fuel Purchased via OPIS (Tank Wagon Delivery)	0.1392	(0.0080)	0.2900	0.1200	NB	NB		0.20	0.2290	0.1050	0.113
14	Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Transport Truck Delivery)	0.0151	0.1300	0.0025	(0.0017)	(0.0035)	0.0084		0.565	(0.0063)	(0.0107)	(0.0044)
15	Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Tank Wagon Delivery)	0.1234	0.1200	0.2900	0.1200	NB	NB		0.20	0.3290	0.0900	-0.03
16	Port of Tampa – Fuel Pickup by PCBOCC	(0.0185)	(0.0233)	0.0025	0.0200	NB	(0.0078)		0.03	(0.0135)	(0.0139)	0.0094

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 12, 2017
AGENDA ITEM #4(d)

Agenda Item: Transfer Funds for Capital Assets

Presenter: Tom Phillips, Executive Director
David Persaud, Chief Financial Officer

Recommended

Action: Board approval transferring \$ 180,000 from the Capital Budget to the Vehicle Replacement Fund for two Fixed Route Buses.

Summary: December 2015 the District applied for a federal 5339 capital grant to purchase 2 – 35 foot fixed route buses and computer hardware. The capital grant funds are split 80/20, meaning the Federal Transit Administration (FTA) funds 80% of the grant, while the District provides the remaining 20% as a local match. In this case, the split was \$816,685 from the FTA with a \$204,171 local match. The District received authorization, for the Florida Department of Transportation (FDOT), to use Toll Revenue Credits for this match.

On March 23, 2016 the District procured a two 35 foot fixed route Gillig buses in the amount of \$920,000. Upon ordering the buses, the District found that in documenting the 80/20 funding split, the Toll Revenue Credits were noted as part of the available grant funding. As toll revenue credits are a soft match and not actually available for obligation, the District only able to recover \$737,185 under the grant, leaving an \$180,000 grant match.

As a result, the District wishes to transfer \$180,000 from the capital budget, for the bus purchases.

Funding: The District established a capital budget with annual funding of \$680,000 stating in FY 2015-16. Funds available in the Capital Budget after these expenditures totaled \$436,514. The capital budget funding has been a very tangible source of funding capital related projects and assets.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
July 12, 2017
AGENDA ITEM #4(e)

Agenda Item: Proposed FY 2017-18 Millage Rate / Certificate of Taxable Value
and Set Public Hearings for FY 2017-18
Millage Rate and Budget

Presenter: David Persaud, CFO

Recommended
Action: Recommend approval of the proposed aggregate millage rate of
.5000 mills and for the proposed FY 2017-18 Millage and Budget
Public Hearings.

Millage:

FY 2016-17 Proposed Millage rate .5000

FY 2016-17 Current Year Aggregate .4402
Rolled-Back-Rate

Current year proposed rate as a percent 13.58%
Change of Rolled-Back-Rate

The DR-420, Certification of Taxable Value, is due to the
Property Appraiser by Friday, August 4, 2017. A copy of the
DR-420 Certificate of Taxable Value is attached using the
maximum allowable millage rate of .5000, the current rate of
.5000 And the aggregate rolled back rate of .4402.

Public Hearings:

First Public Hearing for FY 2017-18 Millage Rate and Budget:
Wednesday, September 6, 2017, at 5:01PM at Lakeland City Hall,
City Commission Conference Room, 228 S. Massachusetts Ave.,
Lakeland.

Second Public Hearing (Final) FY 2017-18 Millage Rate and
Budget: Wednesday, September 20, 2017 at 5:01PM at Lakeland
City Hall, City Commission
Conference Room, 228 S. Massachusetts Ave., Lakeland.

Attachments: Form DR-420, Certification of Taxable Value
Form DR-420-TIF(s) – Tax Increment Adjustment Worksheet(s)
Form DR-420MM-P – Maximum Millage Levy Calculation Preliminary
Disclosure




Reset Form

Print Form


MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2017		County: POLK	
Principal Authority : LAKELAND AREA MASS TRANSIT DIS		Taxing Authority: LAKELAND AREA MASS TRANSIT DIS	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (1)
IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	0.4402	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2016 Form DR-420MM, Line 13	0.8107	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	0.5000	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 8,160,147,509	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 6,615,432	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 125,703	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 6,489,729	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 8,982,119,036	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	0.7225	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	0.7225	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0311	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	0.7450	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	0.8195	per \$1,000 (14)
15.	Current year proposed millage rate	0.5000	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one) (16)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	0.7450	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 9,226,012,114	(18)

Continued on page 2

Taxing Authority : LAKELAND AREA MASS TRANSIT DIS		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 4,613,006	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 6,873,379	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$ 0	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$ 4,613,006	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$ 6,873,379	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title : David Persaud	Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address :	Physical Address : 1212 GEORGE JENKINS BLVD	
	City, State, Zip : LAKELAND, FL 33815	Phone Number : 8633271303	Fax Number : 8633271343

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

**MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
INSTRUCTIONS**

DR-420MM-P
R. 5/12
Page 3

General Instructions

Each of the following taxing authorities must complete a DR-420MM-P.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2017 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM-P shows the preliminary maximum millages and taxes levied based on your proposed adoption vote. Each taxing authority must complete, sign, and submit this form to their property appraiser with their completed DR-420, Certification of Taxable Value.

The vote at the final hearing and the resulting maximum may change. After the final hearing, each taxing authority will file a final Form DR-420MM, Maximum Millage Levy Calculation Final Disclosure, with Form DR-487, Certification of Compliance, with the Department of Revenue.

Specific tax year references in this form are updated each year by the Department.

Line Instructions

Lines 5-10

Only taxing authorities that levied a 2016 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2016 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

Lines 13 and 14

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

Line 17

Enter the millage rate indicated by the box checked in Line 16. If the proposed millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the proposed millage rate. For a millage requiring more than a majority vote, the proposed millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.



Reset Form

Print Form

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2017	County : POLK
Principal Authority : LAKELAND AREA MASS TRANSIT DIS	Taxing Authority : LAKELAND AREA MASS TRANSIT DIS
Community Redevelopment Area : Lakeland Downtown CRA IV	Base Year : 2005

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	35,457,876	(1)
2.	Base year taxable value in the tax increment area	\$	28,071,862	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	7,386,014	(3)
4.	Prior year Final taxable value in the tax increment area	\$	27,804,827	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	-267,035	(5)

SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :	Date :	
	Electronically Certified by Property Appraiser	6/30/2017 3:03 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		0.95 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	70,167	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	10,916	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification	I certify the calculations, millages and rates are correct to the best of my knowledge.		
	Signature of Chief Administrative Officer :		Date :	
	Title : David Persaud		Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address :		Physical Address : 1212 GEORGE JENKINS BLVD	
	City, State, Zip : LAKELAND, FL 33815		Phone Number : 8633271303	Fax Number : 8633271343

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



Reset Form

Print Form

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2017	County : POLK
Principal Authority : LAKELAND AREA MASS TRANSIT DIS	Taxing Authority : LAKELAND AREA MASS TRANSIT DIS
Community Redevelopment Area : Dixieland CRA	Base Year : 2000

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	44,839,885	(1)
2.	Base year taxable value in the tax increment area	\$	22,142,832	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	22,697,053	(3)
4.	Prior year Final taxable value in the tax increment area	\$	40,828,533	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	18,685,701	(5)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :		Date :	
	Electronically Certified by Property Appraiser		6/30/2017 3:03 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		0.95 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	215,622	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	8,876	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification		I certify the calculations, millages and rates are correct to the best of my knowledge.	
	Signature of Chief Administrative Officer :		Date :	
	Title : David Persaud		Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address :		Physical Address : 1212 GEORGE JENKINS BLVD	
	City, State, Zip : LAKELAND, FL 33815		Phone Number : 8633271303	Fax Number : 8633271343

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

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- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.


[Reset Form](#)
[Print Form](#)

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2017		County : POLK	
Principal Authority : LAKELAND AREA MASS TRANSIT DIS		Taxing Authority : LAKELAND AREA MASS TRANSIT DIS	
Community Redevelopment Area : Mid-Town CRA		Base Year : 2000	

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	590,992,149	(1)
2.	Base year taxable value in the tax increment area	\$	313,768,148	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	277,224,001	(3)
4.	Prior year Final taxable value in the tax increment area	\$	535,001,970	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	221,233,822	(5)

SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :		Date :	
	Electronically Certified by Property Appraiser		6/30/2017 3:03 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:

6a.	Enter the proportion on which the payment is based.	0.95 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	2,633,628 (6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	105,911 (6c)

7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:

7a.	Amount of payment to redevelopment trust fund in prior year	\$	0 (7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0 (7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>	0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0 (7e)

S I G N H E R E	Taxing Authority Certification		I certify the calculations, millages and rates are correct to the best of my knowledge.	
	Signature of Chief Administrative Officer :		Date :	
	Title : David Persaud	Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER		
	Mailing Address :	Physical Address : 1212 GEORGE JENKINS BLVD		
	City, State, Zip : LAKELAND, FL 33815	Phone Number : 8633271303	Fax Number : 8633271343	

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

• Example 1.

Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.

• Example 2.

Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420

R. 5/12

Rule 12D-16.002

Florida Administrative Code

Effective 11/12


Year : 2017	County : POLK
Principal Authority : LAKELAND AREA MASS TRANSIT DIS	Taxing Authority : LAKELAND AREA MASS TRANSIT DIS

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	6,219,612,789	(1)
2.	Current year taxable value of personal property for operating purposes	\$	2,964,082,934	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	42,316,391	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	9,226,012,114	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	240,973,661	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	8,985,038,453	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	8,160,147,509	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 9	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser: Electronically Certified by Property Appraiser	Date : 6/30/2017 3:03 PM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	0.5000	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,080,074	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	125,703	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	3,954,371	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	2,919,417	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	8,982,119,036	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	0.4402	per \$1000	(16)
17.	Current year proposed operating millage rate	0.5000	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	4,613,006	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input checked="" type="checkbox"/> Independent Special District	(19)
		<input type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs		 STOP HERE - SIGN AND SUBMIT		
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>		\$ 3,954,371	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		0.4402 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>		\$ 4,061,291	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>		\$ 4,613,006	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		0.5000 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		13.58 %	(27)
First public budget hearing		Date : 9/6/2017	Time : 5:01 PM EST	Place : LAKELAND CITY HALL , ROOM 228 SOUTH MASSACHUSETTS AVENUE , LAKELAND , FL.
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title : David Persaud		Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address :		Physical Address : 1212 GEORGE JENKINS BLVD	
	City, State, Zip : LAKELAND, FL 33815		Phone Number : 8633271303	Fax Number : 8633271343

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

DR-420
R. 5/12
Page 3

"Principal Authority" is a county, municipality, or independent special district (including water management districts).

"Taxing Authority" is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check "Yes" if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check "Yes" if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. "Dependent special district" (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
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"Non-voted millage" is any millage not defined as a "voted millage" in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)
[Print Form](#)

DR-420

R. 5/12

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

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CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

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- All members of its governing body are appointed by the governing body of a single county or a single municipality.
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Lines 12 and 14

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Line 24

Include only those levies derived from millage rates.

**LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JUNE 14, 2017
AGENDA ITEM #5**

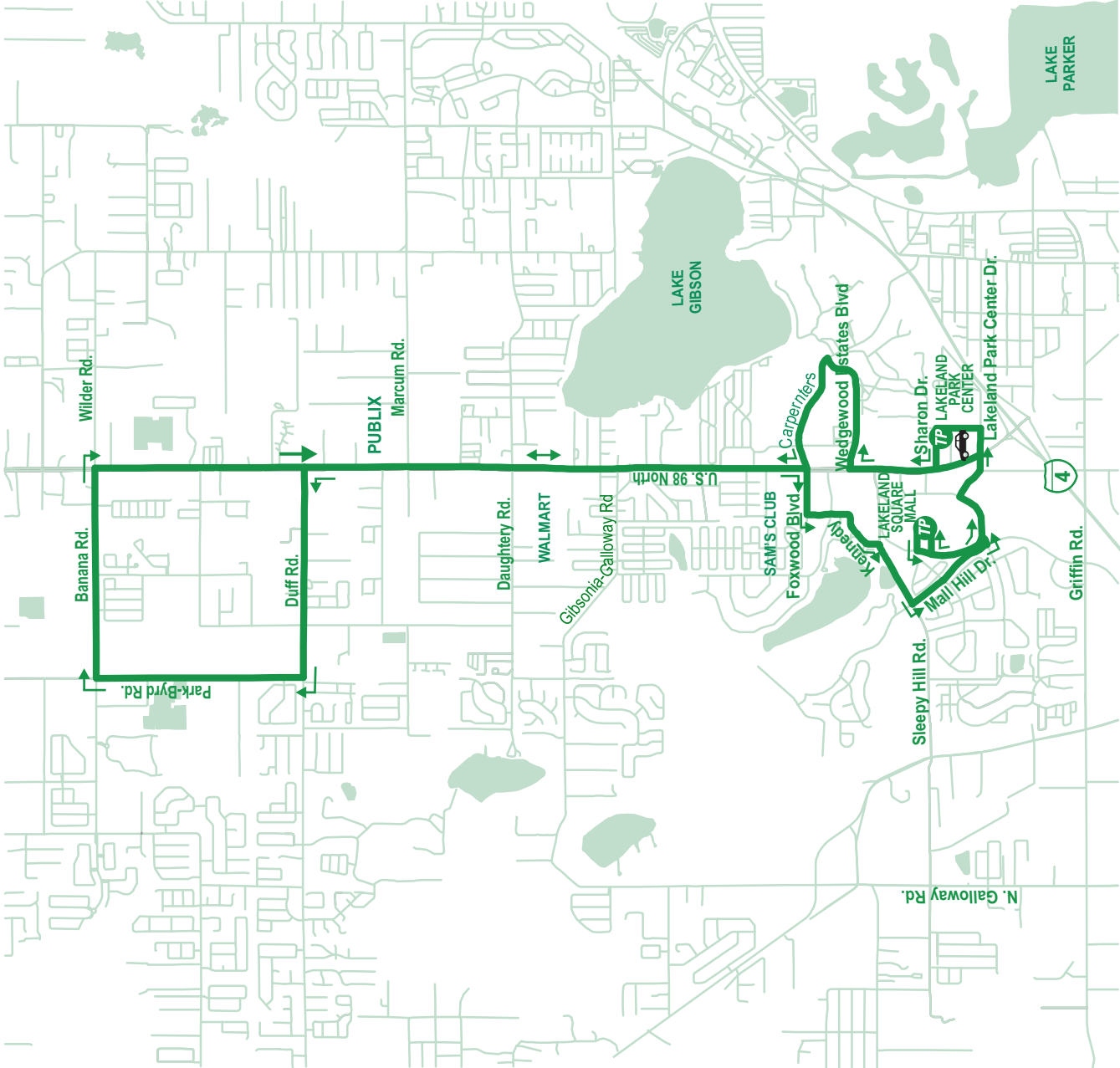
Agenda Item: Operations – New Route Proposal

Presenter: Bill Knieriem

Recommended
Action: Informational

Summary: The District is proposing a new route beginning at the Lakeland Park Center running up to Banana and Duff Roads along US 98 North. This route will encompass the new senior living communities on Carpenters Way and Kennedy Blvd as well as the senior community at Foxwood Village with an estimated cost of \$9,184 for the last month of this year and funded by the current year's budget. The annual estimated cost starting October 1, 2017 would be \$110,205, to be budged in FY 2017-2018.

NEW ROUTE



TP

Transfer Point



Park & Ride

TRANSFER POINTS *Puntos de Transferencia*

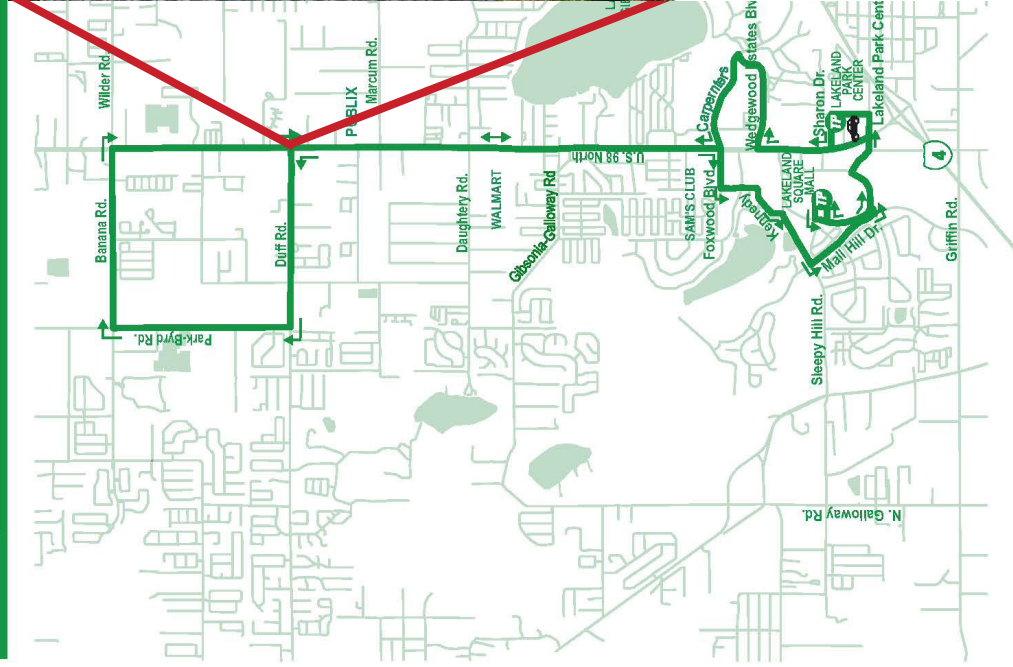
Lakeland Park Center: Rt 1

Lakeland Square Mall (between Macys & JC Penney) Westside: Rt 15

➔ From Lakeland Park Center to Lakeland Park Center
Desde Lakeland Park Center hasta Lakeland Park Center



NEW ROUTE



TRANSFER POINTS *Puntos de Transferencia*

Lakeland Park Center: Rt 1
Lakeland Square Mall (between Macys & JC Penney) Westside: Rt 15

➔ From Lakeland Park Center to Lakeland Park Center
Desde Lakeland Park Center hasta Lakeland Park Center

In the years past, there has been a strong desire from passengers that reside in the area of Banana Road, located north of Duff Road off US 98 North. Currently, a passenger who lives in the area of Banana Road and Park-Byrd Road has to walk or ride their bike a minimum of two miles to the Duff Road and US 98 stop, shown here, to be able to ride the closet bus.

We are proposing a new route that would start at the Gow B. Fields Park and Ride, heading North to Duff Road, Park Byrd Rd and Banana Road and then back south to the park and ride via the Lakeland Square Mall and other points of interest.

As of now, this is a proposal. We will bring it back to the next board meeting in August for final approval for a proposed start date of August 28, 2017.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JUNE 14, 2017
AGENDA ITEM #6

Agenda Item: Executive Director Informational Report

Presenter: Tom Phillips, Executive Director

Recommended

Action:

- UAP Ridership Report
- LAMTD Ridership Report

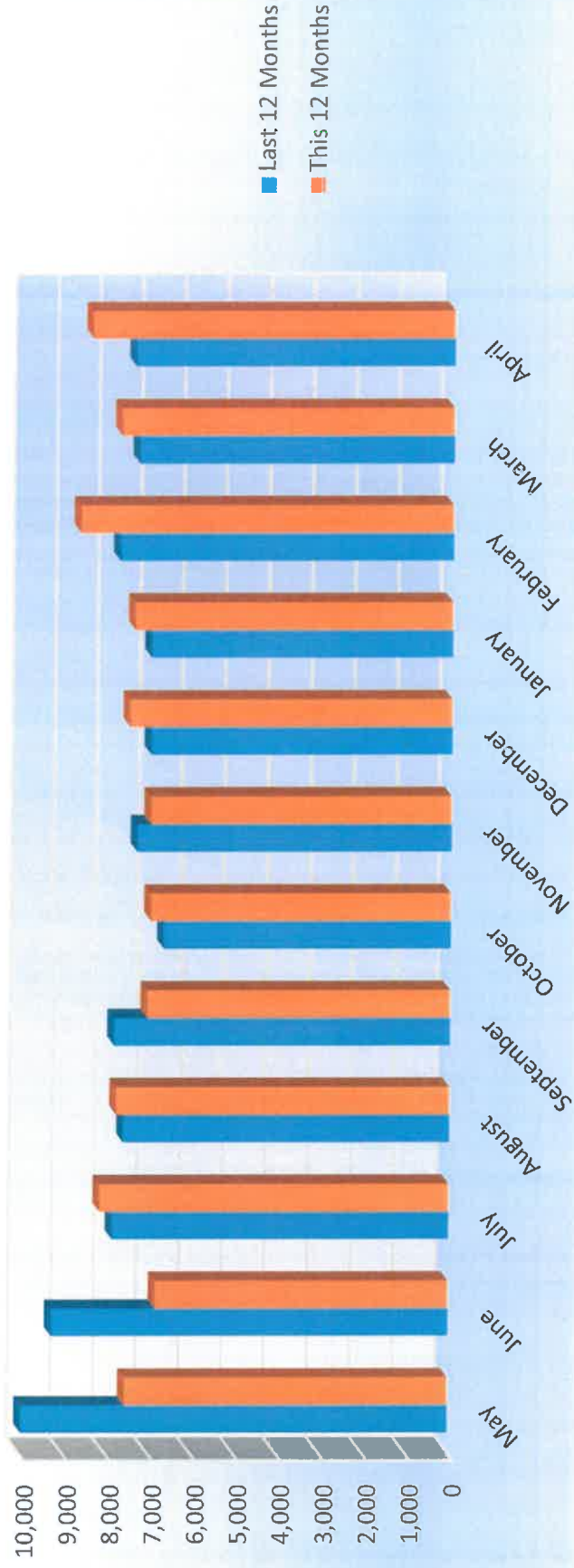
Citrus Connection and PCTS Fixed Route Totals					
	2013-2014	2014-2015	2015-2016	2016-2017	Change
October	175,231	167,775	125,714	103,940	-17%
November	142,742	133,255	111,028	108,093	-3%
December	151,623	153,148	122,018	109,867	-8%
January	150,249	141,892	101,190	108,197	5%
February	157,540	131,235	111,486	110,801	-1%
March	152,174	142,894	117,618	121,472	3%
April	160,032	132,400	110,754	105,376	-4%
May	156,361	123,350	105,362	112,870	6%
June	146,011	124,152	106,252	0	0%
July	155,955	126,245	100,929	0	0%
August	161,384	115,908	115,998	0	0%
September	161,540	125,983	109,705	0	0%
Totals	1,870,842	1,618,237	1,338,053	880,616	-3%

Citrus Connection and PCTS Para-Transit Totals					
	2013-2014	2014-2015	2015-2016	2016-2017	Change
October	17,426	11,849	7,846	7,071	-10%
November	14,922	9,092	6,690	7,002	3%
December	15,283	12,494	7,330	7,014	-3%
January	15,922	10,149	7,020	7,521	5%
February	15,408	9,603	7,027	7,413	4%
March	16,462	10,358	7,780	8,715	9%
April	17,370	10,323	7,334	7,757	4%
May	16,564	9,895	7,431	8,460	10%
June	12,772	9,973	7,548	0	0%
July	13,260	9,277	6,846	0	0%
August	11,407	7,871	8,166	0	0%
September	11,346	7,619	7,791	0	0%
Totals	178,142	118,503	88,809	60,953	19%

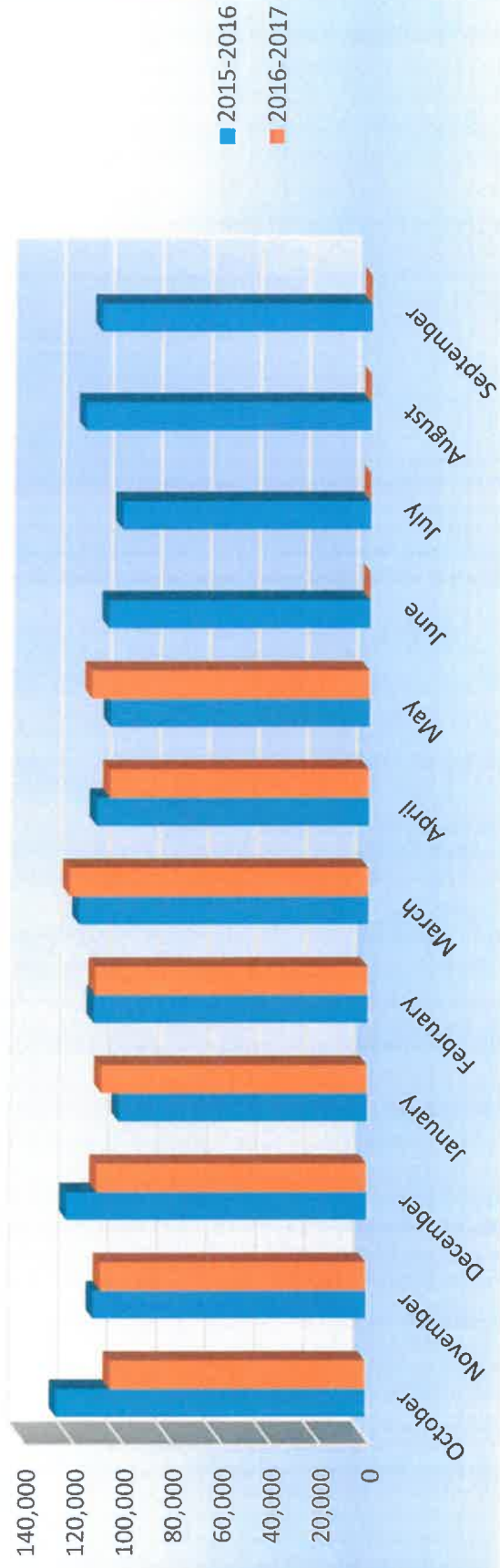
Citrus Connection only Fixed Route Totals					
	2013-2014	2014-2015	2015-2016	2016-2017	Change
October	114,557	110,975	83,092	67,636	-19%
November	91,529	88,195	73,987	71,083	-3%
December	100,346	100,995	82,287	72,646	-10%
January	98,127	95,059	67,774	70,767	3%
February	99,784	88,704	74,506	71,884	-3%
March	99,107	93,660	79,428	78,158	-1%
April	102,859	89,872	73,926	67,342	-7%
May	100,584	80,003	69,120	72,335	4%
June	94,326	80,998	71,398	0	0%
July	102,872	74,681	68,162	0	0%
August	106,013	72,290	76,847	0	0%
September	105,234	79,771	72,624	0	0%
Totals		1,055,203	893,149	571,851	-5%

Citrus Connection only Para-Transit Totals					
	2013-2014	2014-2015	2015-2016	2016-2017	Change
October	7,968	6,888	4,094	3,229	-21%
November	6,798	5,470	3,437	3,252	-3%
December	6,767	6,046	3,695	3,154	-9%
January	7,190	5,919	3,512	3,507	0%
February	6,820	5,581	3,496	3,505	0%
March	7,356	6,316	3,897	4,040	2%
April	8,118	6,333	3,651	3,694	1%
May	7,790	6,170	3,589	4,060	8%
June	6,622	6,136	3,660		0%
July	6,982	5,407	3,269		0%
August	6,522	4,485	3,866		0%
September	6,636	4,517	3,747		0%
Totals	85,569	69,268	43,913	28,441	10%

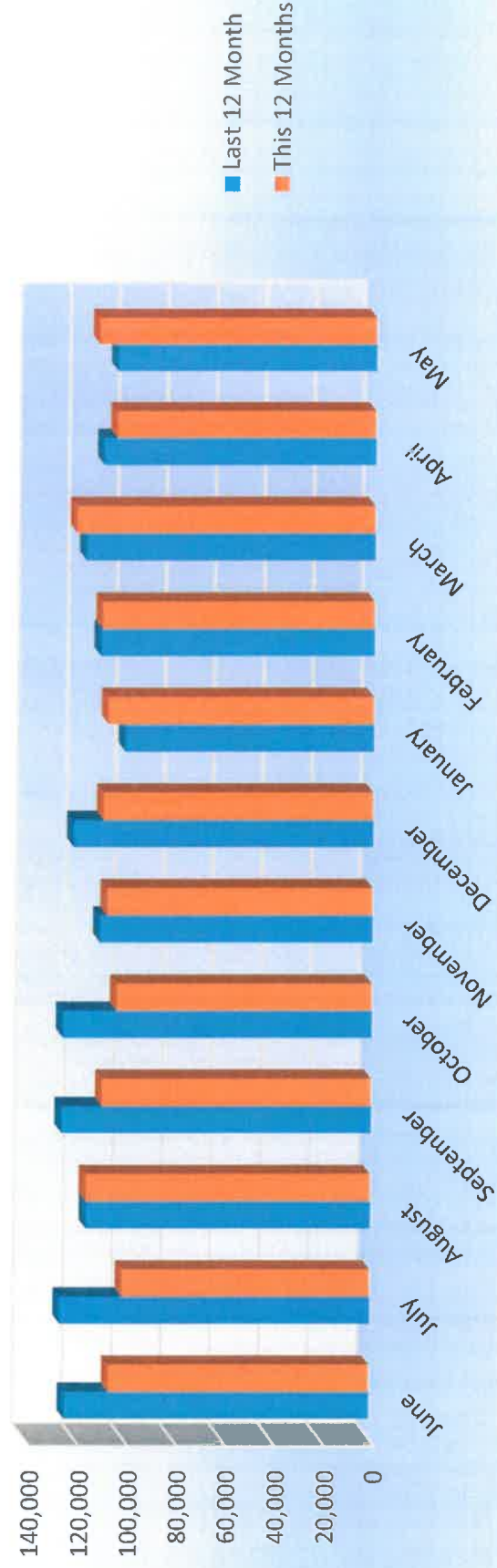
Citrus Connection and PCTS Para Over 12 Months



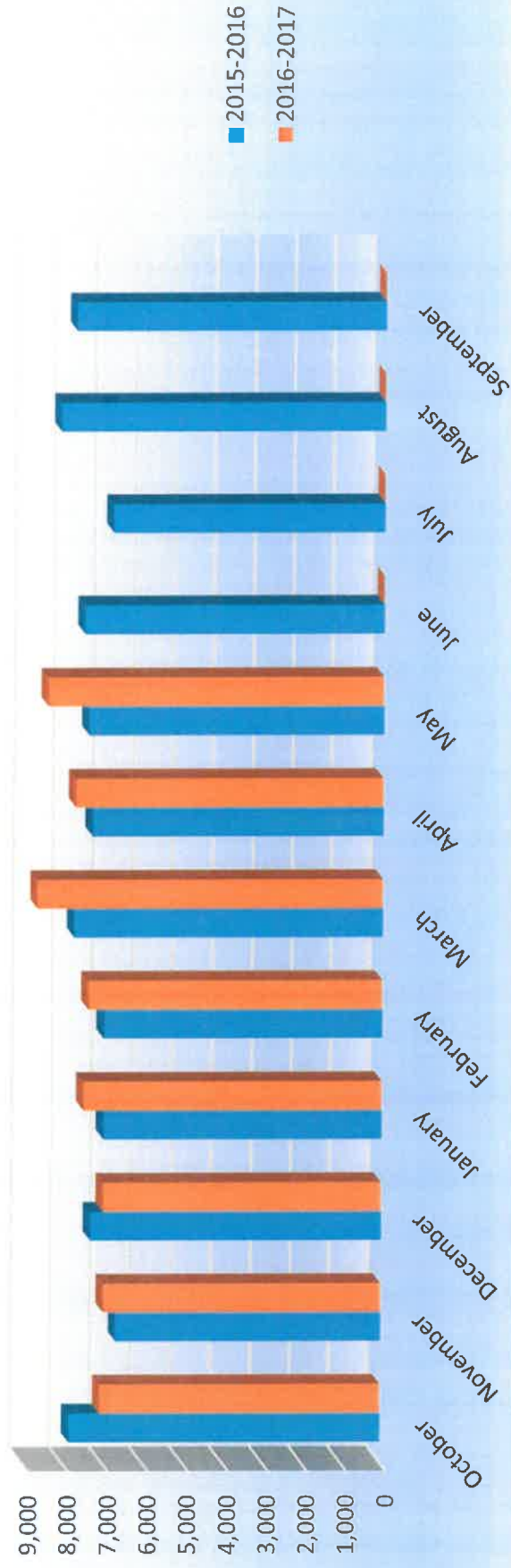
Citrus Connection and PCTS Fixed Route Total Ridership



Citrus Connection and PCTS Fixed Over 12 Months



Citrus Connection and PCTS Para-Transit Total Ridership



Monthly Service Report

For The Period Of: 5/1/2017 Thru 5/31/2017

Print Date: 06/22/2017

Print Time: 08:40AM

		Weekday	Saturday	Sunday	Total
Funding Source					
E1	WHAT PUB FARE COLLECT	1527	113	0	1640
N	HAINES CITY MPC	153	0	0	153
T	TD	1808	69	0	1877
DAYPASS	DAYPASS	15	0	0	15
SSS	SMART SHUTTLE	97	0	0	97
FREE	RETIRED EMPLOYEES	12	0	0	12
PASSHB1	HB- 1 WAY PASS	3480	148	0	3628
PASSHBM	HB - MULTI PASS	369	10	0	379
TD-FIX	TD FIXED ROUTE	237	0	0	237
		7698	340	0	8038
Provider					
POLK	Polk Countv	3768	210	0	3978
CC	CITRUS CONNECTION	3930	130	0	4060
		7698	340	0	8038
Purpose					
<None>		22	4	0	26
MED	MEDICAL	2420	15	0	2435
HUM	HUMAN SERVICES	5	0	0	5
REC	RECREATION	1409	94	0	1503
LMP	LKLD MULTI PURPOSE CENTER	39	0	0	39
BTS	BUS TRAIN SHUTT	4	0	0	4
COM	COMMUNITY SERVICES	1	0	0	1
SHG	GROCERY SHOPPIN	168	10	0	178
MHT	MENTAL HEALTH TRMT	22	0	0	22
DIA	DIALYSIS	1703	159	0	1862
RAD	RADIATION	2	0	0	2
PHY	PHYSICAL THERAPY	6	0	0	6
SHO	SHOPPING OTHER	388	14	0	402
SOC	SOCIAL SERVICES	87	22	0	109

Monthly Service Report

For The Period Of: 5/1/2017 Thru 5/31/2017

Print Date: 06/22/2017

Print Time: 08:40AM

		Weekday	Saturday	Sunday	Total
Purpose					
ECO	ECONOMIC SERVIC	249	0	0	249
PRX	PHARMACY DRUG STORE	25	2	0	27
EDU	EDUCATION	160	0	0	160
EEM	EMPLOYMENT	350	11	0	361
HMP	HAINES CITY MULTI PURPOSE CTR	153	0	0	153
VOL	VOLUNTEER SERVICES	8	0	0	8
BLD	BLIND SERVICES	2	0	0	2
VIS	VISITATION	3	0	0	3
SHL	SHELTER	3	0	0	3
NUT	NUTRITION	106	0	0	106
OTH	OTHER	1	8	0	9
WRK	WORK	362	1	0	363
		7698	340	0	8038

Vehicle Hours					
POLK	Polk Countv	4032.82	193.18	0.00	4226.00
CC	CITRUS CONNECTION	2396.20	-72.75	0.00	2323.45
		6429.02	120.43	0.00	6549.45

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JUNE 14, 2017
AGENDA ITEM #7

Agenda Item: Other Business

Presenter: TBD

Recommended
Action: TBD