

**LAKELAND AREA MASS TRANSIT DISTRICT (LAMTD)**

Office of Purchasing and Contracts  
P.O. Box 1687, Lakeland Florida 33802

**AMENDMENT OF SOLICITATION**

<b>1. SOLICITATION No.</b> 12-004	<b>2. AMENDMENT No.</b> 3	<b>3. EFFECTIVE DATE:</b> 05/07/2012
<b>4. ISSUED BY:</b> Lisa Harris, Contracts Specialist Direct Dial: (863) 327-1314 Email: LHarris@ridecitrus.com		<b>5. NUMBER OF PAGES:</b> 8
<b>6. AMENDMENT OF SOLICITATION:</b>  The solicitation identified in Block 1, is hereby amended as described in Block 9. Except as provided herein, all other provisions of the solicitation, as hereto amended, shall remain unchanged and in full force and effect.		
<b>7. REQUIREMENT TO ACKNOWLEDGE AMENDMENT:</b>  Failure of an offeror to acknowledge receipt of this amendment may result in offer rejection. Offeror must acknowledge receipt of this amendment prior to the deadline specified in the solicitation for receipt of offers and by one of the following methods:  A. by signing Block 8 and returning this amendment to the District with your Proposal; B. by separate letter or e-mail which includes a reference to this solicitation and amendment numbers.		
<b>8. OFFEROR'S ACKNOWLEDGEMENT OF AMENDEMENT:</b>  Name & Title: _____ Signature: _____  Offeror: _____ Date: ____/____/____		
<b>9. DESCRIPTION OF AMENDMENT:</b> The following modifications are hereby made to the solicitation document:  A. Section 2.10 (12a) and Section 2.12 of Amendment 3, Revised Attachment 3, Section 2.5 – 2.13, Statement of Work has been modified and incorporated hereto.  a. Changes made in Amendment 3 are in blue and marked with a vertical bar in the left-hand margin of the attachment.  b. Changes made in Amendment 1 are in red and marked with a vertical bar in the left-hand margin of the attachment.  B. Attached to this amendment are Questions and Clarification. Responses to questions are provided as a courtesy and do not “modify” the solicitation.  <p style="text-align: center;">[END]</p>		

## RFP 12-004 ERP Software and Implementation

### Questions and Clarifications

May 07, 2012

1. **Question:** For Section 2.10 Fixed Assets Business Requirements #12 will you need to track insurance policies? Or are you only wanting to track insured value?

**Response:** See Section 2.10 (12) and (12a) of Amendment 3, Revised Attachment 3, Section 2.5 - 2.13 of RFP 12-004.

2. **Question:** For Section 2.12 Human Resource Business Requirements #12, #17 and #21 are these absolutely mandatory requirements?

**Response:** A recent modification to the HR Access Database, currently used for this functionality, resulted in fewer requirements as shown in the attached Section 2.12 of Amendment 3, Revised Attachment 3, Section 2.5 - 2.13 of RFP 12-004.

3. **Question:** For section 2.13 Payroll Business Requirements #24 what benefits are you referring to?

**Response:** Standard flat rate/amount deductions (health insurance amounts, etc), and percentage based deductions (garnishments, etc).

[END]