

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Citrus Connection, Hollingsworth Meeting Room, 1212 George Jenkins Blvd.  
**Wednesday, December 11<sup>th</sup>, 2019, at 8:30 a.m.**

Call to Order	<u>Action Required</u>
1. Approval of the November 13, 2019 LAMTD Board Meeting Minutes	Approval
2. Public Comments	None
3. Operator Route Videos / David Walters	None
4. Lakeland Vision Refresh / Carole Philipson	None
5. Finance / David Persaud, Chief Financial Officer	
a. LAMTD Financials	None
b. PCTS Financials	None
c. TD Financials	None
d. State Block Grant and resolution 20-04	Approval
6. Legal	
a. Central Florida Health Care UAP Renewal	Approval
b. Executive Director Performance Review	None
7. Executive Director Report / Tom Phillips	
a. Agency Update(s)	None
b. Letter of support for Intermodal Center	Approval
8. Executive <u>Informational</u> Summary / Tom Phillips	
a. October Calendar	None
b. Ridership and UAP Update	None
9. Other Business	TBD
Adjournment	

LAKELAND AREA MASS TRANSIT DISTRICT  
SPECIAL MEETING  
DEC 11, 2019  
AGENDA ITEM #1

Agenda Item:	Approval of the Nov 13, 2019 LAMTD Meeting Minutes
Presenter:	James Phillips
Recommended Action:	Board approval of the Nov 13, 2019 LAMTD Meeting Minutes
Attachments:	Nov 13, 2019 LAMTD Meeting Minutes

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Citrus Connection, Hollingsworth Meeting Room 1212  
George Jenkins Blvd., Lakeland, Fl. 33815  
Wednesday, November 11<sup>th</sup>, 2019 at 8:30 a.m.

**Directors:**

City of Lakeland Commissioner Phillip Walker  
Polk County Commissioner John Hall  
City of Lakeland Commissioner Sara McCarley  
City of Lakeland Mayor Bill Mutz

Executive Director: Tom Phillips  
Executive Assistant: James Phillips

**Call to Order**

8:34 a.m. By Commissioner Walker

**Agenda Item #1 – Approval of the Minutes**

- a. Approval of the October 9, 2019 LAMTD Board Meeting Minutes

[Attachment available]

“Approval of meeting minutes for the month of October”  
1<sup>st</sup> Bill Mutz/ 2<sup>nd</sup> Sara McCarley

**MOTION CARRIED UNANIMOUSLY**

**Agenda Item #2 – Public Comments**

Michael Melee – Avail My Stop Mobile App has an issue where his routes stay selected when he doesn’t want them to. E-Pass testing is working as described, but further testing is needed.

Rev. Dianne Prococo, Eagle Lake – Eagle Lake has no access to transit but would like to work with us to remedy this. Was told by her city commission it was, “a Citrus issue.”

**Agenda Item #3 – Driver Recognition**

Recognized Beverly Beckworth for going above and beyond the call of duty with her passengers

Recognized Leslie Holdman for taking appropriate action and avoiding a serious accident with receiving tremendous praise from local law enforcement and supervisors

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Citrus Connection, Hollingsworth Meeting Room 1212  
George Jenkins Blvd., Lakeland, Fl. 33815  
Wednesday, November 11<sup>th</sup>, 2019 at 8:30 a.m.

**Agenda Item #4 – Finance**

**a. Federal Transit Administration 2020 Section 5311 Formula Grants for Rural Areas application and resolution 20-02.**

This grant provides needed services to citizens in the rural areas of Polk County. The District is requesting 5311 grant funding in the amount of \$2,076,008 This is a 50/50 match. FTA will provide \$1,038,004 with in-kind match of \$1,038,004 to be provided by the County. If awarded this program will be included in the 2020-2021 FY budget

“Approve the 2020 Section 5311 grant application and corresponding resolution for the County.”

1<sup>st</sup> Sara McCarley / 2<sup>nd</sup> Bill Mutz

**MOTION CARRIED UNANIMOUSLY**

**b. Resolution #20-03 FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) Grant Application for the Lakeland Area Mass Transit District 5310 CAPITAL FUNDS**

The District is submitting this grant application to the FDOT under Sections 5310 for capital assistance, more specifically to replace two vehicles that exceed their useful life in the Lakeland Area Mass Transit District.

“Approve to apply to the FDOT for the Federal Transit Administration (FTA) Section 5310 Grant Funds, as Designated Recipient and under the Countywide Transit System Agreement.”

1<sup>st</sup> Bill Mutz / 2<sup>nd</sup> Sara McCarley

**MOTION CARRIED UNANIMOUSLY**

**c. Amendment to the Procurement and Contracts Policies Manual**

The District procurement policies have historically followed that of the Federal Transit Administration (FTA) procurement regulations, as described in the Federal Acquisition Regulations (FAR) and Third Party Contracting Guidance (Circular 4220.1F).

Procurement thresholds may vary between the FTA; FAR; C4220.1F and the FDOT; the District follows the more stringent threshold requirements.

As the FDOT micro and small purchase thresholds are lower than those found in the District’s Procurement and Contracts Policy Manual, modification is necessary for audit compliance.

The areas of modification are as follows:

- Micro-purchases shall be reduced from \$3,000 to \$2,500
- Small purchases shall be reduced to procurement between \$2,500 up to \$35,000; (previously \$3,000 up to \$80,000)
- Sealed bids shall be reduced from procurements of \$80,000 to \$35,000
- Protest period shall be reduced from 72 hours to 36 hours after a Notice of Intent has posted.
- The reference to “purchasing” has been updated to reflect “procurement”.

This amendment does not conflict with FTA; FAR; C4220.1F or FDOT requirements or clauses.

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Citrus Connection, Hollingsworth Meeting Room 1212  
George Jenkins Blvd., Lakeland, Fl. 33815  
Wednesday, November 11<sup>th</sup>, 2019 at 8:30 a.m.

Approval of this policy change(s) will enhance the District's ability to meet internal customer requests and will increase our administrative efficiency.

"Approve Amendment 7, of the Procurement and Contracts Policy Manual."  
1<sup>st</sup> Bill Mutz/ 2<sup>nd</sup> Sara McCarley

**MOTION CARRIED UNANIMOUSLY**

**d. Property Disposal Policy and Procedures for Florida FDOT Grant Funded Assets**

The Finance Department establishes asset and property management standards, procedures to implement the standards and policies set forth in the attachment, and in accordance with Federal, including FTA Grant and Circular requirements and State requirements.

As a recipient of grant funding, the District must comply with various Federal, State and Local requirements with regard to fixed asset controls and reporting. The District will comply with these regulations in addition to sound financial management procedures.

To ensure full compliance with the requirements of Federal and State grants, the District has established policy and procedures consistent with grant management procedures reflected in the attachment.

"Approve a policy for disposal and transfer of surplus property, rolling stock, obsolete equipment and/or supplies funded by the Florida Department of Transportation Grants. This Policy shall address assets acquired with Florida Department of Revenue Capital Grants."  
1<sup>st</sup> John Hall/ 2<sup>nd</sup> Sara McCarley

**MOTION CARRIED UNANIMOUSLY**

**Agenda Item #5– Legal**

**a. Lake Gibson Easement Agreement**

An agreement entered by Lakeland Senior Living No. Three, LLC and the Lakeland Area Mass Transit District to provide access to the easement property for use of a transit shelter.

[Attachment available]

"Approve the authorization of the Executive Director to sign the Easement Agreement."  
1<sup>st</sup> Bill Mutz/ 2<sup>nd</sup> Sara McCarley

**MOTION CARRIED UNANIMOUSLY**

**Agenda Item #6 – Substance Abuse Management Policy / Marcy McCabe, HR Manager**

This policy is established to comply with the Federal Transit Administration regulations codified as 49 CFR Part 655, as amended and USDOT regulations codified as 49 CFR Part 40, as amended. Policy provisions authorized by LAMTD are italicized and bolded throughout this policy. All other policy provisions are implemented under the authority of the United States Department of Transportation (USDOT) and the Federal Transit Administration (FTA).

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Citrus Connection, Hollingsworth Meeting Room 1212  
George Jenkins Blvd., Lakeland, Fl. 33815  
Wednesday, November 11<sup>th</sup>, 2019 at 8:30 a.m.

During our recent FDOT audit, it was brought to our attention that in Section 3 – USDOT Prohibited Drugs of our policy, which indicate the five (5) drug classes: Marijuana, Cocaine, Amphetamines (Amphetamines, Methamphetamines, MDMA/MDA), Opioids (Morphine, Codeine, Heroin, Semi-synthetic opioids: oxycodone, hydrocodone, oxymorphone, hydromorphone), Phencyclidine (PCP) needed to be updated to “Opiates” instead of “Opioids”.

“Approve the updated Drug & Alcohol Policy for the District.”  
1<sup>st</sup> Sara McCarley/ 2<sup>nd</sup> John Hall

**MOTION CARRIED UNANIMOUSLY**

**Agenda Item #7 – Executive Informational Update / Aaron Dunn**

- a. October Calendar  
[Attachment available]
- b. Ridership and UAP Update  
[Attachment available]

**Agenda Item #9 – Other Business**

-Commissioner Walker voiced the citizens concerns about the Reroute project and introduced Mr. Michael Joseph

-Mr. Michael Joseph- concerned citizen; voiced his concerns it took over two and a half hours to get a bus on the blue line. Was concerned whether the information was correct on the signage. Understand the new system now following his meeting with Aaron Dunn and with all questions answered.

Adjournment at 9:08 a.m.

Approved this 11<sup>th</sup> day of December, 2019.

---

Chairman – City Commissioner Phillip Walker

---

Minutes Recorder – James Phillips

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DEC 11, 2019  
AGENDA ITEM #2

Agenda Item: Public Comments

Presenter: TBD

Recommended  
Action: TBD

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DEC 11, 2019  
AGENDA ITEM #3

Agenda Item: Operator Route Videos

Presenter: David Walters

Recommended  
Action: None

Summary: Short videos of our new routes to highlight where they go and what they do.



LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DEC 11, 2019  
AGENDA ITEM #4

Agenda Item: Lakeland Vision Refresh

Presenter: Carole Philipson

Recommended  
Action: None

Summary: Presentation from Lakeland Vision.

Lakeland Area Mass Transit District  
Monthly Financial Report  
Operating Budget. Budget to Actual  
For the Year-to-date October 31, 2019  
FY 2019-2020

**Year to Date October 31, 2019**

Description	YTD of FY Budget	YTD Budget \$	YTD Actual \$	YTD of FY Expended	Annual Budget
Revenue YTD	8.3%	\$916,250	\$161,180	18%	\$11 Million
Expenses YTD	8.3%	\$916,250	\$768,850	84%	\$11 Million

**REVENUES:**

The total revenues realized year-to-date through October 31, 2019 totaled \$161,200 million or 18% of the YTD budget.

- Farebox revenues reflect \$43,000 or 87% of YTD budgeted revenues through October 31, 2019.
- Contract revenues totaled \$8,620 or 49% of the YTD budgeted revenues for UAP (Universal Access Passes).
- Other Contract Revenues totaled zero for RAMCO. RAMCO payment of \$93,600 to be billed in January 2020.
- Ad Valorem taxes reflects no activity. The total budgeted revenues are \$4.86 million. Only 95% of the taxes are budgeted by State Law.

Property taxes become due and payable on November 1<sup>st</sup>, each year. Discounts for early payments are as follows:

- 4% discount is allowed if paid by November
- 3% discount is allowed if paid by December
- 2% discount is allowed if paid by January
- 1% discount is allowed if paid by February

Taxes become delinquent on April 1<sup>st</sup> of each year. The District normally receives 90% of property taxes by May of each year.

- Interest Income on Investment at the LGIP totaled \$12,750 under budget.
- Florida DOT operating grants \$1.7 million is being billed quarterly. These grants are on a cash basis which mean the services must be provided before we receive grant assistance. The year-to-date revenues totaled zero
- FTA Section 5307 operating and capital grants budgeted at \$2.4 million. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance the grant reimbursement is received at the end of the fiscal year after State funds are recognized. The year-to-date revenues totaled zero.
- Advertising income reflects no activity.
- The Support cost reimbursement revenue is in line with budget.
- Misc. revenue reflects no activity.
- The other revenues are showing a lag due to timing and being on a cash basis.

Lakeland Area Mass Transit District  
Monthly Financial Report  
Operating Budget. Budget to Actual  
For the Year-to-date October 31, 2019  
FY 2019-2020

**EXPENSES:**

The total expenses year-to-date through October 31, 2019 totaled \$.77 million or 84% of the YTD budget.

- Salaries and benefits represent 65% of the FY 2019-2020 budget. As of October 31, 2019, these expenses totaled \$534,000 or 10% under budget of \$592,000 a favorable variance.
- Professional and Technical Services expenses totaled \$348,000 of the YTD budget; and in line with budget.
- Other services expenses totaled \$11,650 of the YTD budget, under budget and is for cost for temporary employees in Finance- budgeted in salaries account.
- Fuel expenses totaled \$48,250 YTD, under budget.
- Materials and supplies totaled \$54,980 and in line with budget.
- Dues and subscriptions, and office supplies are over budget, due to the Florida APTA dues paid in full.
- Property appraiser, Tax Collector Commission and CRA payments over budget, since payments are quarterly and annually.
- Fixed and variable cost has contributed to some budget variances since it is a combination of a onetime cost and reoccurring costs.

Other remaining expenses are under the YTD budget through October 31, 2019

**CHANGE IN FINANCIAL CONDITION**

Based on the year-to-date budget-to-actual variances through October 31<sup>st</sup> the financials reflect unfavorable actual variance of \$607,670 with 8% of the fiscal year.

**STATISTICAL TRENDS LAST FIVE YEARS AUDITED FINANCIAL STATEMENTS**

\*

	9/30/18	9/30/17	9/30/16	9/30/15	9/30/14
1. Farebox Recovery Ratio (All modes)	13.00%	10.04%	13.95%	25.50%	23.08%
2. Cost per revenue hour	\$108.42	\$106.94	\$104.76	\$89.45	\$86.29
3. Revenue Hours	146,597	142,189	139,228	103,550	117,008
4. Fuel Cost (\$)	\$1,082,166	\$834,971	\$757,485	\$847,360	\$1,316,739
5. Ridership	1,252,600	1,346,211	1,393,620	1,424,965	1,647,010

\* Total 13.00%, LAMTD 13.40%, PCTS 4.70%

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 11, 2019  
AGENDA ITEM #5a

Agenda Item:       October 31, 2019 LAMTD Monthly Financial Statement  
FY 2019-20

Presenter:         David Persaud, Chief Financial Officer

Recommended  
Action:             None

Summary:           The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget.

Attachments:       See Attachments



# LAKELAND AREA MASS TRANSIT DISTRICT

## FY 2020 MONTHLY FINANCIAL STATEMENT MONTH OF Oct 2019

Account	Month				YTD				Approved Annual Budget
	Actual	Budget	Variance		Actual	Budget	Variance		
			\$'s	%			\$'s	%	
Farebox/Pass Sales	\$ 43,121	\$ 49,403	\$ (6,282)	-13%	\$ 43,121	\$ 49,403	\$ (6,282)	-13%	\$ 592,830
Contract Income (UAP)	\$ 8,621	\$ 17,781	\$ (9,160)	-52%	\$ 8,621	\$ 17,781	\$ (9,160)	-52%	\$ 213,370
Other Contract Revenue	\$ 37,311	\$ 7,800	\$ 29,511	378%	\$ 37,311	\$ 7,800	\$ 29,511	378%	\$ 93,600
Miscellaneous Income	\$ -	\$ 8,167	\$ (8,167)	-100%	\$ -	\$ 8,167	\$ (8,167)	-100%	\$ 98,000
Advertising Revenue	\$ -	\$ 12,000	\$ (12,000)	-100%	\$ -	\$ 12,000	\$ (12,000)	-100%	\$ 144,000
Investment/Interest Income (net)	\$ 12,747	\$ 12,500	\$ 247	2%	\$ 12,747	\$ 12,500	\$ 247	2%	\$ 150,000
Ad Valorum Income, net	\$ -	\$ 404,623	\$ (404,623)	-100%	\$ -	\$ 404,623	\$ (404,623)	-100%	\$ 4,855,470
FDOT Operating Grant	\$ 0	\$ 142,215	\$ (142,215)	-100%	\$ 0	\$ 142,215	\$ (142,215)	-100%	\$ 1,706,580
Federal Operating Grant	\$ -	\$ 200,542	\$ (200,542)	-100%	\$ -	\$ 200,542	\$ (200,542)	-100%	\$ 2,406,500
Cost Recovery	\$ 422	\$ 2,167	\$ (1,744)	-81%	\$ 422	\$ 2,167	\$ (1,744)	-81%	\$ 26,000
City of Lakeland	\$ 16,529	\$ 15,152	\$ 1,377	9%	\$ 16,529	\$ 15,152	\$ 1,377	9%	\$ 181,820
Bartow Express	\$ -	\$ 1,478	\$ (1,478)	-100%	\$ -	\$ 1,478	\$ (1,478)	-100%	\$ 17,740
PCTS - Support Cost Reimb.	\$ 42,426	\$ 42,426	\$ (0)	0%	\$ 42,426	\$ 42,426	\$ (0)	0%	\$ 509,110
TOTAL REVENUES	\$ 161,177	\$ 916,252	\$ (755,075)	-82%	\$ 161,177	\$ 916,252	\$ (755,075)	-82%	\$ 10,995,020
Salaries	\$ 365,953	\$ 413,593	\$ (47,640)	-12%	\$ 365,953	\$ 413,593	\$ (47,640)	-12%	\$ 4,963,110
Employee Benefits	\$ 167,986	\$ 178,214	\$ (10,228)	-6%	\$ 167,986	\$ 178,214	\$ (10,228)	-6%	\$ 2,138,570
Advertising Fees	\$ 431	\$ 1,583	\$ (1,152)	-73%	\$ 431	\$ 1,583	\$ (1,152)	-73%	\$ 19,000
Professional & Technical Ser	\$ 11,650	\$ 30,564	\$ (18,914)	-62%	\$ 11,650	\$ 30,564	\$ (18,914)	-62%	\$ 366,770
Contract Maintenance Services	\$ 10,660	\$ 10,383	\$ 277	3%	\$ 10,660	\$ 10,383	\$ 277	3%	\$ 124,600
Other Services	\$ 6,008	\$ 5,204	\$ 804	15%	\$ 6,008	\$ 5,204	\$ 804	15%	\$ 62,450
Fuel & Lubricants	\$ 48,245	\$ 50,179	\$ (1,934)	-4%	\$ 48,245	\$ 50,179	\$ (1,934)	-4%	\$ 602,150
Freight	\$ 586	\$ 846	\$ (260)	-31%	\$ 586	\$ 846	\$ (260)	-31%	\$ 10,150
Repairs & Maintenance	\$ -	\$ 4,217	\$ (4,217)	-100%	\$ -	\$ 4,217	\$ (4,217)	-100%	\$ 50,600
Materials & Supplies	\$ 54,984	\$ 54,008	\$ 975	2%	\$ 54,984	\$ 54,008	\$ 975	2%	\$ 648,100
Utilities/Telephone	\$ 7,657	\$ 13,183	\$ (5,526)	-42%	\$ 7,657	\$ 13,183	\$ (5,526)	-42%	\$ 158,200
Insurance Expense	\$ 32,483	\$ 35,374	\$ (2,891)	-8%	\$ 32,483	\$ 35,374	\$ (2,891)	-8%	\$ 424,490
Dues & Subscriptions	\$ 12,971	\$ 3,700	\$ 9,271	251%	\$ 12,971	\$ 3,700	\$ 9,271	251%	\$ 44,400
Education/Training/Meeting/Travel	\$ 1,142	\$ 7,175	\$ (6,033)	-84%	\$ 1,142	\$ 7,175	\$ (6,033)	-84%	\$ 86,100
Service Charges	\$ 1,270	\$ 1,150	\$ 120	10%	\$ 1,270	\$ 1,150	\$ 120	10%	\$ 13,800
Office Expense	\$ 859	\$ 9,408	\$ (8,549)	-91%	\$ 859	\$ 9,408	\$ (8,549)	-91%	\$ 112,900
Advertising & Promotions	\$ -	\$ 2,083	\$ (2,083)	-100%	\$ -	\$ 2,083	\$ (2,083)	-100%	\$ 25,000
Miscellaneous Expenses	\$ 485	\$ 4,971	\$ (4,486)	-90%	\$ 485	\$ 4,971	\$ (4,486)	-90%	\$ 59,650
Property Appraiser/Tax Collector Comm	\$ 20,250	\$ 14,262	\$ 5,988	42%	\$ 20,250	\$ 14,262	\$ 5,988	42%	\$ 171,140
LDDA, CRA Contributions	\$ -	\$ 19,270	\$ (19,270)	-100%	\$ -	\$ 19,270	\$ (19,270)	-100%	\$ 231,240
Capital Expenditures/ Debt Service	\$ 25,228	\$ 56,717	\$ (31,489)	-56%	\$ 25,228	\$ 56,717	\$ (31,489)	-56%	\$ 680,600
Bad Debt	\$ -	\$ 167	\$ (167)	-100%	\$ -	\$ 167	\$ (167)	-100%	\$ 2,000
Restricted Contingency	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -
TOTAL EXPENDITURES	\$ 768,849	\$ 916,252	\$ (147,403)	-16%	\$ 768,849	\$ 916,252	\$ (147,403)	-16%	\$ 10,995,020
REVENUES (OVER)/UNDER EXPENDITURES	\$ (607,672)	\$ -	\$ (607,672)		\$ (607,672)	\$ -	\$ (607,672)		\$ -

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 11, 2019  
AGENDA ITEM #5b

Agenda Item:       October 31, 2019 Financials for Polk County Transit Services  
Contract – FY 2019-20

Presenter:           David Persaud, Chief Financial Officer

Recommended  
Action:               None

Summary:            The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget

Attachments:        See Attachments

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 11, 2019  
AGENDA ITEM #5b

Lakeland Area Mass Transit District  
Monthly Financial Report  
Polk County Transit Contract  
Month of October 31, 2019  
Year to Date Report  
Percent of FY Reported (8.3%)

**Revenues**

- The revenues totaled \$1.8 million or 277% of the year-to-date budget.
- The FTA grants drawdown reflects no activity.
- Fare Revenues totaled \$14,500 or 128% of the year-to-date budget.
- The Polk County City Contributions reflects payment of \$492,600 and over the FY Budget.
- The County funding reflects payments for the budgeted grants match totaling \$1.292 million for the for the first of four payments.
- The FDOT Grants drawdown reflects no activity.

**Expenses**

- Operating expenses consists of labor cost, operating expenses and contract expenses.
- Total expenses for the period totaled \$446,120 or 68% of the year-to-date budget.
- Salaries and wages totaled \$296,000 or 84% of the YTD Budget
- Operating expenses totaled \$150,400 or 76% of the YTD Budget.
- The contract services are for contractual cost for the four routes with the Contractor Transitions Commute Solutions.
- Capital Expenses shows no activity.

Lakeland Area Mass Transit District  
Financial Statement  
Polk County Contract  
Month of October 2019

**Revenue**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Percent Expended</b>
<b>Revenues</b>				
County Match	\$ 2,176,676	\$ 181,390	\$ 1,291,948	712%
Other Contract Revenue - County	\$ 36,690	\$ 3,058	\$ 2,403	79%
City Contribution	\$ 497,320	\$ 41,443	\$ 492,620	1189%
County Contribution - PCTS	\$ 407,220	\$ 33,935	\$ -	0%
Fares	\$ 136,000	\$ 11,333	\$ 14,494	128%
<b>FDOT Block Grants:</b>				
GOV71/G1481 - WHAT/ADA	\$ 643,490	\$ 53,624	\$ -	0%
RURAL AQR07	\$ 1,077,966	\$ 89,831	\$ -	0%
<b>FTA</b>				
FTA 5307 Grant	\$ 2,879,208	\$ 239,934	\$ -	0%
Capital Contributions - County	\$ -	\$ -	\$ -	0%
<b>Total</b>	<b>\$ 7,854,570</b>	<b>\$ 654,548</b>	<b>\$ 1,801,465</b>	<b>277%</b>

**Expenses**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Percent Expended</b>
Labor	\$ 4,245,240	\$ 353,770	\$ 295,687	84%
Contract	\$ 980,326	\$ 81,694	\$ -	0%
Operating	\$ 2,361,754	\$ 196,813	\$ 150,436	76%
Capital	\$ 203,160	\$ 16,930	\$ -	0%
Capital - Loughman Route	\$ 64,090	\$ 5,341	\$ 0	0%
<b>Total</b>	<b>\$ 7,854,570</b>	<b>\$ 654,548</b>	<b>\$ 446,123</b>	<b>68%</b>



**Lakeland Area Mass Transit District  
Transportation Disadvantage Program  
Period Ending -October, 2019**

**Revenue**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Total YTD</b>
<b>Revenues</b>				
County Match 10%	\$ 149,788	\$ 49,929	\$ 46,040	92%
<b>Contract Revenue</b>	\$ 228	\$ 76	\$ 442	
Adult Day Care		\$ -	\$ 18,935	
<b>FDOT Grants:</b>		\$ -		
CTD Grant -Operating	\$ 1,348,094	\$ 449,365	\$ 411,744	92%
<b>Total</b>	<b>\$ 1,498,110</b>	<b>\$ 499,370</b>	<b>\$ 477,161</b>	<b>96%</b>

**Expenditure**

	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>	<b>Total YTD</b>
Labor	\$ 973,780	\$ 324,593	\$308,263	95%
		\$ -		
Operating	\$ 524,330	\$ 174,777	\$ 131,949	75%
<b>Total</b>	<b>\$ 1,498,110</b>	<b>\$ 499,370</b>	<b>\$440,212</b>	<b>88%</b>

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 11, 2019  
AGENDA ITEM #5c

Agenda Item:       October 31, 2019 Financials for The Transportation  
Disadvantaged Program– FY 2019-20

Presenter:           David Persaud, Chief Financial Officer

Recommended  
Action:               None

Summary:            The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and compliance with the budget

The Transportation Disadvantaged Program fiscal year starting July 1, 2019 and ends June 30, 2020. The funding is 90% State for the Transportation Disadvantaged Trust Fund and 10% matching funds funded by Polk County. There are some other third-party revenues for contract services.

Attachments:        See Attachments

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 11, 2019  
AGENDA ITEM #5c

Lakeland Area Mass Transit District  
Monthly Financial Report  
The Transportation Disadvantaged Program  
Month of October 31, 2019  
Year to Date Report  
Percent of FY Reported (33.3%)  
**State FY July 1, 2019 thru June 30, 2020**

**Revenues**

- The revenues totaled \$477,160 or 96% of the year-to-date budget.
- The TD Trust Fund Grant drawdown reflects \$411,740 or 92% of the grants.
- Contract Revenues and other revenues totaled \$19,380.
- The County funding for the match totaled \$46,040 or 92%.

**Expenses**

- Operating expenses consists of labor cost, operating expenses and contract expenses.
- Total expenses for the period totaled \$440,210 or 88% of the year-to-date budget.
- Salaries and wages totaled \$308,260 or 95% of the YTD Budget.
- Operating expenses totaled \$131,950 or 75% of the YTD Budget.

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Date: DECEMBER 11, 2019  
AGENDA ITEM #5d

Agenda Item: **Florida Department of Transportation Public Transportation (FDOT) Public Transportation Grant Agreement (PTGA) for State Block Funds and Resolution.**

Presenter: David Persaud, CFO

Recommended  
Action: Staff recommend approval of the 2020 PTGA for the utilization of FDOT State Block Grant funds for FY 2019-2020 totaling \$1,431,340.

Summary: These funds are will be utilized to assist the District with administration, management and operation expenses to provide public transportation services in Polk County. LAMTD FDOT funding under this project is \$805,520.28 with \$805,520.28 provided from the District. The County's FDOT funding under this project is \$625,819.72 with a County cash contribution of \$625,819.72

Attachments: Corresponding Resolution #19-04

ITEM-SEGMENT-PHASE-SEQUENCE  
(Financial Management Number)  
440757-1-84-03

**RESOLUTION #20-04**

**RESOLUTION FOR PUBLIC TRANSIT GRANT AGREEMENT  
FOR TRANSIT PROJECTS**

A RESOLUTION of the Lakeland Area Mass Transit District authorizing the execution of that certain Supplemental Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation.

WHEREAS, Lakeland Area Mass Transit District has the authority to enter into a Supplemental PTGA with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by Federal Transit Administration Act of 1964, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE Lakeland Area Mass Transit District FLORIDA:

1. That the Public Transportation Grant Agreement for Item-Segment-Phase-Sequence (Financial Management Number 440757-1-84-03) is approved.
2. That Tom Phillips, Executive Director, is authorized to enter into, modify or terminate the Supplemental PTGA with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS

December 11, 2019

By: \_\_\_\_\_

Phillip Walker

Title: Chairman

ATTEST:

By: \_\_\_\_\_ (Seal)

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DEC 11, 2019  
AGENDA ITEM #6a

Agenda Item: Central Florida Health Care UAP Renewal

Presenter: Tim Darby, Esq.

Recommended  
Action: Approve renewal of UAP for Central Florida Health

Summary: Contract renewal for the Universal Access Program with Central Florida Healthcare.

### **Universal Access Service Agreement -**

Central Florida Health Care Inc., Lakeland Area Mass Transit District, and Polk County

This Service Agreement is entered into this \_\_\_\_ day of December, 2019 by and among Central Florida Health Care, Inc. (hereinafter referred to as "CFHC"), the Lakeland Area Mass Transit District, an independent special taxing district (hereinafter referred to as the "District"), and Polk County, a political subdivision of the State of Florida (hereinafter referred to as the "County").

WHEREAS CFHC desires to provide up to 125 assigned patients the benefit of unlimited access to public transit as a means to allow assigned patients the ability to commute; and,

WHEREAS, the District and the County operate separate public transit systems which currently provide fixed route bus service in the county, and

WHEREAS, the District and the County wish to continue the process of cooperation in order to identify other areas in which similar agreements may be made in the future,

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. The term of this Agreement shall be for a period of one (1) year commencing on January 1, 2020, through and including December 31, 2020. This Agreement will automatically renew for four (4) additional one (1) year terms without notice unless CFHC, the District (as to the service provided by the District), or the County (as to the service provided by the County), gives notice of intent to terminate the Agreement in writing ninety (90) days prior to the expiration of the initial term or any renewal term. In the event notice of intent to terminate is given with regard to only the service provided by the District or only the service provided by the County, the service as to which no notice of intent to terminate is given shall continue in accordance with the terms of this Agreement, subject to an agreement between CFHC and the party which does not terminate service, as to the monthly rate to be charged for the service.

2. The District and the County will allow all up to 125 CFHC assigned patients unlimited free access during normal hours of operation for each fixed route transit trip when the participants show the appropriate CFHC assigned patient identification card. The District and the County, in the respective areas in which the District and the County operate transit systems, shall provide unlimited free access to fixed route transit service for the eligible assigned patients

in accordance with the terms of this Agreement. If at any time CFHC wishes to add additional assigned patients over 125, CFHC shall notify the District in writing and the agreement may be amended to reflect the increase in assigned patients subject to approval by the District and County.

3. Hours of operation of bus service are defined as the number of hours each bus operates plus reasonable travel time each way to and from the District Operations Center located at 1212 George Jenkins Boulevard, Lakeland, Florida, or the County Operations Center located in Bartow or Winter Haven, Florida.

4. The monthly rate to be charged to CFHC by the District and the County for the transit service will be \$500.00 to be paid to the District and distributed by the District as provided in paragraph 6 below. In the event ridership for the transit service increases during any additional one (1) year term, compared to the ridership during the initial term, the monthly rate to be charged will increase based on the following schedule:

<u>Incremental percentage increase in ridership</u>	<u>Additional monthly rate to be charged</u>
20% - 29%	\$200.00
30% - 39%	\$200.00
40% - 49%	\$200.00
50% - 59%	\$200.00
60% - 69%	\$200.00
70% - 79%	\$200.00
80% - 89%	\$200.00
90% - 99%	\$200.00

For example, if ridership increases by 75% in any additional one (1) year term, compared to the ridership during the initial term, the total monthly rate to be charged would be \$1,700.00. If the ridership increases more than 99%, then the additional monthly rate of \$200.00 will be charged for each incremental percentage increase in ridership as set forth above. Based on the above, it is understood that the monthly rate to be charged will be \$500.00 for the initial term and the first additional one (1) year term. Any increase in the monthly rate would be charged during the second, third, or fourth additional one (1) year term.

5. Invoices will be issued each calendar month for the transit service and CFHC



shall pay within 30 days of receipt of the invoice.

6. The District and the County will track monthly ridership and the District will distribute the funds by percentage of ridership on each system.

7. CFHC agrees to provide all eligible assigned participants with an identification card.

8. This Agreement is subject to the terms and conditions contained in any interlocal or other agreement between the District and any other governmental authority, including, without limitation, the City of Lakeland, the Polk Transit Authority, and the County of Polk, and between the County and any other governmental authority including, without limitation, the City of Lakeland, the Polk Transit Authority, and the District, but do not impose any additional obligations upon CFHC or adversely affect CFHC's rights hereunder.

9. 1bis Agreement is subject to all federal, state, and local laws, rules, and regulations with which the District and the County are obligated to comply.

10. Failure of any party to comply with any provision of this Agreement shall place that party in default. Prior to terminating this Agreement, the non-defaulting party shall notify the defaulting party in writing. The notification shall make specific reference to the condition alleged to give rise to the default. The defaulting party shall then be entitled to a period of fifteen (15) days from the date notification is received in which to cure the default. If said default is not cured within the fifteen (15) day period, this Agreement may be terminated by the non-defaulting party. The failure of any party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.

11. All notices, requests, demands and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given when received if personally delivered; when transmitted if transmitted by telecopy, electronic telephone line facsimile transmission or other similar electronic or digital transmission method; the day after it is sent, if sent by recognized expedited delivery service; and :five (5) days after it is sent, if mailed, first class mail, postage prepaid. In each case, notice shall be sent

to:

CFHC: Central Florida Health Care, Inc.  
1514 First Street North  
Winter Haven, FL 33881  
ATTN: Barbara Turner

DISTRICT: Lakeland Area Mass Transit District  
1212 George Jenkins Boulevard  
Lakeland, FL 33815  
ATTN: Tom Phillips

COUNTY: Polk County Board of County Commissioners  
Transit Services  
Finance Center  
Drawer HS06, P.O. Box 9005  
Bartow, Florida 33831  
ATTN: Marcia Andresen

12. If any covenant or provision of this Agreement is determined to be invalid, illegal or incapable of being enforced, all other covenants and provisions of this Agreement shall, nevertheless, remain in full force and effect, and no covenant or provision shall be dependent upon any other covenant or provision unless so expressed herein.

13. This Agreement contains all the terms and conditions agreed upon by the parties and is a complete and exclusive statement of the Agreement between the parties. Any renewals, alterations, variations, modifications, amendments or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, duly signed, approved by all entities and attached to this Agreement. This Agreement supersedes all other agreements and proposals, oral or written, regarding the subject matter herein, and all such other agreements and proposals are hereby deemed void.

14. In the performance of this Agreement, the District and the County will be acting in the capacity of independent contractors, and not as an agent, employee, partner, joint venture, or associate of CFHC. The District and the County shall be solely responsible for the means, methods, techniques, sequences, and procedures utilized by the District and the County in the full performance of this Agreement. Neither the District nor the County nor any of the

employees, officers, agents or any other individual directed to act on behalf of the District or the County for any act related to this Agreement, shall represent, act, purport to act, or be deemed to be the agent, representative, employee or servant of the CFHC.

15. This Agreement shall be construed in accordance with the laws of the State of Florida and venue of any legal proceedings shall be in Polk County, Florida, if the action is commenced in state court. If any action is commenced in federal court, then venue shall be in the United States District Court for the Middle District of Florida, Tampa Division.

16. Nothing contained herein shall operate or be construed as a waiver of the District's or the County's sovereign immunity.

17. CFHC specifically acknowledges and agrees that all District and County routes are public bus routes, and District and County do not owe a duty of care to any CFHC passenger greater than the duty of care that the District and County owe to any non-participating bus passenger. CFHC shall defend, indemnify, and hold harmless the District and the County, and their commissioners, officers, employees, and agents from any claim, injury, damage, expense, (including court costs and reasonable attorney's fees), or loss to the extent that it arises from a claim that the District or the County owes a duty of care to any participating CFHC passenger greater than the duty of care that the District or the County owes to any non-participating bus passenger, subject to the limitations set forth in Section 768.28, Florida Statutes.

18. Each of the undersigned warrants and represents that he or she is authorized to execute this Agreement on behalf of the entity identified.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed for the uses and purposes therein expressed the day and year set forth above.

CENTRAL FLORIDA HEALTHCARE

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Witnesses

LAKELAND AREA MASS TRANSIT DISTRICT

\_\_\_\_\_

By: \_\_\_\_\_

Phillip Walker, Chairman

\_\_\_\_\_

Date: \_\_\_\_\_

Witnesses

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
DEC 11, 2019  
AGENDA ITEM #6b

Agenda Item: Executive Director Performance Review

Presenter: Tim Darby, Esq.

Recommended  
Action: None

Summary: Review of performance review for the Executive Director for FY  
18-19.

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Date: DEC 11, 2019  
AGENDA ITEM 7a

Agenda Item:      **Agency Updates**

Presenter:        Tom Phillips

Recommended  
Action:            Informational

Summary:         TBA

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Date: DEC 11, 2019  
AGENDA ITEM 7b

Agenda Item:       **Letter of Support for Intermodal Center**

Presenter:           Tom Phillips

Recommended  
Action:               Approve and sign letter from this board for support of the  
                              Lakeland Intermodal Center

Summary:            The Florida Department of Transportation, along with the  
                              city of Lakeland, are developing and designing an  
                              intermodal center for transportation needs. This will  
                              provide new opportunities for our agency and support our  
                              operations in the Lakeland area.

Attachment:         Letter of Support

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Date: DEC 11, 2019  
AGENDA ITEM 8a

Agenda Item:      **November calendar**

Presenter:        Tom Phillips

Recommended  
Action:            Informational

Summary:         Review and summary of events taken place in November.



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28 <div>10:00am 1 on 1 with HR; Tom's office ; Tom Phillips</div>	29 <div>5:00pm Gang Task Force; Conf Rm City Comm; Koos, Kelly</div>	30 <div>10:00am Service in the City of Mulberry; Economic Development Building- 705 N. Church Avenue, Mulberry, FL 33860; Janie Ayala</div> <div>5:00pm ABC Meeting ; 1915 S. Floral Avenue Bldg. A Supterintendent's large Conference Room ; Usher, Angela</div>	31 <div>Halloween; United States</div> <div>10:00am Update with Aaron and Paul; Operation Office; Tom Phillips</div> <div>11:30am Tiger Bay Club; Bartow Civic Ce...</div> <div>1:00pm Polk TPO TSMO Master Plan - St...</div> <div>2:00pm 1/1 with David Persaud; Executiv...</div>	<b>Nov 1</b> <div>7:30am Breakfast w/ Mr. Mele</div> <div>10:00am Kathleen Middle School Supply Drop-off; 3627 Kathleen Pines Ave, Lakeland, FL 33810; James Phillips</div>	2
3	4 <div>Out of Office</div> <div>Copy: Board of Directors, Performance Indicator Data, due COB 3rd working day of ever</div> <div>Election Day; United States</div>	5	6	7	8	9
10	11 <div>Copy: Veteran's Day - Service; LAMTD Master Account</div> <div>McKeel Open</div> <div>Montessori Closed</div> <div>Veteran's Day; United States</div> <div>10:00am 1 on 1 with HR; Tom's office ; T...</div>	12 <div>PRE-OP MEDICAL TAMPA VA; TAMPA VA;...</div> <div>8:00am Dr. Asupan; Main 3 W D; Watso...</div> <div>8:30am Email Ridership Update to LAMT...</div> <div>10:00am Procurement Meeting; James P...</div> <div>1:30pm TBARTA November Transit Mana...</div> <div>4:00pm LEDC Meeting @ SEU; Southeas...</div>	13 <div>Interim Reports</div> <div>8:30am LAMTD Board Meeting; James Phillips</div>	14 <div>James Out</div> <div>11:30am Lunch-Tom Phillips, James Phillips, Brenda Reddout; Grillsmith; 1569 Town Center Dr, Lakeland, FL 33803; Brenda Reddout</div> <div>2:00pm Cardiac Rehab; Cancer Center; 3525 Lakeland Hills Blvd, Lakeland, FL 33805</div>	15 <div>8:00am Gents</div>	16
17	18 <div>10:00am 1 on 1 with HR; Tom's office ; Tom Phillips</div> <div>11:00am Call Dale Stills of United Way; 863-670-0383</div>	19 <div>MEDICAL ALL DAY; TAMPA VA ( FATHER); Marcia Roberson</div> <div>9:00am Dr. Fojtik; West Entrence 2nd; Watson Main</div> <div>1:00pm Cardiac Rehab; Cancer Center; 3525 Lakeland Hills Blvd, Lakeland, FL 33805</div>	20 <div>10:00am Winter Haven SMART Technology Reveal; Winter Haven Terminal; 555 Ave E NW, Winter Haven, FL 33881; James Phillips</div> <div>2:30pm Additional Bus Stops; City Hall Conference Room ; Janie Ayala</div>	21 <div>8:00am Social Media Strategy; Concord Coffee; 1037 Florida Ave S #135, Lakeland, FL 33803; James Phillips</div> <div>11:30am Office Potluck</div> <div>2:00pm 1/1 with David Persaud; Executive Office; Tom Phillips</div>	22 <div>7:30am Step 3 Grievence; Hollingsworth; Tom Phillips</div> <div>8:30am Meeting with Aflac; Your office</div> <div>11:00am Notice to Cure - Letter Review; Hollingsworth; James Phillips</div> <div>1:00pm Shelter Location Meeting; LAMTD Board Room; Philip Ditta</div>	23
24	25 <div>Fall Break</div>	26	27	28 <div>5:00am Thanksgiving - No Service</div> <div>Thanksgiving Day; United States</div>	29	30

LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Date: DECEMBER 11, 2019  
AGENDA ITEM #8b

Agenda Item:       **Ridership Report**

Presenter:           Tom Phillips, ED

Recommended  
Action:               Information only

Summary:            Year to date ridership information for the entire system including LAMTD, Winter Haven, Rural and Demand Response through October 31, 2019.

Attachments:        Ridership Report.

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Change
October	125,714	108,078	113,220	117,763	109,219	-7%
November	111,028	106,998	104,149	104,192	0	0%
December	122,018	111,197	95,520	95,813	0	0%
January	101,190	103,647	93,227	106,080	0	0%
February	111,486	108,068	100,300	100,900	0	0%
March	117,618	116,794	99,916	101,697	0	0%
April	110,754	103,274	95,993	106,578	0	0%
May	105,362	108,224	95,476	104,034	0	0%
June	106,252	102,092	93,781	93,028	0	0%
July	100,929	98,193	92,042	103,793	0	0%
August	115,998	118,104	111,898	109,285	0	0%
September	109,705	89,794	98,550	100,468	0	0%
Totals	1,338,053	1,274,460	1,194,072	1,243,631	109,219	-7%

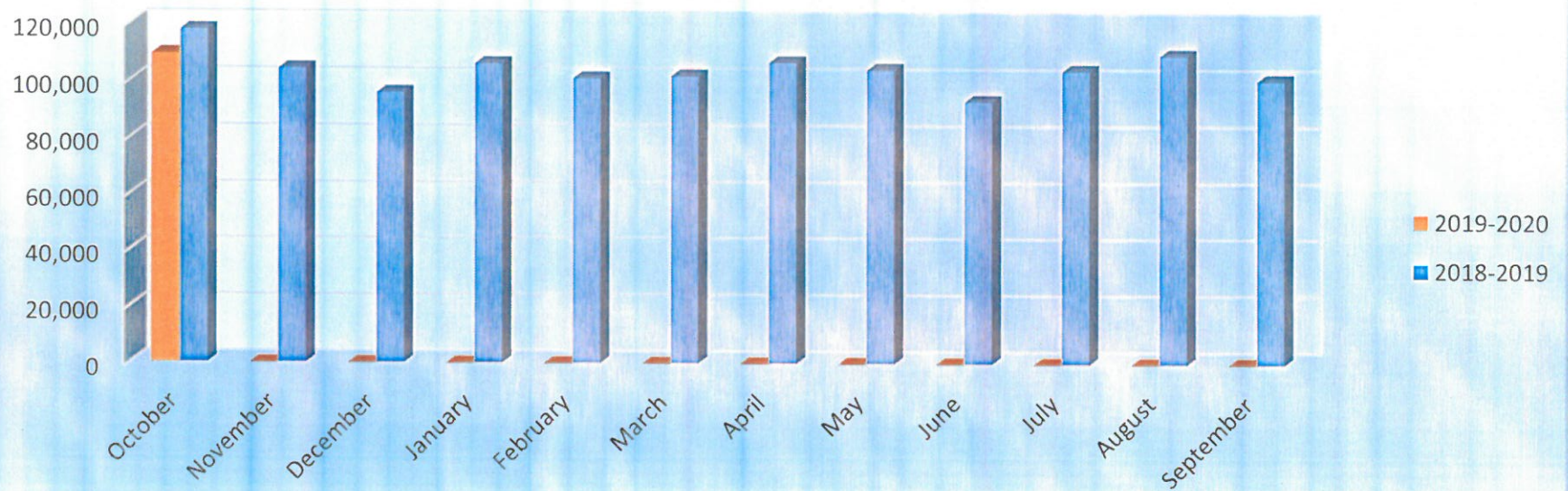
Citrus Connection and PCTS Para-Transit Totals						
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Change
October	7,846	7,071	8,654	9,820	9,745	-1%
November	6,690	7,002	7,940	8,495	0	0%
December	7,330	7,014	7,660	8,032	0	0%
January	7,020	7,521	9,478	8,846	0	0%
February	7,027	7,413	9,514	8,559	0	0%
March	7,780	8,715	10,469	9,204	0	0%
April	7,334	7,757	9,947	9,377	0	0%
May	7,431	8,460	9,534	9,801	0	0%
June	7,548	8,374	8,777	8,784	0	0%
July	6,846	8,131	8,247	9,502	0	0%
August	8,166	9,533	9,642	9,455	0	0%
September	7,791	6,711	8,437	7,866	0	0%
Totals	88,809	93,702	108,299	107,741	9,745	-1%

Citrus Connection only Fixed Route Totals						
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Change
October	83,092	67,636	73,349	74,739	67,938	-9%
November	73,987	71,083	67,437	66,084	0	0%
December	82,287	72,646	60,879	60,217	0	0%
January	67,774	70,767	58,830	66,889	0	0%
February	74,506	71,884	63,140	62,854	0	0%
March	79,428	78,158	62,897	63,867	0	0%
April	73,926	67,338	59,873	67,078	0	0%
May	69,120	72,329	60,039	66,297	0	0%
June	71,398	67,965	59,754	60,242	0	0%
July	68,162	66,347	59,884	67,655	0	0%
August	76,847	79,427	71,375	70,546	0	0%
September	72,624	54,155	62,306	65,477	0	0%
Totals	893,149	839,734	759,763	791,945	67,938	-9%

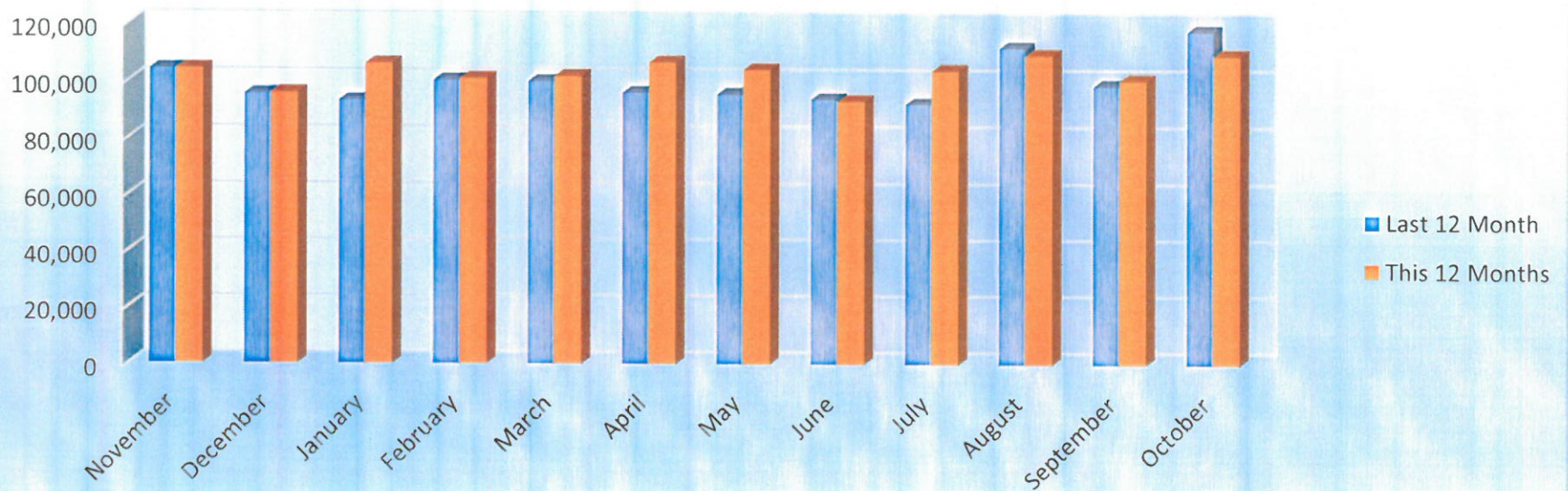
Citrus Connection only Para-Transit Totals						
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	Change
October	4,094	3,229	4,025	4,745	4,889	3%
November	3,437	3,252	3,734	3,963	0	0%
December	3,695	3,154	3,444	3,818	0	0%
January	3,512	3,507	4,055	4,252	0	0%
February	3,496	3,505	3,909	4,248	0	0%
March	3,897	4,040	4,217	4,513	0	0%
April	3,651	3,694	3,935	4,630	0	0%
May	3,589	4,060	3,848	4,916	0	0%
June	3,660	3,880	3,627	4,352	0	0%
July	3,269	3,681	3,437	4,612	0	0%
August	3,866	4,306	3,978	4,686	0	0%
September	3,747	6,039	3,396	3,414	0	0%
Totals	43,913	46,347	45,605	52,149	4,889	3%



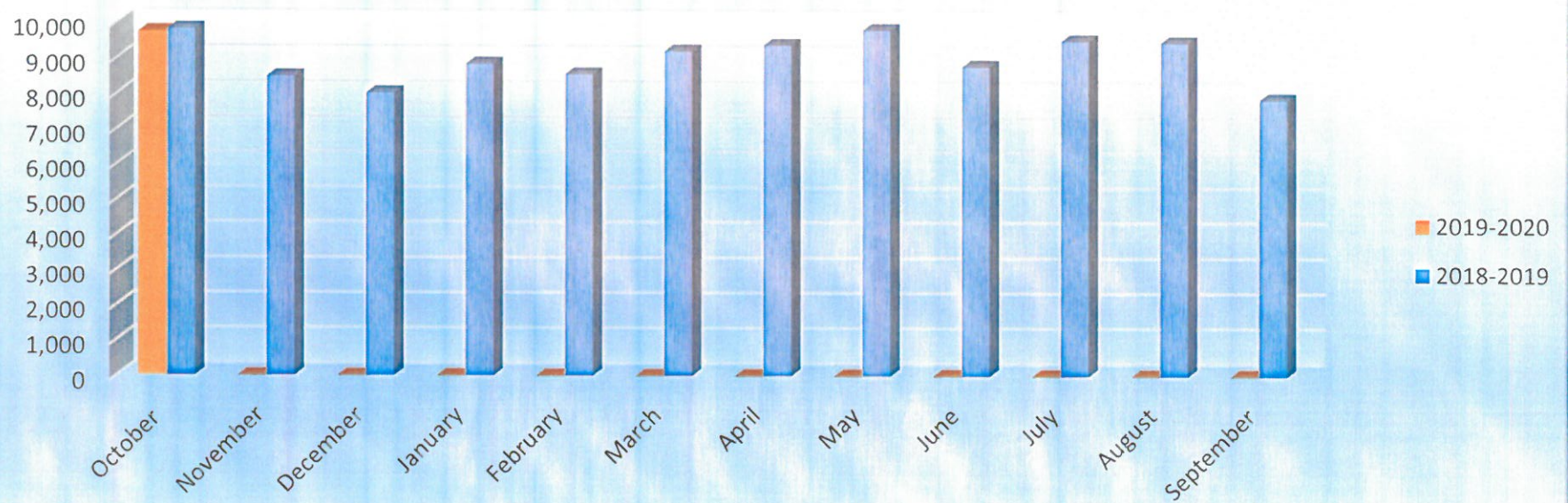
Citrus Connection and PCTS Fixed Route Total Ridership



Citrus Connection and PCTS Fixed Over 12 Months

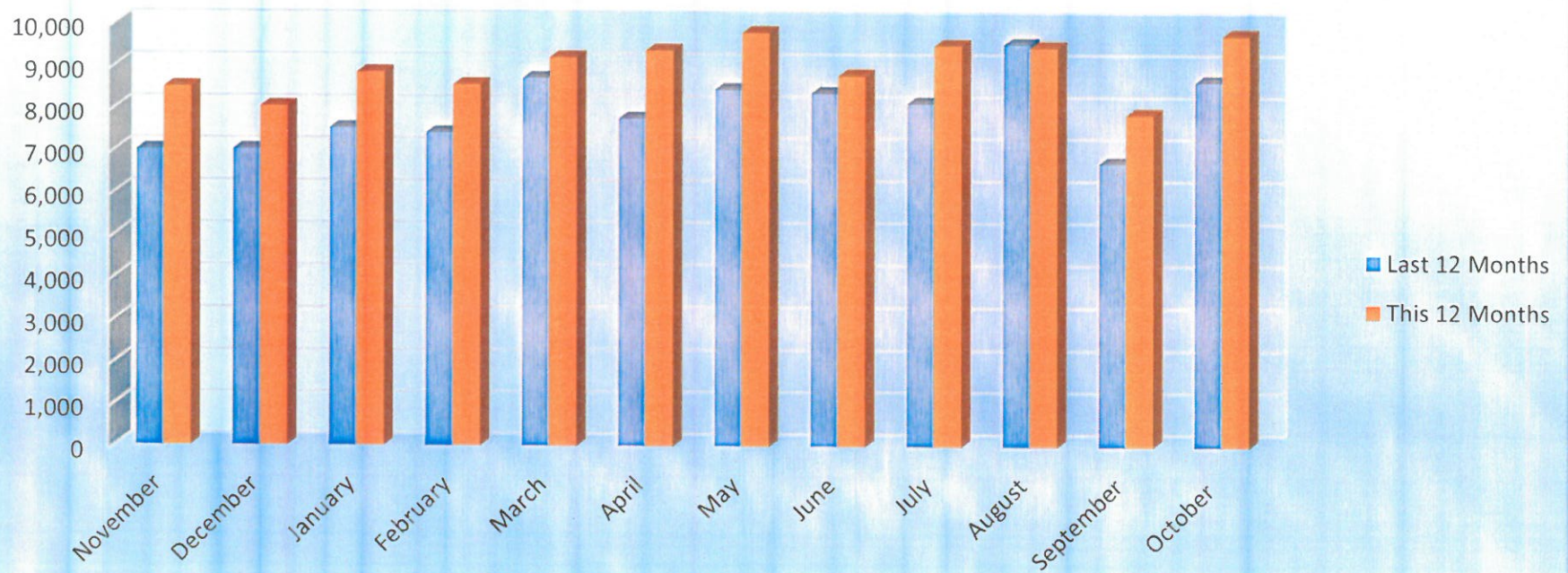


Citrus Connection and PCTS Para-Transit Total Ridership





Citrus Connection and PCTS Para Over 12 Months



LAKELAND AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS MEETING  
Date: DEC 11, 2019  
AGENDA ITEM#9

Agenda Item:      **Other Business**

Presenter:        TBD

Recommended  
Action:            TBD

Summary:         TBD