

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Hollingsworth Board Room, 1212 George Jenkins Blvd, Lakeland, FL 33815
Wednesday, Dec 14th, 2022, at 8:30 a.m.

Call to Order	<u>Action Required</u>
1. Approval of the November LAMTD Meetings	Approval
2. Public Comments	None
3. Finance / Kelly Bennington, CPA, Chief Financial Officer	
a. LAMTD Financials	None
b. PCTS Financials	None
c. TD Financials	None
d. Grant PTGA, Resolution 23-08	Approval
4. Planning / James Phillips, Transit Planner	
a. Additional Capital for The Squeeze	Approval
5. Community Outreach / Neal Ward, Manager of Community Outreach	
a. Presentation of Mobility Week Events	None
6. Safety and Security / Bill Knieriem, Director of SSLR	
a. PTASP 2023	Approval
7. Executive Director Report / Tom Phillips	
a. Agency Update(s)	None
8. Executive <u>Informational</u> Summary / Tom Phillips	
a. Nov Calendar	None
b. Ridership and UAP Update	None
9. Other Business	TBD
Adjournment	

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #1

Agenda Item:	Approval of the LAMTD Meeting Minutes for November
Presenter:	Ella Joseph
Policy Analysis:	TA 6 Increase internal communication through systemic processes.
Recommended Action:	Board approval of the LAMTD Meeting Minutes for November
Attachments:	November 9 th , 2022 LAMTD Meeting Minutes

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

Directors:

Polk County Commissioner Martha Santiago
City of Lakeland Commissioner Sara McCarley
City of Lakeland Commissioner Sam Simmons
City of Lakeland Mayor Bill Mutz
Polk County Commissioner George Lindsey III

Executive Director: Tom Phillips
Executive Assistant: Ella Joseph

Call to Order

8:37 a.m. By Commissioner McCarley

Agenda Item #1 – Approval of the Minutes

- a. Board approval of the September 2022 LAMTD Meeting Minutes and October Public Hearing Minutes

[Attachments available]

“Approval of meeting minutes for the September and October 2022 LAMTD Meeting”
1st Martha Santiago/ 2nd George Lindsey III

MOTION CARRIED UNANIMOUSLY

Agenda Item #2 – Public Comments

None

Agenda Item #3 – Finance / Kelly Bennington, CPA, Chief Financial Officer

- a. LAMTD Financials

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date August 31, 2022
FY 2021-2022

Year to Date August 31, 2022					
Description	YTD of FY Budget	YTD Budget \$	YTD Actual \$	YTD of FY %	Annual Budget
Revenue YTD	92%	\$10,970,465	\$10,100,674	92%	\$11.97 Million
Expenses YTD	92%	\$10,970,465	\$9,049,524	82%	\$11.97 Million

REVENUES:

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

The total revenues realized year-to-date through August 31, 2022, totaled \$10.10 million or 92% of the YTD budget.

- Farebox revenues reflect \$304,468 or an unfavorable 44% of YTD budgeted revenues through August 31, 2022, due to the decline in Ridership related to driver shortages and COVID-19.
- Contract revenues related to UAP (Universal Access Passes) totaled \$110,228 which is under budget.
- Other Contract Revenue Budget totaled \$230,040 for the Atlantic Capital LLC agreement \$0.1 million, Winter Haven Services \$92,730 and Bartow Services \$37,310 for shared services. Actual totaled \$16,500.
- Ad Valorem taxes totaled \$5.75 million or 102% of the total budgeted revenues. The total budgeted revenues are \$5.63 million. Only 95% of the taxes are budgeted by State Law.

Property taxes become due and payable on November 1st, each year. Discounts for early payments are as follows:

- 4% discount is allowed if paid by November
- 3% discount is allowed if paid by December
- 2% discount is allowed if paid by January
- 1% discount is allowed if paid by February

Taxes become delinquent on April 1st of each year. The District normally receives 90% of property taxes by May of each year.

- Interest Income on Investment at the LGIP totaled \$49,251 which is slightly under budget.
- Florida DOT operating grants of \$1.52 million is being billed quarterly. These grants are on a cash basis which means the services must be provided before we receive grant assistance. Year-to-date, we've received \$1.24 million.
- FTA Section 5307 operating and capital grants are budgeted at \$2.93 million. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance, the grant reimbursement is received at the end of the fiscal year after State funds is recognized. Currently, we've received \$1.74 million in funding.
- Advertising income reflects \$126,669 which is 124% of the annual budget.
- The Support cost reimbursement revenue is \$505,450 which is on budget.
- Miscellaneous revenue totaled \$43,436. Gain on disposal of assets totaled \$10,565. Other revenues are within budget or have a favorable variance.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.
FY 2021-2022

EXPENSES:

The total expenses year-to-date through August 31, 2022, totaled \$9.05 million or 82% of the YTD budget.

- Salaries and benefits represent 65% of the FY 2021-2022 budget. As of August 31, 2022, these expenses totaled \$6.06 million which is 17% under budget or a favorable variance of \$1.03 million.
- Professional and Technical Services expenses totaled \$302,758 or 35% under the YTD budget.
- Other services expenses totaled \$82,434 of the YTD budget, 12% under budget.
- Fuel expenses totaled \$629,941 YTD which is over budget by 26%.
- Materials and supplies totaled \$600,535 or 11% under budget.
- Dues and subscriptions totaled \$18,067 and office supplies of \$65,874 are both under budget.
- Property appraiser/Tax Collector Commission are quarterly advance payments causing expenses to appear to be over budget.
- Capital expenditures/debt service of \$277,507 pertains to the lease purchase of buses and is under budget.
- Fixed and variable costs have contributed to some budget variances since they are a combination of onetime costs and reoccurring costs resulting in an overall favorable variance as of August 31, 2022.

CHANGE IN FINANCIAL CONDITION
Based on the year-to-date budget-to-actual variances through August 31st, the financials reflect a favorable actual variance of \$1.05 million with 92% of the fiscal year completed. This variance is predominantly due to the influx of ad valorem income and the favorable variance due to salaries and benefits expenses.

	STATISTICAL TRENDS LAST FIVE YEARS AUDITED FINANCIAL STATEMENTS				
	9/30/21	9/30/20	9/30/19	9/30/18	9/30/17
1. Farebox Recovery Ratio (All modes)	10.68%	8.48%	10.13%	13.00%	10.04%
2. Cost per revenue hour	\$130.01	\$117.66	\$116.62	\$108.42	\$106.94
3. Revenue Hours	135,115	146,700	145,405	146,597	142,189
4. Fuel Cost (\$)	\$878,132	\$744,587	\$949,887	\$1,082,166	\$834,971
5. Ridership	591,937	855,409	1,294,771	1,252,600	1,346,211

b. PCTS Financials

Lakeland Area Mass Transit District
Monthly Financial Report
Polk County Transit Contract
Month of August 31, 2022
Year to Date Report
Percent of FY Reported (92%)

Revenues

- The revenues totaled \$7.15 million, 87% of the year-to-date budget.
- The FTA grants drawdown totaled \$2.32 million or 87% of the year-to-date budget.
- Fare Revenues totaled \$43,360 or 40% of the year-to-date budget.
- The Polk County City Contributions reflects a payment of \$367,865 in the FY Budget.
- The County funding reflects payments of \$3.03 million for the budgeted grants match.
- Rural FDOT Grant Revenues reflects \$587,223 or 43% of the year-to-date budget.
- The FDOT Sunrail Grant Revenues reflects \$136,719 or 60% of the year-to-date budget.
- The remaining FDOT Block Grant Revenues reflects \$668,460 or 117% of the year-to-date budget.

Expenses

- Operating expenses consists of labor costs, operating expenses, and contract expenses.
- Total expenses for the period totaled \$6.66 million or 81% of the year-to-date budget.
- Salaries and wages totaled \$3.26 million or 78% of the YTD Budget.
- Operating expenses totaled \$2.09 million or 85% of the YTD Budget.
- The contract services are for contractual cost for the several routes with the Contractor Transitions Commute Solutions with expenses YTD totaling \$1.31 million or 82% of the YTD budget.

Operating Results

- Actual Revenues exceeded Expenses by \$492,361.

c. TD Financials

Lakeland Area Mass Transit District
Monthly Financial Report
The Transportation Disadvantaged Program
Month of August 31, 2022
Year to Date Report
Percent of FY Reported (17%)
State FY July 1, 2022, thru June 30, 2023

Revenues

- The revenues totaled \$232,095 or 98% of the year-to-date budget.
- The TD Trust Fund Grant drawdown reflects \$210,945 or 99% of the year-to-date budget.
- Contract Revenues and other revenues totaled \$62.
- The County funding for the match totaled \$21,088 or 89% of the year-to-date budget.

Expenses

- Operating expenses consists of labor costs, operating expenses, and contract expenses.
- Total expenses for the period totaled \$180,211 or 76% of the year-to-date budget.
- Salaries, wages, and benefits totaled \$118,090 or 70% of the YTD Budget.
- Operating expenses totaled \$62,121 or 93% of the YTD Budget.

Operating Results

- Actual Revenues exceeded Expenses by \$51,884.

d. Section 5311, Resolution 23-01

This grant provides much needed services to citizens in the rural areas of Polk County. The District has been recommended for awarded of the 5311 CRRSAA grant funds in the amount of \$2,983,867.

The FTA will provide 100% of the \$2,983,867 funding, there is no in-kind match to be provided by the County. If awarded this program will be included in the 2023-2024 FY budgets.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

[Attachments available]

“Approval of the 2021 Section 5311 grant award and corresponding resolution for the County.”

1st George Lindsey III/ 2nd Martha Santiago

MOTION CARRIED UNANIMOUSLY

e. Block Grant PTGA, Resolution 23-03

These funds will be utilized to assist the District with administrative, management, and operation expenses necessary to provide public transportation services to the citizens of Polk County.

The FDOT funding to LAMTD for this project is \$949,707 with matching funds provided by the District. The FDOT funding to County for this project is \$687,719 with matching funds provided by the County, as shown below.

State Funding	\$	1,637,426.00
LAMTD Match	\$	949,707.00
County Match	\$	687,719.00
Total Funding	\$	3,274,852.00

[Attachments available]

“Approval of the 2022/2023 PTGA for the utilization of FDOT State Transit Block Grant Program funds totaling \$1,637,426.”

1st George Lindsey III/ 2nd Martha Santiago

MOTION CARRIED UNANIMOUSLY

f. Section 5310, Resolution 23-04

This grant provides a much-needed services to citizens in the Lakeland Urbanized Zoning Area through the services of a travel

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

trainer, as well as funded some continued technology support.

The District is requesting 5310 grant funding in the amount of \$160,338. The FTA will provide \$101,000, the FDOT will provide 6,944, and the match of \$52,394 to be provided by the District. If awarded this program will be included in the 2023-2024 budget.

[Attachments available]

“Approval of the 2023/2024 Section 5310 grant application and corresponding Resolution for the purpose of continuing the Travel Trainer Program.”

1st Bill Mutz/ 2nd George Lindsey III

MOTION CARRIED UNANIMOUSLY

g. Section 5311, Resolution 23-05

This grant provides a needed service to citizens in the rural areas of Polk County through the replacement of obsolete vehicle lifts and the acquisition of an articulating boom lift for use in preventive maintenance services within rural Polk County.

The District is requesting 5311 grant funding in the amount of \$285,313. The FTA will provide \$228,250, via the FDOT, with match of \$57,063 to be provided by the District. If awarded this program will be included in the 2023-2024 budget.

[Attachments available]

“Approval of the 2023/2024 Section 5311 grant application and corresponding Resolution for the purpose of replacing obsolete capital equipment necessary for the maintenance of bus and bus facilities.”

1st George Lindsey III/ 2nd Martha Santiago

MOTION CARRIED UNANIMOUSLY

h. Section 5339, Resolution 23-06

This grant provides a needed service to citizens in the rural areas of Polk County through the installation of a security system at the

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

Posner Park Bus Facility. The security system shall include hardware, software, installation, and support services for this rural Polk County facility.

The District is requesting 5339 grant funding in the amount of \$187,500. The FTA will provide \$150,000 with the FDOT contributing the \$37,500 match. If awarded this program will be included in the 2023-2024 budget.

[Attachments available]

“Approval of the 2023/2024 Section 5339 grant application and corresponding Resolution for the purpose of bus station repairs.”

1st George Lindsey III/ 2nd Martha Santiago

MOTION CARRIED UNANIMOUSLY

i. **Section 5310, Resolution 23-07**

This grant provides a much-needed services to citizens in the Winter Haven Urbanized Zoning Area through capital upgrades to the Winter Haven Terminal, adding a second teller window to mitigate hearing impediments as well as upgrading signage for better visibility. Operating funds will be used for continued technology support.

The District is requesting 5310 grant funding in the amount of \$160,338. The FTA will provide \$101,000, the FDOT will provide 6,944, and the match of \$52,394 to be provided by the District. If awarded this program will be included in the 2023-2024 budget.

[Attachments available]

“Approval of the 2023/2024 Section 5310 grant application and corresponding Resolution for the purpose of upgrades to the Winter Haven terminal, enhancing mobility in the Winter Haven UZA.”

1st George Lindsey III/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

Agenda Item #4 – Legal / Ben Darby, Esq.

a. Executive Director Performance Evaluation

Per the contract renewal of the Executive Director on Aug 12, 2021, it is necessary for the board of directors to evaluate the performance and job duties of the Executive Director. This is to notify the board of the formal review process beginning and will conclude at next month's board meeting.

"Approve the annual review as presented. Approve the standard raise of 2.25% with an additional 1%. Move future annual reviews to take effect Oct 1."

1st George Lindsey III/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

b. Addition of Land, Resolution 23-02

Inclusion of land to be added to the district.

"Approve the resolution as presented."

1st George Lindsey III/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

Agenda Item #5 – Human Resources / Steve Schaible, Director of Human Resources

Currently Citrus Connection requires that all Fixed Route (70) and ParaTransit Bus Operators (31) have at least a CDL B, in addition, to a Passenger and Airbrake endorsement before being assigned a Route. Fixed Route bus operators drive vehicles that require at least a CDL B with "P" (Passenger) and Airbrake endorsement. However, ParaTransit assigned bus operators drive vehicles that do not meet the requirements for a CDL. Many years ago, Citrus Connection wanted professional drivers and set the internal standard that a CDL was required for ParaTransit. To assist with this goal, Citrus Connection considers hiring non-CDL drivers provided that the new hire obtains a CDL permit and Citrus Connection would provide CDL road test training (Median Value \$5,000) at no cost to non-CDL drivers. While having a CDL is required for Fixed Route drivers it is not required for ParaTransit drivers.

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

Agenda Item #6 – Planning / James Phillips

a. Elimination of the Swan Complementary Service

The grant funding this complementary service was completely spent down. A public hearing was held on October 12, 2022 and no public comments were made.

[Attachment Available]

“Approve discontinuing the Swan ADA Service due to the complete expenditure of funds for the service.”

1st Bill Mutz/ 2nd George Lindsey III

MOTION CARRIED UNANIMOUSLY

b. The Squeeze Special Events

Following the decision of the board to run additional service for the Squeeze service on special events, staff went to evaluate where to apply these resources. The Planning staff are here to present these days to the board.

Agenda Item #7 – Review/Approval of Polk TDP Major Update / Julia Davis, Polk TPO

The Citrus Connection is in the middle of its major revision to the Transportation Development Plan. With a partnership with the Polk TPO, they are here to provide the final update to the TDP for board approval.

[Attachments available]

“Approve to close the public comment period and adopt the TDP major update.”

1st George Lindsey III/ 2nd Bill Mutz

MOTION CARRIED UNANIMOUSLY

Agenda Item #8 – Executive Director Report / Tom Phillips

a. Agency Updates

- Hillsborough had a failed referendum
- Polk County Public School is closing tomorrow due to the storm. We will follow their lead
- Closing fixed Para tomorrow due to the storm. Bill will communicate with the Union and Tom will do with All Personnel
- The County is not opening any shelters
- Thanks to Carlie and James for what they are doing in the planning department
- We are collecting food for shelters with The Squeeze
- Will be in vacation for the next 2 weeks
- Marcia oversees emergency so it's fair to add "Emergency Management" to her title
- Congrats Marcia's team for the TDP Audit, only 1 finding

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
Citrus Connection, Hollingsworth Meeting Room 1212
George Jenkins Blvd., Lakeland, Fl. 33815
Wednesday, Nov 9th, 2022 at 8:30 a.m.

Agenda Item #9 – Executive Director Informational Summary

a. September – October Calendar

[Attachment Available]

b. Ridership and UAP Update

[Attachment Available]

Agenda Item #10 – Other Business

Adjournment at 10:07 a.m.

Approved this 14th day of December 2022.

Chair – Lakeland City Commissioner Sara Roberts McCarley

Minutes Recorder – Ella Joseph

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #3a

Agenda Item: October 31, 2022, LAMTD Monthly Financial Statement
FY 2022-23

Presenter: Kelly Bennington, CFO

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management, and the public to provide up-to-date financial information and compliance with the budget.

Attachments: See Attachments

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date October 31, 2022
FY 2022-2023

Year to Date October 31, 2022					
Description	YTD of FY Budget	YTD Budget \$	YTD Actual \$	YTD of FY %	Annual Budget
Revenue YTD	17%	\$1,083,171	\$136,043	13%	\$13.0 Million
Expenses YTD	17%	\$1,083,171	\$845,212	78%	\$13.0 Million

REVENUES:

The total revenues realized year-to-date through October 31, 2022, totaled \$0.14 million or 13% of the YTD budget.

- Farebox revenues reflect \$17,921 or an unfavorable 37% of YTD budgeted revenues through October 31, 2022, due to the decline in ridership related to slowly reducing driver shortage issues and recovering from COVID-19.
- Contract revenues related to UAP (Universal Access Passes) totaled \$9,924 which is 39% under budget.
- Other Contract Revenue Budget totaled \$247,780 for: Atlantic Capital LLC agreement of \$0.1 million, Winter Haven Services of \$92,730, Bartow Services of \$37,311, and Bartow Express Outside Ops of \$17,738. Nothing has been collected to date.
- There are no ad valorem taxes that have been collected at this time. The total budgeted revenues are \$6.37 million. Only 95% of the taxes are budgeted by State Law.

Property taxes become due and payable on November 1st, each year. Discounts for early payments are as follows:

- 4% discount is allowed if paid by November
- 3% discount is allowed if paid by December
- 2% discount is allowed if paid by January
- 1% discount is allowed if paid by February

Taxes become delinquent on April 1st of each year. The District normally receives 90% of property taxes by May of each year.

- Interest Income on Investment at the LGIP totaled \$18,798 which is over budget.
- Florida DOT operating grants of \$1.42 million is being billed quarterly. These grants are on a cash basis which means the services must be provided before we receive grant assistance.
- FTA Section 5307 operating and capital grants are budgeted at \$3.60 million. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance, the grant reimbursement is received at the end of the fiscal year after State funds is recognized.
- Advertising income reflects \$37,800 which is over budget.
- The Support cost reimbursement revenue is \$51,289 which is on budget.

Lakeland Area Mass Transit District
Monthly Financial Report
Operating Budget. Budget to Actual
For the Year-to-date October 31, 2022
FY 2022-2023

EXPENSES:

The total expenses year-to-date through October 31, 2022, totaled \$0.85 million or 78% of the YTD budget.

- Salaries and benefits represent 66% of the FY 2022-2023 budget. As of October 31, 2022, these expenses totaled \$529,478 which is 35% under budget or a favorable variance of \$182,928.
- Professional and Technical Services expenses totaled \$96,845 or 64% under the YTD budget.
- Other services expenses totaled \$8,022 which is on budget.
- Fuel expenses totaled \$58,369 YTD which is over budget by 9%.
- Materials and supplies totaled \$41,049 or 40% under budget.
- Dues and subscriptions totaled \$5,748, over budget by 38%, and office supplies of \$2,705, under budget 72%.
- Property appraiser/Tax Collector Commission are quarterly advance payments. Currently under budget by 11%.
- Capital expenditures/debt service of \$25,228 pertains to the lease purchase of buses and is under budget.
- Fixed and variable costs have contributed to some budget variances since they are a combination of onetime costs and reoccurring costs resulting in an overall favorable variance as of October 31, 2022.

CHANGE IN FINANCIAL CONDITION

Based on the year-to-date budget-to-actual variances through October 31st, the financials reflect an unfavorable actual variance of \$0.71 million with 17% of the fiscal year completed. This variance is predominantly due to not yet receiving ad valorem income and grant reimbursements.

STATISTICAL TRENDS LAST FIVE YEARS AUDITED FINANCIAL STATEMENTS

	9/30/21	9/30/20	9/30/19	9/30/18	9/30/17
1. Farebox Recovery Ratio (All modes)	10.68%	8.48%	10.13%	13.00%	10.04%
2. Cost per revenue hour	\$130.01	\$117.66	\$116.62	\$108.42	\$106.94
3. Revenue Hours	135,115	146,700	145,405	146,597	142,189
4. Fuel Cost (\$)	\$878,132	\$744,587	\$949,887	\$1,082,166	\$834,971
5. Ridership	591,937	855,409	1,294,771	1,252,600	1,346,211



LAKELAND AREA MASS TRANSIT DISTRICT

FY 2022-2023

MONTHLY FINANCIAL STATEMENT

MONTH OF OCTOBER 2022

CODE Account		Month				YTD				Approved Annual Budget
		Actual	Budget	Variance		Actual	Budget	Variance		
				\$'s-Fav/(Unfav)	%			\$'s-Fav/(Unfav)	%	
R4	Farebox/Pass Sales	\$ 17,921	\$ 28,407	\$ (10,485)	-37%	\$ 17,921	\$ 28,407	\$ (10,485)	-37%	\$ 340,880
R6	Contract Income (UAP)	\$ 9,924	\$ 16,299	\$ (6,375)	-39%	\$ 9,924	\$ 16,299	\$ (6,375)	-39%	\$ 195,585
R3	Other Contract Revenue	\$ -	\$ 20,648	\$ (20,648)	-100%	\$ -	\$ 20,648	\$ (20,648)	-100%	\$ 247,779
R5	Miscellaneous Income	\$ 0	\$ 483	\$ (483)	-100%	\$ 0	\$ 483	\$ (483)	-100%	\$ 5,800
R7	Advertising Revenue	\$ 37,800	\$ 13,000	\$ 24,800	191%	\$ 37,800	\$ 13,000	\$ 24,800	191%	\$ 156,000
R8	Investment/Interest Income (net)	\$ 18,798	\$ 2,036	\$ 16,762	823%	\$ 18,798	\$ 2,036	\$ 16,762	823%	\$ 24,431
R9	Ad Valorem Income, net	\$ -	\$ 530,483	\$ (530,483)	-100%	\$ -	\$ 530,483	\$ (530,483)	-100%	\$ 6,365,796
R10	FDOT Operating Grant	\$ 0	\$ 118,137	\$ (118,137)	-100%	\$ 0	\$ 118,137	\$ (118,137)	-100%	\$ 1,417,646
R11	Federal Operating Grant	\$ 0	\$ 299,889	\$ (299,888)	-100%	\$ 0	\$ 299,889	\$ (299,888)	-100%	\$ 3,598,662
R13	Cost Recovery	\$ 310	\$ 2,083	\$ (1,773)	-85%	\$ 310	\$ 2,083	\$ (1,773)	-85%	\$ 25,000
R2	PCTS - Support Cost Reimb.	\$ 51,289	\$ 51,289	\$ (0)	0%	\$ 51,289	\$ 51,289	\$ (0)	0%	\$ 615,472
R16	Gain on Disposal of Asset	\$ -	\$ 417	\$ (417)	-100%	\$ -	\$ 417	\$ (417)	-100%	\$ 5,000
TOTAL REVENUES		\$ 136,043	\$ 1,083,171	\$ (947,128)	-87%	\$ 136,043	\$ 1,083,171	\$ (947,128)	-87%	\$ 12,998,051
E1	Salaries	\$ 353,800	\$ 495,149	\$ 141,348	29%	\$ 353,800	\$ 495,149	\$ 141,348	29%	\$ 5,941,782
E2	Employee Benefits	\$ 175,678	\$ 217,258	\$ 41,580	19%	\$ 175,678	\$ 217,258	\$ 41,580	19%	\$ 2,607,091
E3	Advertising Fees	\$ 1,495	\$ 1,917	\$ 422	22%	\$ 1,495	\$ 1,917	\$ 422	22%	\$ 23,000
E4	Professional & Technical Ser	\$ 96,845	\$ 59,073	\$ (37,772)	-64%	\$ 96,845	\$ 59,073	\$ (37,772)	-64%	\$ 708,880
E5	Contract Maintenance Services	\$ 1,910	\$ 9,513	\$ 7,603	80%	\$ 1,910	\$ 9,513	\$ 7,603	80%	\$ 114,150
E6	Other Services	\$ 8,022	\$ 7,913	\$ (110)	-1%	\$ 8,022	\$ 7,913	\$ (110)	-1%	\$ 94,950
E7	Fuel & Lubricants	\$ 58,369	\$ 53,687	\$ (4,682)	-9%	\$ 58,369	\$ 53,687	\$ (4,682)	-9%	\$ 644,239
E8	Freight	\$ 303	\$ 1,096	\$ 793	72%	\$ 303	\$ 1,096	\$ 793	72%	\$ 13,150
E9	Repairs & Maintenance	\$ 27	\$ 5,750	\$ 5,723	100%	\$ 27	\$ 5,750	\$ 5,723	100%	\$ 69,000
E10	Materials & Supplies	\$ 41,049	\$ 68,358	\$ 27,310	40%	\$ 41,049	\$ 68,358	\$ 27,310	40%	\$ 820,300
E11	Utilities/Telephone	\$ 13,254	\$ 13,125	\$ (129)	-1%	\$ 13,254	\$ 13,125	\$ (129)	-1%	\$ 157,500
E13	Insurance Expense	\$ 40,205	\$ 41,421	\$ 1,216	3%	\$ 40,205	\$ 41,421	\$ 1,216	3%	\$ 497,050
E15	Dues & Subscriptions	\$ 5,748	\$ 4,158	\$ (1,590)	-38%	\$ 5,748	\$ 4,158	\$ (1,590)	-38%	\$ 49,900
E16	Education/Training/Meeting/Travel	\$ 866	\$ 9,708	\$ 8,843	91%	\$ 866	\$ 9,708	\$ 8,843	91%	\$ 116,500
E17	Service Charges	\$ (3)	\$ 713	\$ 716	100%	\$ (3)	\$ 713	\$ 716	100%	\$ 8,550
E18	Office Expense	\$ 2,705	\$ 9,821	\$ 7,116	72%	\$ 2,705	\$ 9,821	\$ 7,116	72%	\$ 117,850
E19	Advertising & Promotions	\$ -	\$ 2,500	\$ 2,500	100%	\$ -	\$ 2,500	\$ 2,500	100%	\$ 30,000
E20	Miscellaneous Expenses	\$ 3,228	\$ 6,688	\$ 3,460	52%	\$ 3,228	\$ 6,688	\$ 3,460	52%	\$ 80,250
E21	Property Appraiser/Tax Collector Comm	\$ 16,485	\$ 18,442	\$ 1,957	11%	\$ 16,485	\$ 18,442	\$ 1,957	11%	\$ 221,309
E23	Capital Expenditures/ Debt Service	\$ 25,228	\$ 56,883	\$ 31,655	56%	\$ 25,228	\$ 56,883	\$ 31,655	56%	\$ 682,600
TOTAL EXPENDITURES		\$ 845,212	\$ 1,083,171	\$ (237,959)	-22%	\$ 845,212	\$ 1,083,171	\$ (237,959)	-22%	\$ 12,998,051
(OVER)/UNDER EXPENDITURES		\$ (709,169)	\$ -	\$ (709,169)		\$ (709,169)	\$ -	\$ (709,169)		\$ -

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #3b

Agenda Item: October 31, 2022, Financials for Polk County Transit Services
Contract – FY 2022-23

Presenter: Kelly Bennington, CFO

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than one year. The report is used to convey the performance of the district's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management, and the public to provide up-to-date financial information and compliance with the budget.

Attachments: See Attachments

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #3b

Lakeland Area Mass Transit District
Monthly Financial Report
Polk County Transit Contract
Month of October 31, 2022
Year to Date Report
Percent of FY Reported (17%)

Revenues

- The revenues totaled \$3.38 million, 82% of the year-to-date budget.
- The FTA grants have not been received for the new fiscal year. Expenses must be incurred before reimbursements are received.
- Fare Revenues totaled \$4,134 or 112% of the year-to-date budget.
- The Polk County City Contributions reflects a payment of \$0.24 million in the FY Budget.
- The County funding reflects payments of \$3.13 million for the budgeted grants match.
- Rural FDOT Grant Revenues have not been received for the new fiscal year.
- The FDOT Sunrail Grant Revenues have not been received for the new fiscal year.

Expenses

- Operating expenses consists of labor costs, operating expenses, and contract expenses.
- Total expenses for the period totaled \$0.64 million or 82% of the year-to-date budget.
- Salaries and wages totaled \$0.22 million or 55% of the YTD Budget.
- Operating expenses totaled \$0.22 million or 81% of the YTD Budget.
- The contract services are for contractual cost for the several routes with the Contractor Transitions Commute Solutions with expenses YTD totaling \$0.20 million or 124% of the YTD budget.

Operating Results

- Actual Revenues exceeded Expenses by \$2.74 million.

Lakeland Area Mass Transit District
Financial Statement
Polk County Contract
Month of October 2022

Revenue

	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Revenues				
County Match	\$ 2,198,753	\$ 183,229	\$ 3,132,207	1709%
Other Contract Revenue - County	\$ -	\$ -	\$ -	
City Contribution	\$ 533,611	\$ 44,468	\$ 241,506	543%
County Contribution - PCTS	\$ 933,454	\$ 77,788	\$ -	
Other Revenue Transfer Cares Funding	\$ -	\$ -	\$ -	
Fares	\$ 44,400	\$ 3,700	\$ 4,134	112%
FDOT Block Grants:				
G2371 - WHAT/ADA	\$ 785,441	\$ 65,453	\$ -	0%
RURAL	\$ 1,486,722	\$ 123,894	\$ -	0%
SUNRAIL	\$ 249,740	\$ 20,812	\$ -	0%
FTA				
FTA 5307 Grant	\$ 3,729,941	\$ 310,828	\$ -	0%
Capital Contributions - County	\$ 42,000	\$ 3,500	\$ -	0%
Total	\$ 10,004,062	\$ 833,672	\$ 3,377,847	82%

Expenses

	Annual Budget	YTD Budget	YTD Actual	Percent Expended
Labor	\$ 4,781,626	\$ 398,469	\$ 220,638	55%
Contract	\$ 1,925,000	\$ 160,417	\$ 198,724	124%
Operating	\$ 3,255,436	\$ 271,286	\$ 220,174	81%
Capital	\$ 42,000	\$ 3,500	\$ -	0%
Total	\$ 10,004,062	\$ 833,672	\$ 639,536	82%

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #3c

Agenda Item: October 31, 2022, Financials for The Transportation
Disadvantaged Program – FY 2022-23

Presenter: Kelly Bennington, CFO

Recommended
Action: None

Summary: The Interim Financial Statement covers a period of less than
one year. The report is used to convey the performance of the
District's financial position and budget comparisons – budget to
actual on a year-to-date basis. Unlike annual financial
statements, Interim Statements do not have to be audited.

Interim financial statements increase communication between
the District Board of Directors, management, and the public to
provide up-to-date financial information and compliance with
the budget.

The Transportation Disadvantaged Program fiscal year starting
July 1, 2022 and ends June 30, 2023. The funding is 90% State
for the Transportation Disadvantaged Trust Fund and 10%
matching funds funded by Polk County. There are some other
third-party revenues for contract services.

Attachments: See Attachments

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #3c

Lakeland Area Mass Transit District
Monthly Financial Report
The Transportation Disadvantaged Program
Month of October 31, 2022
Year to Date Report
Percent of FY Reported (42%)
State FY July 1, 2022, thru June 30, 2023

Revenues

- The revenues totaled \$439,750 or 93% of the year-to-date budget.
- The TD Trust Fund Grant drawdown reflects \$399,697 or 94% of the year-to-date budget.
- Contract Revenues and other revenues totaled \$92.
- The County funding for the match totaled \$39,961 or 85% of the year-to-date budget.

Expenses

- Operating expenses consists of labor costs, operating expenses, and contract expenses.
- Total expenses for the period totaled \$390,985 or 83% of the year-to-date budget.
- Salaries, wages, and benefits totaled \$282,937 or 83% of the YTD Budget.
- Operating expenses totaled \$108,048 or 81% of the YTD Budget.

Operating Results

- Actual Revenues exceeded Expenses by \$48,765.

**Lakeland Area Mass Transit District
Transportation Disadvantage Program
Period Ending - October 2022**

Revenue

	Annual Budget	YTD Budget	YTD Actual	Total YTD
Revenues				
County Match 10%	\$ 141,819	\$ 47,273	\$ 39,961	85%
Contract Revenue	\$ 311	\$ 104	\$ 92	
Adult Day Care		\$ -	\$ -	
FDOT Grants:		\$ -		
CTD Grant -Operating	\$ 1,276,371	\$ 425,457	\$ 399,697	94%
Total	\$ 1,418,501	\$ 472,834	\$ 439,750	93%

Expenditure

	Annual Budget	YTD Budget	YTD Actual	Total YTD
Labor	\$ 1,018,590	\$ 339,530	\$282,937	83%
		\$ -		
Operating	\$ 399,911	\$ 133,304	\$ 108,048	81%
Total	\$ 1,418,501	\$ 472,834	\$390,985	83%

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #3d

Agenda Item: **Florida Department of Transportation (FDOT) - Public Transportation Grant Agreement (PTGA) for the State Transit Corridor Grant Program having Financial Project Number FM# 445916-1-84-02**

Presenter: Kelly Bennington, CFO

Recommended Action: Staff recommends approval of the 2022/2023 PTGA for the utilization of FDOT State Transit Corridor Grant Program funds totaling \$301,154 in support of the Peach Line

Summary: These funds will be utilized to assist the District with administrative, management, and operation expenses necessary to provide public transportation services to the citizens of Polk County.

The FDOT funding to LAMTD for this project is \$150,577 with matching funds provided by the District, as shown below.

State Funding	\$	150,577
LAMTD Match	\$	150,577
Total Funding	\$	301,154

Attachments: Resolution #23-08

RESOLUTION FOR
PUBLIC TRANSPORTATION GRANT AGREEMENT
FOR TRANSIT PROJECTS

Resolution # 23-08

A RESOLUTION of **Lakeland Area Mass Transit District** authorizing the execution of that certain Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation.

WHEREAS, the **Lakeland Area Mass Transit District** has the authority to enter into a PTGA with the Florida Department of Transportation to undertake a project as authorized by Chapter 341, Florida Statutes and/or by the Florida Transit Administration Act of 1964, as amended:

NOW, THEREFORE, BE IT RESOLVED BY THE **Lakeland Area Mass Transit District** FLORIDA:

1. That the PTGA for Item-Segment-Phase-Sequence **445916-1-84-02** is approved.
2. The submission of a grant application(s), supporting documents, and assurances to the Florida Department of Transportation is approved.
2. That **Tom Phillips. Executive Director** or their designee is authorized to enter into, modify or terminate the PTGA, as well as other pertinent documents affiliated with the PTGA, with the Florida Department of Transportation, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS

14th day of December 2022

By: _____

Signature, Chairperson of the Board (blue Ink)

Title: Sara Roberts McCarley, Board Chair

ATTEST:

_____ Ella Joseph, Executive Assistant

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DEC 14, 2022
AGENDA ITEM #4a

Agenda Item: Additional Capital for The Squeeze

Presenter: James Phillips, Transit Planner

Policy Analysis: TA4 Increase ridership by combining prioritized and necessary elements to enhance the customer experience.

Recommended
Action: Approve the funds in the CIP to acquire additional capital needed to enhance LAMTD's Microtransit

Summary: A year ago in November, LAMTD launched the downtown microtransit service known as The Squeeze. Since the inception of the pilot, the board has voted to move it out of pilot and fare-free. The increased exposure to the downtown area, thanks to the help of marketing and outreach, has led to capacity issues on the vehicles. We are now averaging 1,000 rides a month and we know this is only limited by lack of space on the carts.

The planning department recommends the acquisition of an additional golf cart to add to the service. This would not only add additional seats to the service but enhance the frequency of the service.

Attachments: Proposed budget for additional capital
FY22-23 CIP Capital Budget

		FY 2020-21	FY 2021-22 Amended	FY 2022-23
Annual Appropriation/Reserve		\$465,750	\$680,600	\$680,600
Capital Leases:				
1)	First Debt Issue: \$1,357,500			
	Date of Issue: 2016			
	Time: 12 Years			
	Annual Debt. Service: \$133,000	\$132,300	\$132,220	\$132,200
	R.O.I.: 2.6482%			
2)	Second Debt Issue: \$800,000			
	Date of Issue: 2019			
	Time: 5 Years			
	Annual Debt. Service: \$171,000	\$170,660	\$170,660	\$170,700
	R.O.I.: 2.544%			
Total for Leases on Buses		\$302,960	\$302,880	\$302,900
3)	Purchase / Truck	\$0	\$0	\$0
4)	Capital Related Expense Buses	\$0	\$0	\$0
Total Budget		\$302,960	\$302,830	\$302,900
Capital Reserve		\$162,790	\$377,770	\$377,700
*Amendment for Servers & IT Equipment		\$130,000		
*Proposed Capital Expenditure - Flooring		\$60,000		
*Proposed Amendment for Squeeze - additional cart & trailer		\$23,500		
Remaining Capital Reserve		\$247,770	\$294,200	
Total Reserve		\$465,750	\$680,600	\$680,600

Friday, Saturday, and Special Events

Add additional cart to meet demand

LABOR HOURS	Daily Hours	Days per Week	Total Hours per Person	# of People	Special Events Calculation	LABOR HOURS	Daily Hours	Days per Week	Total Hours per Person	# of People	
Operators	9.0	2.0	18		3 See Support tab	Operators	10.0	2.0	20	1	
Supervisor	9.0	2.0	18		1 See Support tab	Supervisor					
Admin Support staff				13% of 1		Admin Support staff				13% of 1	
Maintenance				27% of 1		Maintenance				27% of 1	
LABOR COSTS	Hrly rate	Fringe	Total Hrly Rt	Hours	Total Mthly Costs	LABOR COSTS	Hrly rate	Fringe	Total Hrly Rt	Hours	Total Mthly Costs
Operators	\$21.00	\$11.55	\$32.55	5466	\$14,826.53	Operators	\$21.00	\$11.55	\$32.55	20	\$54.25
Supervisor	\$30.00	\$16.50	\$46.50	1572	\$6,091.50	Supervisor		-	-		-
Admin Support staff	\$30.00	\$16.50	\$46.50	287.04	\$1,112.28	Admin Support staff	\$30.00	\$16.50	\$46.50	2.60	\$10.08
Maintenance	\$25.00	\$13.75	\$38.75	249.22	\$804.78	Maintenance	\$25.00	\$13.75	\$38.75	5.40	\$17.44
					\$22,835.08						\$81.76
MONTHLY COSTS					Mthly Equiv	Monthly COST					Mthly Equiv
Flat Bed rental	\$1,000.00					Flat Bed rental					
for maintenance: \$500/cart					\$83.33	for maintenance: \$500/cart	\$500.00				\$41.67
ANNUAL COSTS						ANNUAL COSTS					
Insurance	\$2,700.00				\$225.00	Insurance	\$1,350.00				\$112.50
CAPITAL COSTS						CAPITAL COSTS					
Capital	\$103,747.15				\$8,645.60	Additional Trailer	\$8,500.00				\$1,958.33
						Additional Golf Cart	\$15,000.00				
FUEL COSTS						FUEL COSTS					
1,600 gallons @\$3.80/gallon annually	\$6,080.00				\$506.67	1,100 gallons @\$3.80/gallon annually	\$4,180.00				\$348.33
					MTHLY TOTAL					MTHLY TOTAL	\$2,542.60
					Annual equiv					Annual equiv	\$30,511.15
18 hours/weekend x 52 WEEKENDS and Special events=	1,572 hours					Additional	20 hours				
					TOTAL ANNUAL COST					TOTAL ANNUAL COST	\$30,511.15
					\$387,548.12						

TOTAL ANNUAL COST	\$418,059.27
--------------------------	---------------------

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #5a

Agenda Item: Presentation of Mobility Week Events for Citrus Connection,
October 18-28, 2022

Presenter: Neal Ward, Manager of Community Outreach

Recommended
Action: None

Summary: Board Presentation of Mobility Week Events for Citrus
Connection October 18-28, 2022

This Board Agenda Item showcases the events we designed and implemented in coordination with the FDOT Mobility Week.

We featured all aspects of our transportation program via direct interaction, CCTV, press releases and social media.

We featured multiple fixed routes and driver information about “what is experienced on a specific fixed route.”

We premiered a FSC student directed and produced feature about the Squeeze, offered information on wheelchair loading and unloading, all aspects of Travel Training, ADA/TD Services and Bus Pass program

Attachments: None

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #6a

Agenda Item: Approval of the 2023 Public Transit Agency Safety Plan
(PTASP)

Presenter: Bill Knieriem, Director of Safety, Security and Labor Relations

Recommended
Action: Approve the PTASP for the 2023 year

Summary: Annually the agency needs to re-certify the PTASP in order to
 stay in compliance with Federal and State regulations.

Attachments: 2023 Public Transit Agency Safety Plan

III.CERTIFICATION

BUS TRANSIT SYSTEM

ANNUAL SAFETY CERTIFICATION AND ADOPTION

Date: 2/9/2023

Name: Lakeland Area Mass Transit District
d.b.a Citrus Connection

Address: 1212 George Jenkins Blvd.
Lakeland, Florida 33815

In accordance with FTA 49 CFR Part 673 Final Rule, the bus system named above hereby adopts and certifies to the following:

1. The adoption of the Citrus Connection Public Transportation Agency Safety Plan for calendar year 2023
2. The adoption of the Citrus Connection Security Program Plan for calendar year 2023
3. Compliance with adopted standards of the Public Transportation Agency Safety Plan (PTASP), for calendar year 2023
4. Performance of safety inspections on all buses operated in accordance with Rule 14-90.009, for calendar year 2023

Signature: _____

Name: Commissioner Sarah McCarley
Title: Chairman of the Board of Directors, Citrus Connection

Signature: _____

Name: Tom Phillips
Title: Executive Director, Citrus Connection

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #7a

Agenda Item: **Agency Updates**

Presenter: Tom Phillips

Recommended
Action: Informational

Summary: Items and information from the Executive Director

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #8a

Agenda Item: **November calendar**

Presenter: Tom Phillips

Recommended
Action: Informational

Summary: Review and summary of events taken place in November.

November 2022

November 2022							December 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5			1	2	3		
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 30	31	Nov 1	2	3	4	5
		9:30am Senior Staff Call (https://us02web.zoom.us/j/86539034221?) 10:00am 1-on-1 w/Marcia (Tom's office) - Tom Phillips	9:00am 1-on-1 w/Kelly - Tom Phillips 10:00am 1-on-1 w/Paul - Tom Phillips	Copy: Board of Directors, Performance Indicator Data, due CC 8:00am Repatha 10:00am New Board Member Orientation - Com. Samuel Simmons - Ella		
6	7	8	9	10	11	12
	9:30am Canceled: Senior Staff Call (https://us02web.zoom.us/j/81950698488?) 10:00am 1-on-1 w/HR - Tom Phillips	Winter Haven w/ Com. McCarley 8:30am Email Ridership Update to LAMTD 4:00pm Polk County CTC Exit Conference -	8:00am Breakfast in honor of Com. Walker 8:00am Commissioner 8:30am LAMTD Nov 9:00am 1-on-1 w/Kelly - 10:00am 1-on-1 w/Paul	9:30am Senior Staff Call (https://us02web.zoom.us/j/86539034221?) 1:00pm 1-on-1 w/Marcia (Tom's office) - Tom Phillips	Copy: Veteran's Day - Service - LAMTD Master Account Veteran's Day (United States)	
13	14	15	16	17	18	19
	9:30am Canceled: Senior Staff Call 9:30am Canceled: Senior Staff Call 10:00am 1-on-1 w/HR - Tom Phillips	10:00am 1-on-1 w/Marcia (Tom's office) - Tom Phillips	9:00am 1-on-1 w/Kelly - Tom Phillips 10:00am 1-on-1 w/Paul - Tom Phillips 11:30am Worksgiving 2:00pm FDOT/LAMTD	8:00am Repatha 5:00pm ABC 21-C Amendment Meeting (Microsoft Teams Meeting) - Farrell, Jennifer		
20	21	22	23	24	25	26
	9:30am Canceled: Senior Staff Call (https://us02web.zoom.us/j/81950698488?) 10:00am 1-on-1 w/HR - Tom Phillips	10:00am 1-on-1 w/Marcia (Tom's office) - Tom Phillips	9:00am 1-on-1 w/Kelly - Tom Phillips 10:00am 1-on-1 w/Paul - Tom Phillips	5:00am Thanksgiving - No Service 5:00am	8:30am Updated invitation: Infrastructure Team Meeting @ Monthly from 8:30am to 10am	
27	28	29	30	Dec 1	2	3
	9:30am Canceled: Senior Staff Call 10:00am 1-on-1 w/HR - Tom Phillips 4:00pm LEDC Annual Meeting (502 E. Main	10:00am 1-on-1 w/Marcia (Tom's 4:00pm Tim Gartland's Zoom Meeting 5:00pm Attendance Boundary Committee	10:00am 1-on-1 w/Paul - Tom Phillips 10:00am CARES Funding (boardroom) - Kelly 12:00pm Deborah 12:30pm FW: INSIDE			

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #8b

Agenda Item: **Ridership Report**

Presenter: Tom Phillips, Executive Director

Recommended
Action: Information only

Summary: Year to date ridership information for the entire system
including LAMTD, Winter Haven, Rural and Demand
Response through October 31, 2022

Attachments: Ridership Report.

LAKELAND

Month	Central Florida Health Care (CFCH)	Colts	LDDA	LEGOLAND	New Beginnings High School	Pace	Polk State College	Southeastern University	Spectrum	Veterans	Summer Of Safety	Total Lakeland Routes
October-22	498	538	5	38	292	185	564	57	864	1,910	0	4,951
November-22	-	-	-	-	-	-	-	-	-	-	-	-
December-22	-	-	-	-	-	-	-	-	-	-	-	-
January-23	-	-	-	-	-	-	-	-	-	-	-	-
February-23	-	-	-	-	-	-	-	-	-	-	-	-
March-23	-	-	-	-	-	-	-	-	-	-	-	-
April-23	-	-	-	-	-	-	-	-	-	-	-	-
May-23	-	-	-	-	-	-	-	-	-	-	-	-
June-23	-	-	-	-	-	-	-	-	-	-	-	-
July-23	-	-	-	-	-	-	-	-	-	-	-	-
August-23	-	-	-	-	-	-	-	-	-	-	-	-
September-23	-	-	-	-	-	-	-	-	-	-	-	-
Totals	498	538	5	38	292	185	564	57	864	1,910	0	4,951

WINTER HAVEN

Month	Central Florida Health Care (CFCH)	Colts	LDDA	LEGOLAND	New Beginnings High School	Pace	Polk State College	Southeastern University	Spectrum	Veterans	Summer Of Safety	Total Winter Haven Routes
October-22	118	172	3	582	453	104	242	7	74	528	0	2,283
November-22	-	-	-	-	-	-	-	-	-	-	-	-
December-22	-	-	-	-	-	-	-	-	-	-	-	-
January-23	-	-	-	-	-	-	-	-	-	-	-	-
February-23	-	-	-	-	-	-	-	-	-	-	-	-
March-23	-	-	-	-	-	-	-	-	-	-	-	-
April-23	-	-	-	-	-	-	-	-	-	-	-	-
May-23	-	-	-	-	-	-	-	-	-	-	-	-
June-23	-	-	-	-	-	-	-	-	-	-	-	-
July-23	-	-	-	-	-	-	-	-	-	-	-	-
August-23	-	-	-	-	-	-	-	-	-	-	-	-
September-23	-	-	-	-	-	-	-	-	-	-	-	-
Totals	118	172	3	582	453	104	242	7	74	528	0	2,283

616 710 8 620 745 289 806 64 938 2,438 -

NOTE:

Southern Technical College UAP ends March 1, 2022

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING
DECEMBER 14, 2022
AGENDA ITEM #9

Agenda Item: **Other Business**

Presenter: TBD

Recommended
Action: TBD

Summary: TBD