

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room, 1212 George Jenkins Blvd.
Wednesday, July 10th, 2019, at 8:30 a.m.

Call to Order	<u>Action Required</u>
1. Public Comments for Polk TDP	None
2. Approval of the June 20, 2019 LAMTD Board Meeting Minutes	Approval
3. Public Comments	None
4. GEM Award	None
5. Finance / David Persaud, Chief Financial Officer	
a. LAMTD Financials	None
b. PCTS Financials	None
c. TD Financials	None
d. Ultra-Low Sulfur Diesel Fuel (Bulk Fuel) and Regular Unleaded 87 Octane Gasoline	Approval
e. Reroute 2020 production cost estimates	Approval
f. Accept transfer of equipment from the county	Approval
g. Proposed millage rate of .5000 mills for 2019 and for fiscal year budget FY 2019-20 for LAMTD	Approval
6. Legal	
a. Amendments to fair share agreements for Dundee and Haines City	Approval
7. Presentation from Avail	None
8. Executive Director Report / Tom Phillips	
a. Agency Update(s)	None
b. Pension Liability Update	None
9. Executive <u>Informational</u> Summary / Tom Phillips	
a. June Calendar	None
b. Ridership and UAP Update	None
10. Other Business	TBD
Adjournment	

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #1

Agenda Item: Public Comments for the 2019 Transit Development Plan

Presenter: Julia Davis, Polk TPO

Recommended
Action: TBD

LAKELAND AREA MASS TRANSIT DISTRICT
SPECIAL MEETING
JULY 10, 2019
AGENDA ITEM #2

Agenda Item:	Approval of the June 20, 2019 LAMTD Meeting Minutes
Presenter:	James Phillips
Recommended Action:	Board approval of the June 20, 2019 LAMTD Meeting Minutes
Attachments:	June 20, 2019 LAMTD Meeting Minutes

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

Directors:

Polk County Commissioner John Hall
City of Lakeland Mayor Bill Mutz
City of Lakeland Commissioner Sara McCarley

Executive Director: Tom Phillips
Executive Assistant: James Phillips

Call to Order

8:33 a.m. By Commissioner Hall

Agenda Item #1 – Approval of the Minutes

1a. Approval request for the approval of the May 15, 2019 LAMTD Board meeting minutes.

“Approval of the Apr 12, 2019 LAMTD Board meeting minutes”
1st Sara McCarley/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

1b. Approval request for the approval of the June 12, 2019 Public Hearing minutes.

“Approval of the Apr 12, 2019 Public Hearing minutes”
1st Bill Mutz/ 2nd Sara McCarley

MOTION CARRIED UNANIMOUSLY

Agenda Item #2 – Public Comments

None

Agenda Item #3 – GEM Award

Video presentation telling the story of paratransit driver Pedro Gonzalez

Agenda Item #4 – Finance

a. LAMTD Financials

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date April 30, 2019
FY 2018-2019

Year to Date April 30, 2019

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

Description	YTD of FY Budget	YTD Budget \$	YTD Actual \$	YTD of FY Expended	Annual Budget
Revenue YTD	58%	\$6,271,400	\$6,929,140	110%	\$10.8 Million
Expenses YTD	58%	\$6,271,400	\$5,041,100	80%	\$10.8 Million

REVENUES:

The total revenues realized year-to-date through April 30, 2019 totaled \$6.9 million or 110% of the YTD budget.

- Farebox revenues reflect \$343,000 or 88% of budgeted revenues through April 30, 2019.
- Contract revenues totaled \$94,000 or 78% of the budgeted revenues for UAP (Universal Access Passes).
- Other Contract Revenues totaled \$93,600 for RAMCO. RAMCO payment of \$93,600 billed in January and received in March 2019.
- Ad Valorem taxes reflects \$4.575 million or 98% of the Tax Levy. The total budgeted revenues are \$4.7 million. Only 95% of the taxes are budgeted by State Law.

Property taxes become due and payable on November 1st, each year. Discounts for early payments are as follows:

- 4% discount is allowed if paid by November
- 3% discount is allowed if paid by December
- 2% discount is allowed if paid by January
- 1% discount is allowed if paid by February

Taxes become delinquent on April 1st of each year. The District normally receives 90% of property taxes by May of each year.

- Interest Income on Investment at the LGIP totaled \$126,000 over budget.
- Florida DOT operating grants \$1.7 million is being billed quarterly. These grants are on a cash basis which mean the services must be provided before we receive grant assistance. The year-to-date revenues totaled \$798,000.
- FTA Section 5307 operating and capital grants budgeted at \$2.4 million. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance the grant reimbursement is received at the end of the fiscal year after State funds are recognized. The year-to-date revenues totaled 267,000.
- Advertising income reflects \$104,000 over budget due to revenues being prepaid.
- The Support cost reimbursement revenue is in line with budget.
- Misc. revenue totaled \$99,000 resulting from reimbursement for Capital expenses from the County after the 9/30/18 audit.
- The other revenues are showing a lag due to timing and being on a cash basis.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date April 30, 2019
FY 2018-2019

EXPENSES:

The total expenses year-to-date through April 30, 2019 totaled \$5.0 million or 80% of the YTD budget.

- Salaries and benefits represent 64% of the FY 2018-2019 budget. As of April 30, 2019, these expenses totaled \$3.5 million or 13% under budget of \$4.0 million.
- Professional and Technical Services expenses totaled \$194,000 of the YTD budget; a favorable variance.
- Other services expenses totaled \$61,000 of the YTD budget, over budget due to cost for temporary employees in Finance- budgeted in salaries account.
- Fuel expenses totaled \$316,000 YTD, under budget; due to fuel cost being under budgeted.
- Materials and supplies totaled \$316,000 under budget, a favorable variance.
- Dues and subscriptions, and office supplies are under budget, a favorable variance.
- Property appraiser, Tax Collector Commission and CRA payments over budget, since payments are quarterly and annually.
- Fixed and variable cost has contributed to some budget variances since it is a combination of a onetime cost and reoccurring costs.

Other remaining expenses are under the YTD budget through April 30, 2019

CHANGE IN FINANCIAL CONDITION

Based on the year-to-date budget-to-actual variances through April 30th the financials reflect are favorable actual variance of \$1.9 million with 58% of the fiscal year.

STATISTICAL TRENDS LAST FIVE YEARS AUDITED FINANCIAL STATEMENTS

	9/30/18	9/30/17	9/30/16	9/30/15	9/30/14
* 1. Farebox Recovery Ratio (All modes)	13.00%	10.04%	13.95%	25.50%	23.08%
2. Cost per revenue hour	\$108.42	\$106.94	\$104.76	\$89.45	\$86.29
3. Revenue Hours	146,597	142,189	139,228	103,550	117,008
4. Fuel Cost (\$)	\$1,082,166	\$834,971	\$757,485	\$847,360	\$1,316,739
5. Ridership	1,252,600	1,346,211	1,393,620	1,424,965	1,647,010

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

* Total 13.00%, LAMTD 13.40%, PCTS 4.70%

b. PCTS Financials

Lakeland Area Mass Transit District
Monthly Financial Report
Polk County Transit Contract
Month of April 30, 2019
Year to Date Report
Percent of FY Reported (58%)

Revenues

- The revenues totaled \$4.0 million or 101% of the year-to-date budget.
- The FTA grants drawdown reflects draws totaling \$835,620.
- Fare Revenues totaled \$78,260 or 89% of the year-to-date budget.
- The Polk County City Contributions reflects payment of \$414,000 and over budget year-to-date.
- The County funding reflects payments for the budgeted grants match totaling \$1.92 million.
- The FDOT Grants drawdown totaled \$726,300.

Expenses

- Operating expenses consists of labor cost, operating expenses and contract expenses.
- Total expenses for the period totaled \$3.7 million or 92% of the year-to-date budget.
- Salaries and wages totaled \$2.1 million or 88% of the YTD Budget.
- Operating expenses totaled \$1.1 million or 92% of the YTD Budget.
- The contract services are for contractual cost for the Lynx service and other planned contractual services totaled \$465,200 or 134% of the year to date budget.
- Capital Expenses totaled \$94,200 for the Avail Bus Technology System.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

Lakeland Area Mass Transit District
Financial Statement
Polk County Contract
Month of April 2019

Revenue				
	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Revenues				
County Match	\$ 1,960,700	\$ 1,143,742	\$ 1,633,919	143%
Other Contract Revenue - County	\$ 191,600	\$ 111,767	\$ 19,475	17%
City Contribution	\$ 393,040	\$ 229,273	\$ 413,979	181%
County Contribution - PCTS	\$ 76,378	\$ 44,554	\$ 65,315	147%
Fares	\$ 150,000	\$ 87,500	\$ 78,260	89%
FDOT Block Grants:				
GOV71/G1481 - WHAT/ADA	\$ 575,600	\$ 335,767	\$ 351,307	105%
RURAL AQR07	\$ 913,000	\$ 532,583	\$ 374,986	70%
FTA				
FTA 5307 Grant	\$ 2,262,076	\$ 1,319,544	\$ 835,620	63%
Capital Contributions - County	\$ 257,626	\$ 150,282	\$ 214,689	143%
Total	\$ 6,780,020	\$ 3,955,012	\$ 3,987,551	101%

Expenses				
	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Labor	\$ 3,973,664	\$ 2,317,971	\$ 2,038,049	88%
Contract	\$ 594,000	\$ 346,500	\$ 465,257	134%
Operating	\$ 1,954,730	\$ 1,140,259	\$ 1,048,382	92%
Capital	\$ 257,626	\$ 150,282	\$ 94,174	63%
Total	\$ 6,780,020	\$ 3,955,012	\$ 3,645,862	92%

c. TD Financials

Lakeland Area Mass Transit District
Monthly Financial Report
The Transportation Disadvantaged Program
Month of April 30, 2019
Year to Date Report
Percent of FY Reported (58%)

Revenues

- The revenues totaled \$.99 million or 83% of the year-to-date budget.
- The TD Trust Fund Grant drawdown reflects \$839,000 or 77% of the grants.
- Contract Revenues and other revenues totaled \$50,000.
- The County funding for the match totaled \$105,000 or 87%.

Expenses

- Operating expenses consists of labor cost, operating expenses and contract expenses.
- Total expenses for the period totaled \$.992 million or 82% of the year-to-date budget.
- Salaries and wages totaled \$694,000 or 97% of the YTD Budget.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

- Operating expenses totaled \$206,000 or 55% of the YTD Budget.
- Support Services for Operations totaled \$91,000 or 79% of the YTD Budget.

Lakeland Area Mass Transit District Transportation Disadvantage Program Period Ending - April, 2019				
Revenue				
	Annual Budget	YTD Budget	YTD Actual	Total YTD
Revenues				
County Match 10%	\$ 144,500	\$ 120,417	\$ 104,729	87%
Contract Revenue	\$ 205	\$ 103	\$ 3,964	
Adult Day Care			\$ 49,724	
FDOT Grants:				
CTD Grant -Operating	\$ 1,300,175	\$ 1,083,479	\$ 839,292	77%
Total	\$ 1,444,880	\$ 1,203,999	\$ 997,709	83%
Expenditure				
	Annual Budget	YTD Budget	YTD Actual	Total YTD
Labor	\$ 855,751	\$ 713,126	\$693,880	97%
		\$ -		
Support Services	\$ 139,692	\$ 116,410	\$ 91,482	79%
		\$ -		
Operating	\$ 449,437	\$ 374,531	\$ 206,282	55%
Total	\$ 1,444,880	\$ 1,204,067	\$991,644	82%

d. FY 2020 Federal Transit Administration Grant Application for Bus and Bus Facilities

The Federal Transit Administration under 5339 funding provides opportunities for replacement and repair of existing buses and bus facilities. Citrus Connection staff are requesting the approval of a grant application for the two expansion buses and new 4G internet, WiFi services and USB stations on the buses. Also included is Pre-Trip software, Vehicle Health Monitoring and Web Content Management.

“Approve the Grant Submission, corresponding resolution and subsequent award

1st Sara McCarley/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

e. FY 2019-20 Florida (CTD) Commission for Transportation Disadvantaged Budget for the Lakeland Area Mass Transit District which is the designated Community Transportation Coordinator for Polk County.

The State Commission for the Transportation Disadvantaged (CTD) administers the State Transportation Disadvantaged Trust Fund. The primary purpose of the trust fund is to provide transportation for Transportation Disadvantaged county residents who have no other means of transportation or are not sponsored for that need by any other available funding source.

“Approve the annual Operating Budget for the period of July 1st, 2019 through June 30th, 2020.”

1st Bill Mutz/ 2nd Sara McCarley

MOTION CARRIED UNANIMOUSLY

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, FL 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

f. ADA Deployment Pads and Bus Shelter Installation

On May 07, 2019, the District issued an Invitation for Bid (IFB) # 19-002, for qualified firms interested in providing all aspects of construction, demolition, labor, and material necessary for the installation of ADA Deployment Pads and District provided Bus Shelters.

Under the initial Task Order, the District has identified roughly 33 locations for ADA deployment pads or transit shelter pads, and roughly 14 bus shelters to be installed (5 on existing pads). The total cost for this task order constitutes the not to exceed amount listed above.

The solicitation was provided to the District's registered vendors and state certified Disadvantaged Business Enterprise (DBE) and/or Minority Business Enterprise (MBE). Seventy firms received notification of the posting, of which 30% were DBE firms found through the Florida Department of Transportation's DBE Directory/website. Of the DBE firms solicited, only 9% acknowledged the bid, with no submittals received.

Two offers were received, publicly opened and evaluated based on price only. The District named the apparent low bidder as the intended awardee, in accordance with the selection criteria stated within the solicitation.

- Florida Safety Contractors, Inc. \$447,650
- SEMCO Construction Inc. \$469,374

A responsiveness and responsibility review, for the apparent low bidder, is being conducted to ensure the firm meets the requirements as outlined in the solicitation prior to obtaining award approval from the Department of Transportation and prior to posting the District's final Notice of Award.

The District's Board of Director's shall be advised of the resulting award during the next board meeting.

Funding for this project consists of the following grant awards. Additional funding is being sought for future task orders under this agreement.

Grant No.	Split	Total Grant Award	Total Federal Obligation	Total Local Match
Federal grant FL-2017-025	80/20	\$ 62,076.00	\$ 49,661.00	\$ 12,415.00
Federal grant FL-2017-029	80/20	\$ 217,535.00	\$ 174,028.00	\$ 43,507.00
Federal grant FL-2017-030	80/20	\$ 136,958.00	\$ 109,566.00	\$ 27,392.00
Federal grant FL-2017-114	80/20	\$ 73,826.00	\$ 59,061.00	\$ 14,765.00
Totals		\$ 490,395.00	\$ 392,316.00	\$ 98,079.00

"Board pre-approve the award of Invitation for Bid (IFB) #19-002 for the Installation of ADA Deployment Pads and Bus Shelters to the lowest responsive, responsible bidder for an amount Not to Exceed \$470,000"

1st Sara McCarley/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

Agenda Item #5– Legal

a. Peace River UAP Renewal

Standard renewal of the previous contract with the addition for it to automatically renew for three years or notice of termination.

“Approve the renewed Universal Access Program Agreement between the Lakeland Area Mass Transit District and Peace River”
1st Sara McCarley/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

b. Approval to Enlarge the District

A resolution relating to district boundaries; approving an enlargement of the district; including within the district certain territory in Lakeland, Florida, located at 8100 and 8164 state road 33 N, Lakeland, Florida 33809, and 3595 Old Polk City road, Lakeland, Florida 33809; finding approval by the property owner; finding compliance with the county ordinance; providing an effective date.

“Approve Resolution 19-18”

1st Bill Mutz/ 2nd Sara McCarley

MOTION CARRIED UNANIMOUSLY

Agenda Item #6 – Authorization to accept the transfer of the following asset from LYNX Central Florida Regional Transportation Authority

The above listed buses have been retired due to expensive mechanical repairs needed to the engines and have met the FTA required minimum mileage requirement for useful life/retirement (>500,000 miles).

The buses being transferred were originally FTA funded assets. As such, Lakeland Area Mass Transit District will need to incorporate these buses into our current inventory and maintain the vehicles in accordance and in compliance with FTA requirements. These vehicles are needed to replace older vehicles that is more costly to maintain.

The buses being transferred from LYNX are powered by Cummins ISL engines with VOITH Transmissions. This low floor bus would be used to replace a high floor bus within our present fleet that are Wheelchair Lift equipped. The low floor design of the LYNX Bus will eliminate Wheelchair Lift Maintenance because it is equipped with a ramp. The Cummins ISL can be rebuilt in-house.

[Attachment available]

“Approve transfer of assets”

1st Sara McCarley/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

Agenda Item #7 – Reconfiguration of Lakeland Intracity Routes

Since April 11th 2019, a redesigned intracity transit system referred to as, “Reroute 2020” has been undergoing testing and refinement, per LAMTD Board approved action. Testing and refining the 5 combined routes, along with ancillary planning, marketing, data collection, and public outreach initiatives, were

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, June 20th, 2019 at 8:30 a.m.

conducted by a cross-departmental task force organized by function. This process yielded a refined system design that is reflective of stakeholders' input and is ready for board consideration.

"Approve the implementation of a combined intracity transit system for the City of Lakeland for FY 2020 beginning 1 October 2019"

1st Sara McCarley/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

Agenda Item #6 – Executive Director Report / Tom Phillips

- a. Agency Updates
 - Thanked the Commissioners and the Mayor on the Reroute decision
 - Reinforced there are no safety concerns with our drivers
 - Avail will be present in July to make their presentation
 - Issue with the pension liability between the Agency and the County

Agenda Item #7 – Executive Informational Update / Tom Phillips

- a. May Calendar
[See attached]
- b. Ridership and UAP Update
[See attached]

Agenda Item #8 – Other Business

-None

Adjournment at 9:21 a.m.

Approved this 10th day of July, 2019.

Chairman – City Commissioner Phillip Walker

Minutes Recorder – James Phillips

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #3

Agenda Item: Public Comments

Presenter: TBD

Recommended
Action: TBD

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #4

Agenda Item: **GEM Award**

Presenter: Steve Schaible

Recommended
Action: None

Summary: Video presentation telling the story of paratransit driver
Pedro Gonzalez

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #5a

Agenda Item: May 31, 2019 LAMTD Monthly Financial Statement
FY 2018-19

Presenter: David Persaud, Chief Financial Officer

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget.

Attachments: See Attachments

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date May 31, 2019
FY 2018-2019

Year to Date May 31, 2019

Description	YTD of FY Budget	YTD Budget \$	YTD Actual \$	YTD of FY Expended	Annual Budget
Revenue YTD	67%	\$7,167,320	\$7,350,100	103%	\$10.8 Million
Expenses YTD	67%	\$7,167,320	\$5,915,080	83%	\$10.8 Million

REVENUES:

The total revenues realized year-to-date through May 31, 2019 totaled \$7.4 million or 103% of the YTD budget.

- Farebox revenues reflect \$417,500 or 93% of YTD budgeted revenues through May 31, 2019.
- Contract revenues totaled \$121,180 or 89% of the budgeted revenues for UAP (Universal Access Passes).
- Other Contract Revenues totaled \$93,600 for RAMCO. RAMCO payment of \$93,600 billed in January and received in March 2019.
- Ad Valorem taxes reflects \$4.615 million or 99% of the Tax Levy. The total budgeted revenues are \$4.7 million. Only 95% of the taxes are budgeted by State Law.

Property taxes become due and payable on November 1st, each year. Discounts for early payments are as follows:

- 4% discount is allowed if paid by November
- 3% discount is allowed if paid by December
- 2% discount is allowed if paid by January
- 1% discount is allowed if paid by February

Taxes become delinquent on April 1st of each year. The District normally receives 90% of property taxes by May of each year.

- Interest Income on Investment at the LGIP totaled \$145,700 over budget.
- Florida DOT operating grants \$1.7 million is being billed quarterly. These grants are on a cash basis which mean the services must be provided before we receive grant assistance. The year-to-date revenues totaled \$949,000.
- FTA Section 5307 operating and capital grants budgeted at \$2.4 million. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance the grant reimbursement is received at the end of the fiscal year after State funds are recognized. The year-to-date revenues totaled 267,000.
- Advertising income reflects \$104,000 over budget due to revenues being prepaid.
- The Support cost reimbursement revenue is in line with budget.
- Misc. revenue totaled \$99,600 resulting from reimbursement for Capital expenses from the County after the 9/30/18 audit.
- The other revenues are showing a lag due to timing and being on a cash basis.

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date May 31, 2019
FY 2018-2019

EXPENSES:

The total expenses year-to-date through May 31, 2019 totaled \$5.9 million or 83% of the YTD budget.

- Salaries and benefits represent 64% of the FY 2018-2019 budget. As of May 31, 2019, these expenses totaled \$4.2 million or 11% under budget of \$4.6 million.
- Professional and Technical Services expenses totaled \$215,000 of the YTD budget; a favorable variance.
- Other services expenses totaled \$68,000 of the YTD budget, over budget due to cost for temporary employees in Finance- budgeted in salaries account.
- Fuel expenses totaled \$397,000 YTD, in line with budget; due to fuel cost being under budgeted.
- Materials and supplies totaled \$364,000 under budget, a favorable variance.
- Dues and subscriptions, and office supplies are under budget, a favorable variance.
- Property appraiser, Tax Collector Commission and CRA payments over budget, since payments are quarterly and annually.
- Fixed and variable cost has contributed to some budget variances since it is a combination of a onetime cost and reoccurring costs.

Other remaining expenses are under the YTD budget through May 31, 2019

CHANGE IN FINANCIAL CONDITION	
Based on the year-to-date budget-to-actual variances through May 31 st the financials reflect are favorable actual variance of \$1.4 million with 67% of the fiscal year.	

STATISTICAL TRENDS LAST FIVE YEARS AUDITED FINANCIAL STATEMENTS						
	9/30/18	9/30/17	9/30/16	9/30/15	9/30/14	
* 1. Farebox Recovery Ratio (All modes)	13.00%	10.04%	13.95%	25.50%	23.08%	
2. Cost per revenue hour	\$108.42	\$106.94	\$104.76	\$89.45	\$86.29	
3. Revenue Hours	146,597	142,189	139,228	103,550	117,008	
4. Fuel Cost (\$)	\$1,082,166	\$834,971	\$757,485	\$847,360	\$1,316,739	
5. Ridership	1,252,600	1,346,211	1,393,620	1,424,965	1,647,010	

* Total 13.00%, LAMTD 13.40%, PCTS 4.70%



LAKELAND AREA MASS TRANSIT DISTRICT

FY 2019 MONTHLY FINANCIAL STATEMENT MONTH OF May 2019

Account	Month				YTD				Approved Annual Budget
	Actual	Budget	Variance		Actual	Budget	Variance		
			\$'s	%			\$'s	%	
Farebox/Pass Sales	\$ 74,053	\$ 55,833	\$ 18,219	33%	\$ 417,498	\$ 446,667	\$ (29,169)	-7%	\$ 670,000
Contract Income (UAP)	\$ 28,042	\$ 17,025	\$ 11,017	65%	\$ 121,182	\$ 136,200	\$ (15,018)	-11%	\$ 204,300
Other Contract Revenue	\$ -	\$ 7,800	\$ (7,800)	-100%	\$ 93,600	\$ 62,400	\$ 31,200	50%	\$ 93,600
Miscellaneous Income	\$ 476	\$ 2,917	\$ (2,440)	-84%	\$ 99,666	\$ 23,334	\$ 76,332	327%	\$ 35,000
Advertising Revenue	\$ -	\$ 12,500	\$ (12,500)	-100%	\$ 103,673	\$ 100,000	\$ 3,673	4%	\$ 150,000
Investment/Interest Income (net)	\$ 19,248	\$ 5,833	\$ 13,414	230%	\$ 145,714	\$ 46,667	\$ 99,047	212%	\$ 70,000
Ad Valorum Income, net	\$ 40,109	\$ 389,136	\$ (349,027)	-90%	\$ 4,615,193	\$ 3,113,087	\$ 1,502,106	48%	\$ 4,669,630
FDOT Operating Grant	\$ 150,851	\$ 143,423	\$ 7,428	5%	\$ 948,888	\$ 1,147,387	\$ (198,499)	-17%	\$ 1,721,080
Federal Operating Grant	\$ -	\$ 203,380	\$ (203,380)	-100%	\$ 266,903	\$ 1,627,040	\$ (1,360,137)	-84%	\$ 2,440,560
Cost Recovery	\$ 23,014	\$ 833	\$ 22,180	2662%	\$ 58,993	\$ 6,667	\$ 52,326	785%	\$ 10,000
City of Lakeland	\$ 31,620	\$ 18,048	\$ 13,573	75%	\$ 137,260	\$ 144,380	\$ (7,120)	-5%	\$ 216,570
City of Winter Haven	\$ -	\$ -	\$ -	0%	\$ 37,311	\$ -	\$ 37,311	0%	\$ -
Bartow Express	\$ 17,738	\$ 1,203	\$ 16,534	1374%	\$ 17,738	\$ 9,627	\$ 8,111	84%	\$ 14,440
PCTS - Support Cost Reimb.	\$ 35,811	\$ 37,983	\$ (2,173)	-6%	\$ 286,484	\$ 303,867	\$ (17,383)	-6%	\$ 455,800
TOTAL REVENUES	\$ 420,960	\$ 895,915	\$ (474,955)	-53%	\$ 7,350,103	\$ 7,167,323	\$ 182,780	3%	\$ 10,750,980
Salaries	\$ 509,563	\$ 396,968	\$ 112,595	28%	\$ 2,856,586	\$ 3,175,747	\$ (319,161)	-10%	\$ 4,763,620
Employee Benefits	\$ 160,704	\$ 177,621	\$ (16,916)	-10%	\$ 1,306,371	\$ 1,420,967	\$ (114,596)	-8%	\$ 2,131,450
Advertising Fees	\$ 658	\$ 1,750	\$ (1,092)	-62%	\$ 11,909	\$ 14,000	\$ (2,091)	-15%	\$ 21,000
Professional & Technical Ser	\$ 20,096	\$ 33,817	\$ (13,720)	-41%	\$ 214,509	\$ 270,533	\$ (56,024)	-21%	\$ 405,800
Contract Maintenance Services	\$ 8,312	\$ 8,400	\$ (88)	-1%	\$ 59,990	\$ 67,200	\$ (7,210)	-11%	\$ 100,800
Other Services	\$ 6,528	\$ 4,929	\$ 1,599	32%	\$ 67,970	\$ 39,433	\$ 28,537	72%	\$ 59,150
Fuel & Lubricants	\$ 46,987	\$ 50,246	\$ (3,259)	-6%	\$ 397,425	\$ 401,967	\$ (4,542)	-1%	\$ 602,950
Freight	\$ 207	\$ 808	\$ (601)	-74%	\$ 1,930	\$ 6,467	\$ (4,537)	-70%	\$ 9,700
Repairs & Maintenance	\$ 1,120	\$ 4,050	\$ (2,930)	-72%	\$ 8,088	\$ 32,400	\$ (24,312)	-75%	\$ 48,600
Materials & Supplies	\$ 47,960	\$ 63,155	\$ (15,195)	-24%	\$ 364,385	\$ 505,240	\$ (140,855)	-28%	\$ 757,860
Utilities/Telephone	\$ 9,059	\$ 9,426	\$ (367)	-4%	\$ 79,329	\$ 75,407	\$ 3,922	5%	\$ 113,110
Liab & Prop Damage Insurance	\$ -	\$ 19,333	\$ (19,333)	-100%	\$ 168,205	\$ 154,667	\$ 13,538	9%	\$ 232,000
Other Corporate Insurance	\$ -	\$ 100	\$ (100)	-100%	\$ 873	\$ 800	\$ 73	9%	\$ 1,200
Dues & Subscriptions	\$ 398	\$ 3,658	\$ (3,260)	-89%	\$ 23,616	\$ 29,267	\$ (5,651)	-19%	\$ 43,900
Education/Training/Meeting/Travel	\$ 4,865	\$ 9,142	\$ (4,276)	-47%	\$ 43,427	\$ 73,133	\$ (29,706)	-41%	\$ 109,700
Service Charges	\$ 1,632	\$ 1,150	\$ 482	42%	\$ 15,439	\$ 9,200	\$ 6,239	68%	\$ 13,800
Office Expense	\$ 2,188	\$ 7,558	\$ (5,371)	-71%	\$ 22,315	\$ 60,469	\$ (38,154)	-63%	\$ 90,700
Advertising & Promotions	\$ 4,711	\$ 2,083	\$ 2,628	126%	\$ 10,806	\$ 16,667	\$ (5,861)	-35%	\$ 25,000
Miscellaneous Expenses	\$ 2,407	\$ 2,446	\$ (39)	-2%	\$ 20,950	\$ 19,567	\$ 1,383	7%	\$ 29,350
Property Appraiser/Tax Collector Comm	\$ 978	\$ 14,017	\$ (13,038)	-93%	\$ 152,442	\$ 112,133	\$ 40,309	36%	\$ 168,200
LDDA, CRA Contributions	\$ -	\$ 18,048	\$ (18,048)	-100%	\$ 402	\$ 144,380	\$ (143,978)	-100%	\$ 216,570
Capital Expenditures/ Debt Service	\$ 11,014	\$ 56,717	\$ (45,702)	-81%	\$ 88,116	\$ 453,733	\$ (365,617)	-81%	\$ 680,600
Bad Debt	\$ -	\$ 167	\$ (167)	-100%	\$ -	\$ 1,333	\$ (1,333)	-100%	\$ 2,000
Restricted Contingency	\$ -	\$ 10,327	\$ (10,327)	-100%	\$ -	\$ 82,613	\$ (82,613)	-100%	\$ 123,920
TOTAL EXPENDITURES	\$ 839,390	\$ 895,915	\$ (56,525)	-6%	\$ 5,915,082	\$ 7,167,323	\$ (1,252,241)	-17%	\$ 10,750,980
REVENUES (OVER)/UNDER EXPENDITURES	\$ (418,430)	\$ -	\$ (418,430)		\$ 1,435,021	\$ -	\$ 1,435,021		\$ -

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #5b

Agenda Item: May 31, 2019 Financials for Polk County Transit Services
Contract – FY 2018-19

Presenter: David Persaud, Chief Financial Officer

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget

Attachments: See Attachments

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #5b

Lakeland Area Mass Transit District
Monthly Financial Report
Polk County Transit Contract
Month of May 31, 2019
Year to Date Report
Percent of FY Reported (67%)

Revenues

- The revenues totaled \$4.5 million or 99% of the year-to-date budget.
- The FTA grants drawdown reflects draws totaling \$943,000.
- Fare Revenues totaled \$91,390 or 91% of the year-to-date budget.
- The Polk County City Contributions reflects payment of \$414,000 and over budget year-to-date.
- The County funding reflects payments for the budgeted grants match totaling \$1.92 million.
- The FDOT Grants drawdown totaled \$1.1 million.

Expenses

- Operating expenses consists of labor cost, operating expenses and contract expenses.
- Total expenses for the period totaled \$4.3 million or 95% of the year-to-date budget.
- Salaries and wages totaled \$2.4 million or 92% of the YTD Budget
- Operating expenses totaled \$1.2 million or 94% of the YTD Budget.
- The contract services are for contractual cost for the Lynx service and other planned contractual services totaled \$531,000 or 134% of the year to date budget.
- Capital Expenses totaled \$94,200 for the Avail Bus Technology System.

Lakeland Area Mass Transit District
Financial Statement
Polk County Contract
Month of May 2019

Revenue

	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Revenues				
County Match	\$ 1,960,700	\$ 1,307,133	\$ 1,633,919	125%
Other Contract Revenue - County	\$ 191,600	\$ 127,733	\$ 77,837	61%
City Contribution	\$ 393,040	\$ 262,027	\$ 413,979	158%
County Contribution - PCTS	\$ 76,378	\$ 50,919	\$ 65,315	128%
Fares	\$ 150,000	\$ 100,000	\$ 91,390	91%
FDOT Block Grants:				
GOV71/G1481 - WHAT/ADA	\$ 575,600	\$ 383,733	\$ 485,864	127%
RURAL AQR07	\$ 913,000	\$ 608,667	\$ 549,827	90%
FTA				
FTA 5307 Grant	\$ 2,262,076	\$ 1,508,051	\$ 943,448	63%
Capital Contributions - County	\$ 257,626	\$ 171,751	\$ 214,689	125%
Total	\$ 6,780,020	\$ 4,520,013	\$ 4,476,268	99%

Expenses

	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Labor	\$ 3,973,664	\$ 2,649,109	\$ 2,447,936	92%
Contract	\$ 594,000	\$ 396,000	\$ 531,184	134%
Operating	\$ 1,954,730	\$ 1,303,153	\$ 1,222,460	94%
Capital	\$ 257,626	\$ 171,751	\$ 94,174	55%
Total	\$ 6,780,020	\$ 4,520,014	\$ 4,295,754	95%

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #5c

Agenda Item: May 31, 2019 Financials for The Transportation Disadvantaged Program– FY 2018-19

Presenter: David Persaud, Chief Financial Officer

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget

The Transportation Disadvantaged Program fiscal year starting July 1, 2018 and ends June 30, 2019. The funding is 90% State for the Transportation Disadvantaged Trust Fund and 10% matching funds funded by Polk County. There are some other third-party revenues for contract services.

Attachments: See Attachments

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM #5c

Lakeland Area Mass Transit District
Monthly Financial Report
The Transportation Disadvantaged Program
Month of May 31, 2019
Year to Date Report
Percent of FY Reported (67%)

Revenues

- The revenues totaled \$1.1 million or 84% of the year-to-date budget.
- The TD Trust Fund Grant drawdown reflects \$943,000 or 79% of the grants.
- Contract Revenues and other revenues totaled \$53,000.
- The County funding for the match totaled \$116,000 or 88%.

Expenses

- Operating expenses consists of labor cost, operating expenses and contract expenses.
- Total expenses for the period totaled \$1.14 million or 86% of the year-to-date budget.
- Salaries and wages totaled \$783,000 or 100% of the YTD Budget.
- Operating expenses totaled \$263,000 or 64% of the YTD Budget.
- Support Services for Operations totaled \$91,000 or 71% of the YTD Budget.

**Lakeland Area Mass Transit District
Transportation Disadvantage Program
Period Ending - May, 2019**

Revenue

	Annual Budget	YTD Budget	YTD Actual	Total YTD
Revenues				
County Match 10%	\$ 144,500	\$ 132,458	\$ 116,161	88%
Contract Revenue	\$ 205	\$ 103	\$ 4,072	
Adult Day Care			\$ 53,084	
FDOT Grants:				
CTD Grant -Operating	\$ 1,300,175	\$ 1,191,827	\$ 942,560	79%
Total	\$ 1,444,880	\$ 1,324,388	\$ 1,115,876	84%

Expenditure

	Annual Budget	YTD Budget	YTD Actual	Total YTD
Labor	\$ 855,751	\$ 784,438	\$782,561	100%
		\$ -		
Support Services	\$ 139,692	\$ 128,051	\$ 91,482	71%
		\$ -		
Operating	\$ 449,437	\$ 411,984	\$ 262,882	64%
Total	\$ 1,444,880	\$ 1,324,473	\$1,136,925	86%

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
July 10, 2019
AGENDA ITEM # 5d

Agenda Item: **Ultra Low Sulfur Diesel Fuel (Bulk Fuel)
and Regular Unleaded 87 Octane Gasoline**

Presenter: David Persaud, CFO

Recommended

Action: Recommend Board approve award of Contract #19-015 for Ultra Low Sulfur Diesel Fuel and Regular Unleaded Fuel to Mansfield Oil Company and Palmdale Oil Company, each for a one (1) year base term and four (4) one-year option terms.

Anticipated

Funding Source: State Block Grant

Summary: On May 16, 2019 the District entered into a consortium purchase with Pinellas Suncoast Transit Authority (PSTA), City of St. Petersburg (COSP), Hillsborough Transit Authority (HART), Hillsborough County Board of County Commissioners (HCBCCC), and the Polk County Board of County Commissioners (PCBOCC) for the purchase of No. 2 Ultra Low Sulfur Diesel Fuel and Regular Unleaded 87 Octane Gasoline. An Invitation for Bid (IFB), #36203, was issued by HART, legally advertised and publicly posted on their website.

Twenty-six (26) firms received notification of the posting, with seven (7) timely offers received.

- Of the bids submitted for diesel fuel with transport truck deliveries (7,500 gallons) the firm of Mansfield Oil Company has been found to be a responsive responsible firm offering the best price at a rate of \$0.0007 per gallon, over the OPIS (Oil Price Index Service) rack average. This price is \$0.0047 over that previously paid under the HART Fuel Consortium.

- Of the bids submitted for unleaded fuel with tank wagon deliveries (500 up to 4,000 gallons) the firm of Palmdale

AGENDA ITEM # 3d – CONT.

Oil Company has been found to be a responsive responsible firm offering the best price at a rate of \$0.1075 per gallon, over the OPIS (Oil Price Index Service) rack average. This price is \$0.0100 over that previously paid under the HART Fuel Consortium.

Attachments: Contract Award Analysis and Summary Sheets

AWARD ANALYSIS AND SUMMARY SHEET

Solicitation Numbers:

HART-IFB No. 36203 / LAMTD-No.19-015

Contract Information

- A. Description:** Regular Unleaded and Diesel Fuel
- B. Contractor:** Palmdale Oil Company (unleaded) and Mansfield Oil (diesel)
- C. Contract Number:** 19-015(a) and 19-015(b)
- D. Contract Amount:** Line 7 - OPIS Diesel Transport Truck Delivery Contract (LAMTD), Markup per Gallon \$0.0007, with annual increases Not to Exceed \$0.0067 in year five.

Line 8 - OPIS Regular Unleaded 87 Octane Gasoline Tank Wagon Delivery Contract (LAMTD), Markup per Gallon \$0.1175, with annual increases Not to Exceed \$0.01575 in year five.
- E. Contract Type:** Indefinite Quantity/Indefinite Delivery
- F. Term of Contract:** October 1, 2019 to September 30, 2020
- G. Options Available:** Four (4) additional One (1) year option terms
- H. Base Term Expiration:** 09/30/2019
- I. Options Term(s) Expiration:** 09/30/2023
- J. Funding Source:** State Grant and Local Funds

Solicitation Information

- K. Issue Date:** May 16, 2019
- L. Number of Notifications Sent:** Twenty-six (26). The solicitation was posted on HART's website, Onvia Demand Star, and advertised in The Tampa Tribune and Hispanic Business Initiation Fund.
- M. Date and Time for Offer Receipt:** June 06, 2019, 1:30 p.m. Local Time
- N. Timely Offers Received:** Seven (7)
- O. Bid Evaluation:** Mansfield Oil Co. submitted the lowest, responsive bid for Line Item 7, Diesel Fuel via OPIS (Transport Truck Delivery) and Palmdale Oil Company submitted the lowest, responsive bid for Line Item 8, Regular Unleaded 87 Octane Gasoline Purchased via OPIS (Tank Wagon Delivery). The bids were found responsive to the solicitation requirements.
- P. Price Review:** Prices were determined to be fair and reasonable based on a comparison to other offers

received. As show by the top four offerors displayed below.


Please note: Polk County BoCC pricing also displayed (line items 9 and 11) to validate the fair and reasonable comparison.

IFB 36203 Bid Tabulation Fuel Purchases Made 10/1/19 - 9/30/24		Mansfield Oil Company of Gainesville, Inc.						Palmdale Oil Company Inc.						TAC Energy					
Line Item #	Description	Base Yr Markup Per Gal	Opt Yr 1 Markup Per Gal	Opt Yr 2 Markup Per Gal	Opt Yr 3 Markup Per Gal	Opt Yr 4 Markup Per Gal	Total Markup Per Gallon	Base Yr Markup Per Gal	Opt Yr 1 Markup Per Gal	Opt Yr 2 Markup Per Gal	Opt Yr 3 Markup Per Gal	Opt Yr 4 Markup Per Gal	Total Markup Per Gallon	Base Yr Markup Per Gal	Opt Yr 1 Markup Per Gal	Opt Yr 2 Markup Per Gal	Opt Yr 3 Markup Per Gal	Opt Yr 4 Markup Per Gal	Total Markup Per Gallon
OPTION LAMTD																			
#0-7	LAMTD Diesel Fuel Purchased via OPIS (ULSD)	0.0007	0.0021	0.0047	0.0057	0.0067	0.0199	0.0083	0.0093	0.0103	0.0113	0.0123	0.0515	-0.0066	-0.0066	0.0034	0.0134	0.0234	0.027
#0-8	LAMTD Regular Unleaded 87 Octane Gasoline P	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	0.1175	0.1275	0.1375	0.1475	0.1575	0.6875	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
OPTION PCBOCC																			
#0-9	PCBOCC Diesel Fuel Purchased via OPIS (ULSD)	0.0094	0.0109	0.0135	0.0145	0.0155	0.0638	0.0108	0.0118	0.0128	0.0138	0.0148	0.0640	-0.007	-0.007	0.003	0.013	0.023	0.025
#0-11	PCBOCC Regular Unleaded 87 Octane Gasoline	0.0111	0.0125	0.0151	0.0161	0.0171	0.0719	-0.0014	-0.0004	0.0006	0.0016	0.0026	0.0030	-0.0004	-0.0004	0.0104	0.0204	0.0304	0.0604

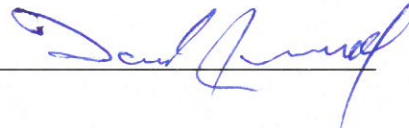
Determination of Responsibility: Palmdale Oil Company has been incorporated in the state of Florida for over 30 years. Mansfield Oil Company has been incorporated in the state of Georgia for over 35 year. They are not on the federal government's debarred /suspended list. Excluded, Debarred, or Suspended List Sites searched:

- FL Department of Management Services (http://www.dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists)
- Office of Inspector General (<http://exclusions.oig.hhs.gov/>)
- System for Award Management (<https://www.sam.gov/SAM>)
- Scrutinized Vendor List (<https://www.sbafla.com/fsb/PerformanceReports.aspx>)
- A responsibility review was conducted for both firms, including a review of their financial and legal capacity to contract with HART.

Q. Determination and Recommendation: The bids submitted by Palmdale Oil and Mansfield Oil, were responsive to the solicitation requirements. In addition, the firms have been deemed a responsible vendor and are, therefore, eligible for award.

Prepared: 
Contracts Specialist

Reviewed and Approved:
Chief Financial Officer



LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
JULY 10, 2019
AGENDA ITEM # 5e

Agenda Item: **REROUTE 2020 PRINTING AND SIGN
MANUFACTURING**

Presenter: David Persaud, CFO

Recommended
Action: Recommend Board pre-approve the estimated spend of
\$55,000 for printing and sign manufacturing necessary for
the Reroute 2020 project.

Anticipated
Funding Source: Capital Improvement Budget

Summary: On July 03, 2019, the District issued a Request for
Information (RFI) # 19-018, for qualified firms interested
in providing printing and sign manufacturing services.
The information requested was to determine timelines and
to validate the availability of vendors and the type of
service they can provide.

An Independent Cost Estimate (ICE) was conducted to
determine the best course of action for the impending
procurement. The analysis revealed the cost to be roughly
\$55,000 for the services requested under the Reroute 2020
project.

The impending solicitation will be provided to the
District's registered vendors and state certified
Disadvantaged Business Enterprise (DBE) and/or
Minority Business Enterprise (MBE). Over 30 firms will
receive notification of the posting, of which 11% are DBE
firms found through the Florida Department of
Transportation's DBE Directory/website.

AGENDA ITEM #8 – CONT.

Offers shall be evaluated on technical qualifications and price. A responsiveness and responsibility review, for the selected firm, will be conducted to ensure the firm meets the requirements as outlined in the solicitation prior to posting the District's Notice of Intent to Award.

The award(s) would be to the best value, responsive, responsible bidder(s) for a Not to Exceed amount of \$55,000.

Whereas the District needs to expedite the Request for Quote and seeks to award by the end of the month, we ask that we be allowed to advise the Board of Directors of the resulting award during the next board meeting.

Attachments: none

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
July 10, 2019
AGENDA ITEM # 5f

Agenda Item: **Approve the letter for conveyance of Radio Shop equipment inventory to Lakeland Area Mass Transit**

Presenter: David Persaud, CFO

Recommended

Action: Request Board approve the conveyance of remaining equipment inventory to LAMTD and the signature of the letter to Polk County.

Summary: The County contracts with Lakeland Area Mass Transit to provide all county wide Transit services. The Radio Shop is now requesting that any radios assigned for use by LAMTD be transferred to them.

The remaining federal share of any of the radios purchased with grant funds is calculated to be \$18,600.40. In order to complete the transfer a letter of conveyance of the inventory to LAMTD is required.

Attachments: Letter of conveyance to Polk County
Inventory list of equipment to be accepted



July 10, 2019

Marcia Andersen,

As part of the consolidation of equipment from the Polk County Commission and the transfer of ownership from the Board of County Commissioners for Polk County to the Lakeland Area Mass Transit District, I hereby assume ownership of the below equipment:

Grant Funded Radio Shop Inventory Items for Transfer to LAMTD									
Asset Category	Asset Tag Number	Description	Cost	LTD Depreciation through Sept-2018	Oct 18 through April 19 Depreciaion	NBV at Period End- April 2019	% Federal Share	Total Federal Share @ 04/30/19	Grant/Fund Description
EQUIPMENT-10 YEAR	N0002992244	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992255	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992256	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992259	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992260	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992266	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992267	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992268	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992269	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992273	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992274	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992275	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002992276	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00	90%	-	Sp Rev Gr-Sctn 5307 Operating 05/06
EQUIPMENT-10 YEAR	N0002993063	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00	100%	-	Sp Rev Gr-ARRA-Sctn 5311 Capital
EQUIPMENT-10 YEAR	N0002993064	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00	100%	-	Sp Rev Gr-ARRA-Sctn 5311 Capital
EQUIPMENT-10 YEAR	N0002993065	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00	100%	-	Sp Rev Gr-ARRA-Sctn 5311 Capital
EQUIPMENT-10 YEAR	N0002993066	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00	100%	-	Sp Rev Gr-ARRA-Sctn 5311 Capital
EQUIPMENT-10 YEAR	N0002993170	RADIO, 800 MHZ - MOBILE	3,343.00	2,574.14	768.86	-00	100%	-	Sp Rev Gr-ARRA-Sctn 5311 Capital
EQUIPMENT-10 YEAR	N0002993171	RADIO, 800 MHZ - MOBILE	3,343.00	2,574.14	768.86	-00	100%	-	Sp Rev Gr-ARRA-Sctn 5311 Capital
EQUIPMENT-10 YEAR	N0002995164	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
EQUIPMENT-10 YEAR	N0002995165	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	\$ 2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
EQUIPMENT-10 YEAR	N0002995166	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	\$ 2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
EQUIPMENT-10 YEAR	N0002995167	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	\$ 2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
EQUIPMENT-10 YEAR	N0002995168	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	\$ 2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
EQUIPMENT-10 YEAR	N0002995169	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	\$ 2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
EQUIPMENT-10 YEAR	N0002995170	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	\$ 2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
EQUIPMENT-10 YEAR	N0002995171	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05	100%	\$ 2,325.05	Sp Rev Gr-Sctn 5307 JARC/NF Capital
			80,516.40	57,622.96	4,293.04	18,600.40		18,600.40	

Sincerely,

Tom Phillips
Executive Director of Lakeland Area Mass Transit District

Grant Funded Radio Shop Inventory Items for Transfer to LAMTD

Asset Category	Asset Tag Number	Description	Cost	LTD Depreciation through Sept-2018	Oct 18 through April 19 Depreciaion	NBV at Period End- April 2019
EQUIPMENT-10 YEAR	N0002992244	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00
EQUIPMENT-10 YEAR	N0002992255	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00
EQUIPMENT-10 YEAR	N0002992256	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00
EQUIPMENT-10 YEAR	N0002992259	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00
EQUIPMENT-10 YEAR	N0002992260	RADIO, 800 MHZ HANDHELD	2,000.00	2,000.00	-00	-00
EQUIPMENT-10 YEAR	N0002992266	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002992267	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002992268	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002992269	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002992273	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002992274	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002992275	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002992276	RADIO, 800 MHZ MOBILE	3,225.30	3,225.30	-00	-00
EQUIPMENT-10 YEAR	N0002993063	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00
EQUIPMENT-10 YEAR	N0002993064	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00
EQUIPMENT-10 YEAR	N0002993065	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00
EQUIPMENT-10 YEAR	N0002993066	RADIO, 800 MHZ - MOBILE	3,237.20	2,914.11	323.09	-00
EQUIPMENT-10 YEAR	N0002993170	RADIO, 800 MHZ - MOBILE	3,343.00	2,574.14	768.86	-00
EQUIPMENT-10 YEAR	N0002993171	RADIO, 800 MHZ - MOBILE	3,343.00	2,574.14	768.86	-00
EQUIPMENT-10 YEAR	N0002995164	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
EQUIPMENT-10 YEAR	N0002995165	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
EQUIPMENT-10 YEAR	N0002995166	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
EQUIPMENT-10 YEAR	N0002995167	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
EQUIPMENT-10 YEAR	N0002995168	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
EQUIPMENT-10 YEAR	N0002995169	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
EQUIPMENT-10 YEAR	N0002995170	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
EQUIPMENT-10 YEAR	N0002995171	RADIO, 800 MHZ - HANDHELD	3,134.90	626.98	182.87	2,325.05
			80,516.40	57,622.96	4,293.04	18,600.40

% Federal Share	Total Federal Share @ 04/30/19
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
90%	-
100%	-
100%	-
100%	-
100%	-
100%	-
100%	-
100%	2,325.05
100%	\$ 2,325.05
100%	\$ 2,325.05
100%	\$ 2,325.05
100%	\$ 2,325.05
100%	\$ 2,325.05
100%	\$ 2,325.05
100%	\$ 2,325.05
18,600.40	

[illegible]

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
July 10, 2019
AGENDA ITEM #5g

Agenda Item: Proposed FY 2019-20 Millage Rate / Certificate of Taxable Value
and Set Public Hearings for FY 2019-20
Millage Rate and Budget

Presenter: David Persaud, CFO

Recommended
Action: Recommend approval of the proposed aggregate millage rate of
.5000 mills and for the proposed FY 2019-20 Millage and Budget
Public Hearings.

Millage:

FY 2019-20 Proposed Millage rate	.5000
----------------------------------	-------

FY 2019-20 Current Year Aggregate Rolled-Back-Rate	.4829
---	-------

Current year proposed rate as a percent Change of Rolled-Back-Rate	3.54%
---	-------

The DR-420, Certification of Taxable Value, is due to the
Property Appraiser by Friday, August 2, 2019. A copy of the
DR-420 Certificate of Taxable Value is attached using the
maximum allowable millage rate of .5000, the current rate of
.5000 and the aggregate rolled back rate of .4829.

Public Hearings:

First Public Hearing for FY 2019-20 Millage Rate and FY 2019-
20 Budget: Wednesday, September 4, 2019, at 5:01PM at
Lakeland City Hall, City Commission Conference Room, 228 S.
Massachusetts Ave., Lakeland.

Second Public Hearing (Final) FY 2019-20 Millage Rate and FY
2019-20 Budget: Wednesday, September 18, 2019 at 5:01PM at
Lakeland City Hall, City Commission
Conference Room, 228 S. Massachusetts Ave., Lakeland.

Attachments: Form DR-420, Certification of Taxable Value
Form DR-420-TIF(s) – Tax Increment Adjustment Worksheet(s)
Form DR-420MM-P – Maximum Millage Levy Calculation Preliminary
Disclosure



CERTIFICATION OF TAXABLE VALUE

[Reset Form](#)[Print Form](#)

DR-420

R. 5/12

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

Year: 2019	County: POLK
Principal Authority: LAKELAND AREA MASS TRANSIT DIS	Taxing Authority: LAKELAND AREA MASS TRANSIT DIS


SECTION I: COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	7,216,660,230	(1)
2.	Current year taxable value of personal property for operating purposes	\$	2,960,933,504	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	44,453,916	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	10,222,047,650	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	137,861,282	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	10,084,186,368	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	9,838,268,945	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Number 8	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(9)
SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser:		Date:	
	Electronically Certified by Property Appraiser		6/28/2019 12:52 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	0.5000	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	4,919,134	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	230,399	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	4,688,735	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	374,296,558	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	9,709,889,810	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	0.4829	per \$1000	(16)
17.	Current year proposed operating millage rate	0.5000	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	5,111,024	(18)

Continued on page 2

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input checked="" type="checkbox"/> Independent Special District	(19)
		<input type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$ 4,688,735		(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>	0.4829 per \$1,000		(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$ 4,936,227		(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$ 5,111,024		(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>	0.5000 per \$1,000		(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>	3.54 %		(27)
First public budget hearing		Date : 9/4/2019	Time : 5:01 AM EST	Place : LAKELAND CITY HALL ,228 S MASSACHUSETTS AVE. LAKELAND ,FLORIDA
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :			Date :
	Title : David Persaud		Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address : 1212 GEORGE JENKINS BLVD		Physical Address : 1212 GEORGE JENKINS BLVD	
	City, State, Zip : LAKELAND, FL 33815		Phone Number : 8633271303	Fax Number : 8633271343



MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
For municipal governments, counties, and special districts


Reset Form

Print Form

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2019		County: POLK	
Principal Authority: LAKELAND AREA MASS TRANSIT DIS		Taxing Authority: LAKELAND AREA MASS TRANSIT DIS	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (1)
IF YES, STOP STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	0.4878	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2018 Form DR-420MM, Line 13	0.7188	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	0.5000	per \$1,000 (4)
If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 9,838,268,945	(5)
6.	Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000)	\$ 7,071,748	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7)	\$ 7,071,748	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 10,084,186,368	(9)
10.	Adjusted current year rolled-back rate (Line 8 divided by Line 9, multiplied by 1,000)	0.7013	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)	0.7013	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income (See Line 12 Instructions)	1.0339	(12)
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by Line 12)	0.7251	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by 1.10)	0.7976	per \$1,000 (14)
15.	Current year proposed millage rate	0.5000	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one)		
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. Enter Line 13 on Line 17.		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. Enter Line 15 on Line 17.		
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	0.7251	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 10,222,047,650	(18)

Continued on page 2

Taxing Authority : LAKELAND AREA MASS TRANSIT DIS		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$ 5,111,024	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$ 7,412,007	(20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$ 0	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$ 5,111,024	(22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$ 7,412,007	(24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
SIGN HERE	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.
	Signature of Chief Administrative Officer :		Date :
	Title : David Persaud	Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address : 1212 GEORGE JENKINS BLVD	Physical Address : 1212 GEORGE JENKINS BLVD	
	City, State, Zip : LAKELAND, FL 33815	Phone Number : 8633271303	Fax Number : 8633271343

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.

**MAXIMUM MILLAGE LEVY CALCULATION
PRELIMINARY DISCLOSURE
INSTRUCTIONS**

DR-420MM-P
R. 5/12
Page 3

General Instructions

Each of the following taxing authorities must complete a DR-420MM-P.

- County
- Municipality
- Special district dependent to a county or municipality
- County MSTU
- Independent special district, including water management districts
- Water management district basin

Voting requirements for millages adopted by a two-thirds or a unanimous vote are based on the full membership of the governing body, not on the number of members present at the time of the vote.

This form calculates the maximum tax levy for 2019 allowed under s. 200.065(5), F.S. Counties and municipalities, including dependent special districts and MSTUs, which adopt a tax levy at the final hearing higher than allowed under s. 200.065, F.S., may be subject to the loss of their half-cent sales tax distribution.

DR-420MM-P shows the preliminary maximum millages and taxes levied based on your proposed adoption vote. Each taxing authority must complete, sign, and submit this form to their property appraiser with their completed DR-420, Certification of Taxable Value.

The vote at the final hearing and the resulting maximum may change. After the final hearing, each taxing authority will file a final Form DR-420MM, Maximum Millage Levy Calculation Final Disclosure, with Form DR-487, Certification of Compliance, with the Department of Revenue.

Specific tax year references in this form are updated each year by the Department.

Line Instructions

Lines 5-10

Only taxing authorities that levied a 2018 millage rate less than their maximum majority vote rate must complete these lines. The adjusted rolled-back rate on Line 10 is the rate that would have been levied if the maximum vote rate for 2018 had been adopted. If these lines are completed, enter the adjusted rate on Line 11.

Line 12

This line is entered by the Department of Revenue. The same adjustment factor is used statewide by all taxing authorities. It is based on the change in per capita Florida personal income (s. 200.001(8)(i), F.S.), which Florida Law requires the Office of Economic and Demographic Research to report each year.

Lines 13 and 14

Millage rates are the maximum that could be levied with a majority or two-thirds vote of the full membership of the governing body. With a unanimous vote of the full membership (three-fourths vote of the full membership if the governing body has nine or more members) or a referendum, the maximum millage rate that can be levied is the taxing authority's statutory or constitutional cap.

Line 16

Check the box for the minimum vote necessary at the final hearing to levy your adopted millage rate.

Line 17

Enter the millage rate indicated by the box checked in Line 16. If the proposed millage rate is equal to or less than the majority vote maximum millage rate, enter the majority vote maximum. If a two-thirds vote, a unanimous vote, or a referendum is required, enter the proposed millage rate. For a millage requiring more than a majority vote, the proposed millage rate must be entered on Line 17, rather than the maximum rate, so that the comparisons on Lines 21 through 25 are accurate.

All TRIM forms for taxing authorities are available on our website at
<http://floridarevenue.com/property/Pages/Forms.aspx>



Reset Form

Print Form

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year :	2019	County :	POLK
Principal Authority :	LAKELAND AREA MASS TRANSIT DIS	Taxing Authority :	LAKELAND AREA MASS TRANSIT DIS
Community Redevelopment Area :	Mid-Town CRA	Base Year :	2000
SECTION I : COMPLETED BY PROPERTY APPRAISER			
1.	Current year taxable value in the tax increment area	\$	682,752,824 (1)
2.	Base year taxable value in the tax increment area	\$	313,768,148 (2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	368,984,676 (3)
4.	Prior year Final taxable value in the tax increment area	\$	636,924,364 (4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	323,156,216 (5)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser :		Date :
	Electronically Certified by Property Appraiser		6/28/2019 12:52 PM
SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.			
6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:			
6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	350,535,442 (6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	153,577 (6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:			
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0 (7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0 (7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>	0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0 (7e)
SIGN HERE	Taxing Authority Certification		I certify the calculations, millages and rates are correct to the best of my knowledge.
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title :	
	David Persaud	David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address :	Physical Address :	
1212 GEORGE JENKINS BLVD	1212 GEORGE JENKINS BLVD		
City, State, Zip :	Phone Number :	Fax Number :	
LAKELAND, FL 33815	8633271303	8633271343	

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

• Example 1.

Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.

• Example 2.

Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



Reset Form

Print Form

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year :	2019	County :	POLK
Principal Authority :	LAKELAND AREA MASS TRANSIT DIS	Taxing Authority :	LAKELAND AREA MASS TRANSIT DIS
Community Redevelopment Area :	Dixieland CRA	Base Year :	2000
SECTION I : COMPLETED BY PROPERTY APPRAISER			
1.	Current year taxable value in the tax increment area	\$	47,154,533 (1)
2.	Base year taxable value in the tax increment area	\$	22,142,832 (2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	25,011,701 (3)
4.	Prior year Final taxable value in the tax increment area	\$	46,336,101 (4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	24,193,269 (5)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.
	Signature of Property Appraiser :		Date :
	Electronically Certified by Property Appraiser		6/28/2019 12:52 PM
SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.			
6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:			
6a.	Enter the proportion on which the payment is based.	95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	23,761,116 (6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	11,492 (6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:			
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0 (7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10	0.0000	per \$1,000 (7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0 (7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>	0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0 (7e)
S I G N H E R E	Taxing Authority Certification		I certify the calculations, millages and rates are correct to the best of my knowledge.
	Signature of Chief Administrative Officer :		Date :
	Title :	Contact Name and Contact Title :	
	David Persaud	David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address :	Physical Address :	
1212 GEORGE JENKINS BLVD	1212 GEORGE JENKINS BLVD		
City, State, Zip :	Phone Number :	Fax Number :	
LAKELAND, FL 33815	8633271303	8633271343	

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

- Example 1.
Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.
- Example 2.
Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.



Reset Form

Print Form

DR-420TIF

R. 6/10

Rule 12D-16.002

Florida Administrative Code

Effective 11/12

TAX INCREMENT ADJUSTMENT WORKSHEET

Year : 2019	County : POLK
Principal Authority : LAKELAND AREA MASS TRANSIT DIS	Taxing Authority : LAKELAND AREA MASS TRANSIT DIS
Community Redevelopment Area : Lakeland Downtown CRA III	Base Year : 2004

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value in the tax increment area	\$	0	(1)
2.	Base year taxable value in the tax increment area	\$	2,279,110	(2)
3.	Current year tax increment value <i>(Line 1 minus Line 2)</i>	\$	-2,279,110	(3)
4.	Prior year Final taxable value in the tax increment area	\$	0	(4)
5.	Prior year tax increment value <i>(Line 4 minus Line 2)</i>	\$	-2,279,110	(5)
SIGN HERE	Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.	
	Signature of Property Appraiser :		Date :	
	Electronically Certified by Property Appraiser		6/28/2019 12:52 PM	

SECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.

6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:				
6a.	Enter the proportion on which the payment is based.		95.00 %	(6a)
6b.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 6a)</i> <i>If value is zero or less than zero, then enter zero on Line 6b</i>	\$	0	(6b)
6c.	Amount of payment to redevelopment trust fund in prior year	\$	65,330	(6c)
7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:				
7a.	Amount of payment to redevelopment trust fund in prior year	\$	0	(7a)
7b.	Prior year operating millage levy from Form DR-420, Line 10		0.0000 per \$1,000	(7b)
7c.	Taxes levied on prior year tax increment value <i>(Line 5 multiplied by Line 7b, divided by 1,000)</i>	\$	0	(7c)
7d.	Prior year payment as proportion of taxes levied on increment value <i>(Line 7a divided by Line 7c, multiplied by 100)</i>		0.00 %	(7d)
7e.	Dedicated increment value <i>(Line 3 multiplied by the percentage on Line 7d)</i> <i>If value is zero or less than zero, then enter zero on Line 7e</i>	\$	0	(7e)

S I G N H E R E	Taxing Authority Certification		I certify the calculations, millages and rates are correct to the best of my knowledge.	
	Signature of Chief Administrative Officer :		Date :	
	Title : David Persaud		Contact Name and Contact Title : David Persaud, CHIEF FINANCIAL OFFICER	
	Mailing Address : 1212 GEORGE JENKINS BLVD		Physical Address : 1212 GEORGE JENKINS BLVD	
	City, State, Zip : LAKELAND, FL 33815		Phone Number : 8633271303	Fax Number : 8633271343

TAX INCREMENT ADJUSTMENT WORKSHEET INSTRUCTIONS

Property appraisers must complete and sign Section I of this worksheet and provide it with form DR-420, *Certification of Taxable Value*, to all taxing authorities who make payments to a redevelopment trust fund under:

- s. 163.387(2)(a), Florida Statutes, or
- An ordinance, resolution, or agreement to fund a project or to finance essential infrastructure.

"Tax increment value" is the cumulative increase in taxable value from the base year to the current year within the defined geographic area. It is used to determine the payment to a redevelopment trust fund under:

- s. 163.387(1), F.S. or
- An ordinance, resolution, or agreement to fund a project or finance essential infrastructure. In this case, the taxing authority must certify the boundaries and beginning date to the property appraiser.

"Dedicated increment value" is the portion of the tax increment value used to determine the payment to the redevelopment trust fund. (See s. 200.001(8)(h), F.S.) Calculate the dedicated increment value on this form and enter on either Line 6b or Line 7e.

"Specific proportion," used to determine whether to complete Line 6 or Line 7, refers to the calculation of the tax increment payment. Examples:

• Example 1.

Section 163.387(1), F.S., states the payment made by the taxing authority should equal 95% of the millage levied times the tax increment value. The specific proportion in this case is 95%. The ordinance providing for the payment may set a percentage lower than 95%. In these cases, the lower percentage would be the specific proportion.

• Example 2.

Some required tax increment payments are not directly related to the tax increment value. A constant dollar payment is a payment not based on a specific proportion of the tax increment value. Line 7 converts these payments into a proportion based on the prior year's payment and tax increment value to reach the current year's dedicated increment value.

Section I: Property Appraiser

A. Complete Section I of this form for each county, municipality, independent special district, dependent special district, and MSTU that:

- Has a tax increment value and
- Is not exempted from making payments to a community redevelopment trust fund based on tax increments (s. 163.387(2)(c), F.S.).

If a taxing authority has more than one tax increment value, they must complete a separate form for each tax increment value. Send a copy to each taxing authority with the DR-420 and keep a copy. When the taxing authority returns the completed forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight Program - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

B. Enter only tax increment values that apply to the value located within the taxing authority indicated.

Section II: Taxing Authority

Complete Section II of the form, keep one copy, and return the original and one copy to your property appraiser with DR-420 within 35 days of certification. Send one copy to your tax collector.

Additional Instructions for Lines 6 and 7

Complete Line 6 if the payment into the redevelopment trust fund is a specific proportion of the tax increment value.

Complete Line 7 if the payment is based on a calculation other than a specific proportion. Do not complete both Lines 6 and 7.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Date: JULY 10, 2019
AGENDA ITEM 6

Agenda Item: **Amendments to fair share agreements for Dundee and Haines City**

Presenter: Tim Darby, esq.

Recommended
Action: Approve the amendments to the Fair Share Agreements with Haines City and the town of Dundee.

Summary: The fair share agreements for the municipalities on the East side of the county are being amended to include language for the Hwy 27 Express and the new Loughman Flex.

Attachments: Amendments

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Date: JULY 10, 2019
AGENDA ITEM 7

Agenda Item: **Presentation from Avail**

Presenter: Risk Spengler

Recommended
Action: TBA

Summary: A presentation from Avail outlining the roadmap of
progress and future development with the product.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Date: JULY 10, 2019
AGENDA ITEM 8a

Agenda Item: **Agency Updates**

Presenter: Tom Phillips

Recommended
Action: Informational

Summary: TBA

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Date: JULY 10, 2019
AGENDA ITEM 8b

Agenda Item: **Pension Liability Update**

Presenter: Tom Phillips

Recommended
Action: Informational

Summary: An update of the pension liability disagreement between
LAMTD and Polk County.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Date: JULY 10, 2019
AGENDA ITEM 9a

Agenda Item: **June calendar**

Presenter: Tom Phillips

Recommended
Action: Informational

Summary: Review and summary of events taken place in June.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27 Memorial Day; United States	28 9:30am 1-on-1 with Erin; Your office; To... 10:00am 1 on 1 with HR; Tom's office ; T... 1:00pm Kresge Grant discussion; 3rd flo... 1:00pm Updated invitation: REMINDER:...	29 8:45am PF Hispanic Chamber of Commerce of Polk County; Brasa Latina Restaurant; 3123 US-98, Lakeland, FL 33805	30 9:00am Update with Aaron and Paul; Operation Office; Tom Phillips 2:00pm 1/1 with David Persaud; Executive Office; Tom Phillips	31 10:30am Memorial Service - Jean Mutz; Grace City Church - Chapel Campus; 730 Florida Ave S, Lakeland, FL 33801	Jun 1
2	3 10:00am Carole Philipson - Lakeland Vision Update; Your office 11:00am Summer Lunch Meeting; Lakeside Crispers 1:00pm 1 on 1 with HR; Tom's office ; To...	4 10:00am Budget Strategy; Tom Phillips 3:30pm transit budget ; Room 475; Thomas, Lea Ann	5 Copy: Board of Directors, Performance Indicator Data, due COB 3rd working day of ever 8:00am Lakeland Downtown Developm... 9:00am Budget workshop presentation ... 11:00am Summer Lunch Meeting; Crispe...	6 8:30am Filming with Dave 9:00am Jose Nieves; Your office 11:30am RFP 19-016 Transit Svc Provider ...	7 Vacation	8
9	10 10:00am 1 on 1 with HR; Tom's office ; Tom Phillips 11:00am Summer Lunch Meeting; Lakeside Crispers 3:00pm Union Meeting; 2009 George Je...	11 8:30am Email Ridership Update to LAMTD Board of Directors 11:30am Farm Bureau Legislative Wrap-Up Luncheon; W.H. Stuart Center... 2:00pm CCTV Shots; Board room; James ...	12 8:00am Pick up Mr. Mele 8:30am Public Hearing for Reroute 2020... 9:00am Breakfast with Mr. Mele 11:00am Summer Lunch Meeting; Crispe...	13 10:00am Cigna and Lanier-Upshaw; Boa... 12:30pm County Budget; Board Room; J... 2:00pm Meeting with Chuck Winters 3:30pm Follow-up meeting on Transit B...	14 Flag Day; United States	15
16 Father's Day; United States	17 10:00am 1 on 1 with HR; Tom's office ; Tom Phillips 11:00am Summer Lunch Meeting; Lakeside Crispers 3:00pm FW: Citrus Connection Presenta...	18 10:00am Interview with Alltek Services; Hollingsworth Boardroom; 1212 George Jenkins Blvd, Lakeland, FL 33815; James Phillips	19 7:30am Pick up Mr. Melee; 129 Todd St (Meadowbrook Mobile Home Park) 8:30am LAMTD Board Meeting; 1212 George Jenkins Blvd, Hollingsworth Ro... 11:00am Summer Lunch Meeting; Crispe...	20 8:00am 8:00am Quarterly Meeting; Hollingswort... 9:00am Update with Aaron and Paul; O... 9:00am Conference Call; James Phillips	21 Schedule Vacation; Bartow ; Marcia Roberson	22
23	24 Schedule Vacation; Bartow ; Marcia Roberson 8:30am 10:00am 1 on 1 with HR; Tom's office ; Tom Phillips 2:00pm News Channel 8 - Pedro Gonzal..	25 10:00am Reroute 2020 Phase II Kick-off; ... 2:00pm Blackjack 3:15pm Donna Renfore - Radio Intervie...	26	27 7:00am Citrus Center Kiwanis ; Cleveland Heights Golf Course; 2900 Buckingham ... 9:00am Update with Aaron and Paul; Operation Office; Tom Phillips 2:00pm 1/1 with David Persaud; Executiv...	28 1:00pm Charter School Transportation Solutions; Hollingsworth Board Room; 1212 George Jenkins Blvd, Lakeland, FL 33815; James Phillips	29
30	Jul 1 10:00am 1 on 1 with HR; Tom's office ; Tom Phillips	2 10:00am Reroute Phase II Update; Hollingsworth Board Room; 1212 George Jenkins Blvd, Lakeland, FL 33815; James ... 11:00am Meeting with County; 255 N Broadway AveBartow, FL 33830; Tom Phillips	3 Copy: Board of Directors, Performance Indicator Data, due COB 3rd working day of ever	4 Independence Day; United States	5	6

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Date: JULY 10, 2019
AGENDA ITEM #9b

Agenda Item: **Ridership Report**

Presenter: Tom Phillips, ED

Recommended
Action: Information only

Summary: Year to date ridership information for the entire system
including LAMTD, Winter Haven, Rural and Demand
Response through May 31, 2019.

Attachments: Ridership Report.

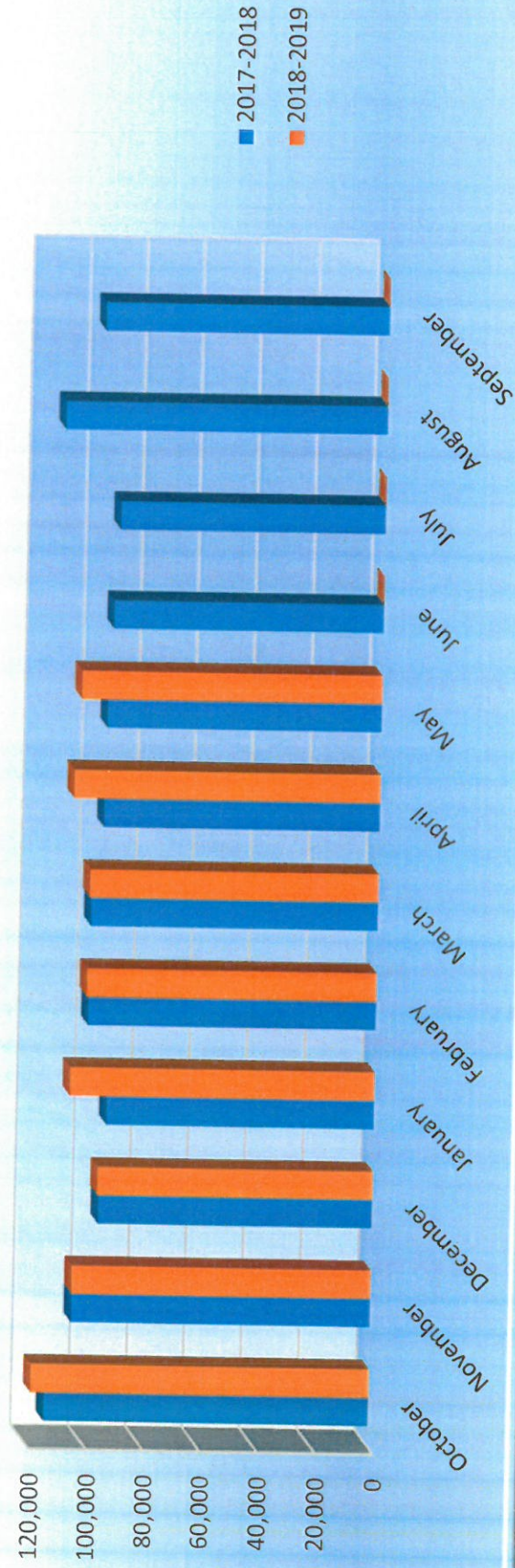
Citrus Connection and PCTS Fixed Route Totals					
	2015-2016	2016-2017	2017-2018	2018-2019	Change
October	125,714	108,078	113,220	117,763	4%
November	111,028	106,998	104,149	104,192	0%
December	122,018	111,197	95,520	95,813	0%
January	101,190	103,647	93,227	106,078	12%
February	111,486	108,068	100,300	100,900	1%
March	117,618	116,794	99,916	100,448	0%
April	110,754	103,274	95,993	106,576	10%
May	105,362	108,224	95,476	104,553	8%
June	106,252	102,092	93,781	0	0%
July	100,929	98,193	92,042	0	0%
August	115,998	118,104	111,898	0	0%
September	109,705	89,794	98,550	0	0%
Totals	1,338,053	1,274,460	1,194,072	836,323	5%

Citrus Connection and PCTS Para-Transit Totals					
	2015-2016	2016-2017	2017-2018	2018-2019	Change
October	7,846	7,071	8,654	9,820	13%
November	6,690	7,002	7,940	8,495	8%
December	7,330	7,014	7,660	8,032	5%
January	7,020	7,521	9,478	8,846	-8%
February	7,027	7,413	9,514	8,559	-13%
March	7,780	8,715	10,469	9,204	-15%
April	7,334	7,757	9,947	9,377	-7%
May	7,431	8,460	9,534	9,801	3%
June	7,548	8,374	8,777	0	0%
July	6,846	8,131	8,247	0	0%
August	8,166	9,533	9,642	0	0%
September	7,791	6,711	8,437	0	0%
Totals	88,809	93,702	108,299	72,134	-1%

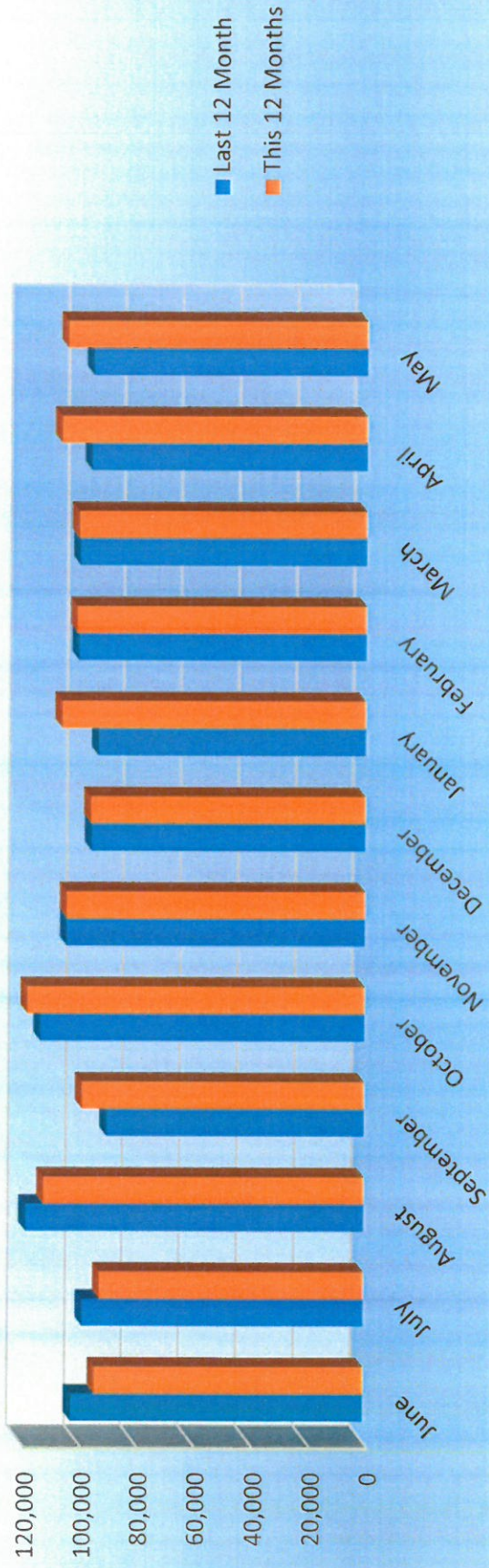
Citrus Connection only Fixed Route Totals					
	2015-2016	2016-2017	2017-2018	2018-2019	Change
October	83,092	67,636	73,349	74,739	2%
November	73,987	71,083	67,437	66,084	-2%
December	82,287	72,646	60,879	60,217	-1%
January	67,774	70,767	58,830	66,889	11%
February	74,506	71,884	63,140	62,854	0%
March	79,428	78,158	62,897	63,867	1%
April	73,926	67,338	59,873	67,078	11%
May	69,120	72,329	60,039	66,297	9%
June	71,398	67,965	59,754	0	0%
July	68,162	66,347	59,884	0	0%
August	76,847	79,427	71,375	0	0%
September	72,624	54,155	62,306	0	0%
Totals	893,149	839,734	759,763	528,025	4%

Citrus Connection only Para-Transit Totals					
	2015-2016	2016-2017	2017-2018	2018-2019	Change
October	4,094	3,229	4,025	4,026	0%
November	3,437	3,252	3,734	3,473	-8%
December	3,695	3,154	3,444	3,155	-9%
January	3,512	3,507	4,055	3,581	-14%
February	3,496	3,505	3,909	3,557	-10%
March	3,897	4,040	4,217	3,818	-10%
April	3,651	3,694	3,935	3,930	0%
May	3,589	4,060	3,848	4,080	6%
June	3,660	3,880	3,627	0	0%
July	3,269	3,681	3,437	0	0%
August	3,866	4,306	3,978	0	0%
September	3,747	6,039	3,396	0	0%
Totals	43,913	46,347	45,605	29,620	-5%

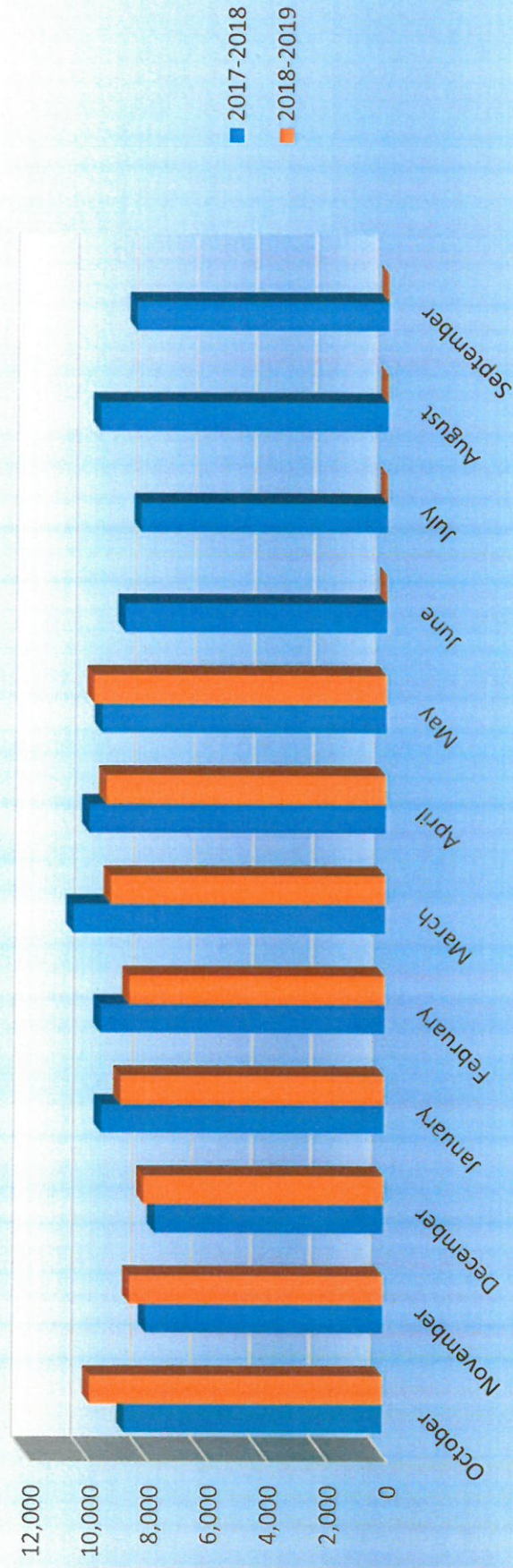
Citrus Connection and PCTS Fixed Route Total Ridership



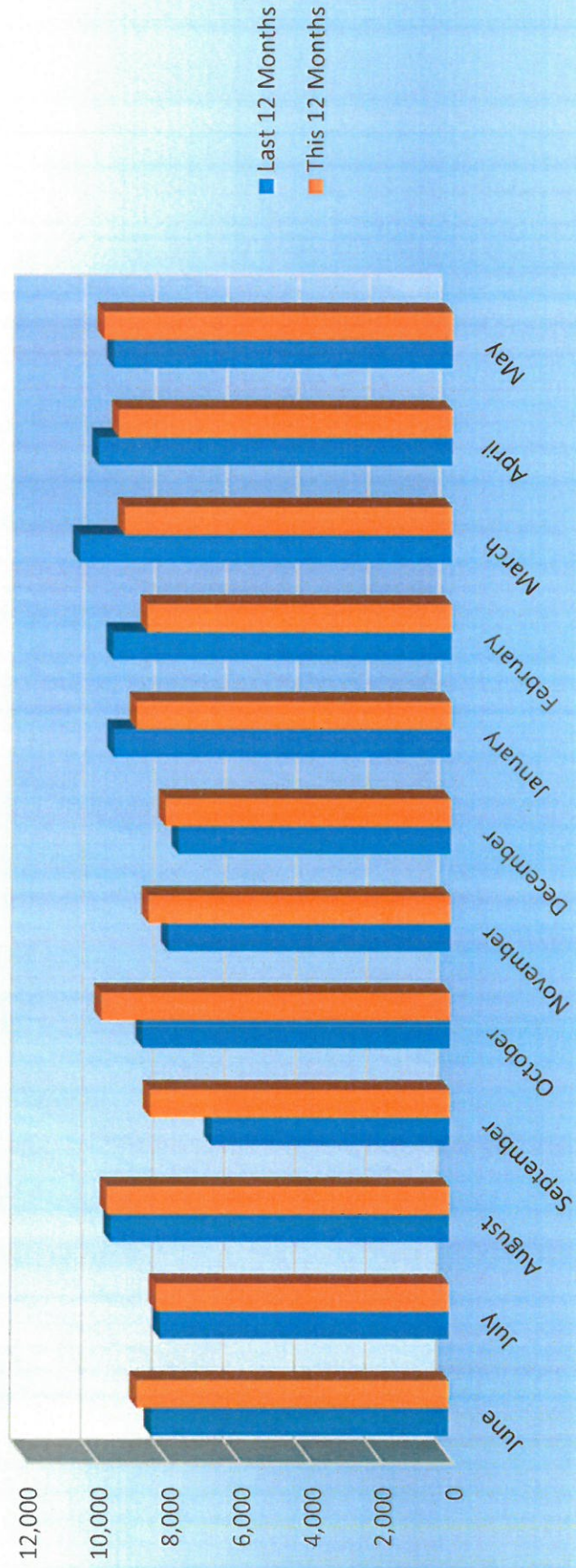
Citrus Connection and PCTS Fixed Over 12 Months



Citrus Connection and PCTS Para-Transit Total Ridership



Citrus Connection and PCTS Para Over 12 Months



UAP Ridership Totals FY 2019	LAMTD	WHAT	Total
April	16,220	10,119	26,339
May	13,790	9,057	22,847
UAP Ridership 2019	LAMTD	WHAT	Total
Polk State College			
April	2,139	1,253	3,392
May	1,322	846	2,168
LEGOLAND			
April	268	1,007	1,275
May	308	1,125	1,433
South Eastern University			
April	249	22	271
May	120	14	134
COLTS			
April	2,385	1,236	3,621
May	1,589	879	2,468
Veterans			
April	4,032	1,454	5,486
May	4,164	1,625	5,789
Southern Technical College			
April	183	303	486
May	199	319	518
Central Florida Healthcare			
April	1,276	629	1,905
May	1,148	518	1,666
New Beginnings High School			
April	1,507	3,397	4,904
May	1,096	2,764	3,860
LDDA			
April	43	0	43
May	53	0	53
PACE			
April	523	231	754
May	490	240	730
Peace River			
April	3,615	587	4,202
May	3,255	711	3,966
Summer of Safety			
April	0	0	-
May	46	16	62

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Date: JULY 10, 2019
AGENDA ITEM#10

Agenda Item: **Other Business**

Presenter: TBD

Recommended
Action: TBD

Summary: TBD