

POLK TRANSIT
BOARD OF DIRECTORS MEETING

County Administrative Building - County Commission Chambers
330 West Church Street, Bartow, FL

January 12, 2017
10:30 a.m.

| | <u>Action Required</u> |
|--|------------------------|
| Call to Order | |
| • Roll Call | |
| 1. Approval of Minutes | |
| • December 2, 2014, Board of Director Meeting Minutes | Approval |
| 2. Public Comments (20 Minute limit at 3 minutes per individual) | None |
| 3. Action Item | TBD |
| 4. Legal / The Darby Group | Approval |
| (a) 2017 PTA Schedule Changes, Resolution 17-04 | |
| 5. Public Comments (20 Minute Limit at 3 minutes per individual) | None |
| 6. Other Business | TBD |
| 7. Board Members Comments | TBD |
| Adjournment | |

POLK TRANSIT
BOARD OF DIRECTORS MEETING
JANUARY 12, 2017
AGENDA ITEM #1

Agenda Item: **Approval of October 13, 2017, Board of Directors Meeting Minutes.**

Presenter: Marcy Harrison

Recommended Action: Board approve the October 13, 2017, Board of Directors Meeting Minutes.

Summary: **The Polk Transit Authority Board of Directors Meeting minutes for October 13, 2017, summarizes agenda items covered during that meeting.**

Attachments: October 13, 2017, Board of Directors Meeting Minutes

POLK TRANSIT AUTHORITY
BOARD OF DIRECTORS
MEETING MINUTES
October 13, 2016

Directors:

City of Auburndale Mayor Keith A. Cowie
Town of Dundee Commissioner Willie Quarles
Polk County Commissioner John E. Hall
City of Winter Haven Commissioner Steven M. Hunnicutt – **Chairman**
Polk County Commissioner George M. Lindsey, III
City of Lakeland Commissioner Keith Merritt
City of Lakeland Commissioner Don Selvage
City of Lake Wales Mayor Eugene Fultz – **Vice Chairman**
Polk County Commissioner Edwin V. Smith

Executive Director: Tom Phillips
Attorneys: Tim Darby
Administrative Assistant: Marcy Harrison

Call to Order

8:30 a.m. Vice-Chairman Eugene Fultz

Roll Call

Present

Commissioner Walker
Commissioner Hall
Commissioner Quarles
Commissioner Don Selvage
Commissioner Fultz
Commissioner Lindsey

Excused Absence

Commissioner Cowie
Commissioner Smith
Commissioner Hunnicutt

Agenda Item #2 – Public Comments

None at this time

Agenda Item #3 – Legal

Approval of the 2017 PTA Board Meeting Schedule:

SCHEDULE OF REGULAR MEETINGS

| <u>DATE</u> | <u>TIME</u> | <u>PLACE</u> |
|------------------|-------------|--|
| October 13, 2016 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| January 12, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| April 13, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| August 10, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| November 9, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |

Agenda Item #4 – Public Comments

None at this time

Agenda Item #5 – Other Business

None at this time

Agenda Item #6 – Board Member Comments

None at this time

Adjournment

9:20 a.m.

Approved this 13th day of October, 2016.

Chairman – Commissioner Fultz

Minutes Taker – Marcy Harrison

POLK TRANSIT
BOARD OF DIRECTORS MEETING
JANUARY 12, 2017
AGENDA ITEM #2

Agenda Item: **Public Comments**

Presenter: TBD

Recommended

Action: The Board Chair apply Board Policy of a 3 minute limit for each speaker with the Chair having the latitude to permit a time extension on a case by case bases

Summary: Open forum for the public to address any comments, questions, or concerns to the Board of Directors.

Attachments: None

POLK TRANSIT
BOARD OF DIRECTORS MEETING
JANUARY 27, 2016
AGENDA ITEM #3

Agenda Item: **Board Action Items**

Presenter: TBD

Recommended
Action: None

Summary: TBD

Attachments: TBD

POLK TRANSIT
BOARD OF DIRECTORS MEETING
JANUARY 12, 2017
AGENDA ITEM #4(a)

Agenda Item: **2017 PTA Schedule Changes**

Presenter: Tim Darby

Recommended
Action: Board to approve the 2017 PTA Schedule Changes

Summary: Oral Presentation

Attachments: Resolution 17-04

POLK TRANSIT AUTHORITY

RESOLUTION NO. 17-04

A RESOLUTION RELATING TO AMENDED SCHEDULE OF REGULAR MEETINGS; ADOPTING THE AMENDED SCHEDULE OF REGULAR MEETINGS FOR THE 2016-2017 FISCAL YEAR; AUTHORIZING AND DIRECTING THE CHAIRMAN TO FILE THE AMENDED SCHEDULE WITH THE LOCAL GOVERNING AUTHORITY AND TO PUBLISH THE AMENDED SCHEDULE AS REQUIRED BY LAW; PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE GOVERNING BODY OF THE POLK TRANSIT AUTHORITY:

SECTION 1. Pursuant to Section 189.015, Florida Statutes, there is hereby adopted an amended schedule of regular meetings of the Polk Transit Authority for the fiscal year commencing October 1, 2016, as follows:

AMENDED SCHEDULE OF REGULAR MEETINGS

| <u>DATE</u> | <u>TIME</u> | <u>PLACE</u> |
|------------------|-------------|--|
| October 13, 2016 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| January 12, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| February 9, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| April 13, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |
| August 10, 2017 | 10:30 a.m. | Neil Combee Administration Building County Commission Chambers 330 W. Church St., Bartow, FL |

SECTION 2. The Chairman of the Polk Transit Authority, or such other person or persons designated by the governing body, is hereby authorized and directed to file the above Amended Schedule of Regular Meetings with Stacy M. Butterfield, Clerk of the Board of County Commissioners, Bartow, Florida, and to publish the schedule as required by law.

SECTION 3. This resolution shall take effect January 12, 2017.

PASSED AND CERTIFIED AS TO PASSAGE this 12th day of January, A.D., 2017.

POLK TRANSIT AUTHORITY

BY: _____
Chairman

ATTEST BY: _____
Secretary

APPROVED AS TO FORM AND CORRECTNESS: _____
Attorney for Polk Transit Authority

POLK TRANSIT
BOARD OF DIRECTORS MEETING
JANUARY 12, 2017
AGENDA ITEM #5

Agenda Item: **Public Comments**

Presenter: TBD

Recommended
Action: None

Summary: Open forum for the public to address any comments, questions,
or concerns to the Board of Directors.

Attachments: None

POLK TRANSIT
BOARD OF DIRECTORS MEETING
JANUARY 12, 2017
AGENDA ITEM #6

Agenda Item: **Other Business**

Presenter: TBD

Recommended
Action: TBD

Summary: TBD

Attachments: None

POLK TRANSIT
BOARD OF DIRECTORS MEETING
JANUARY 12, 2016
AGENDA ITEM #7

Agenda Item: **Board Member Comments**

Presenter: TBD

Recommended
Action: TBD

Summary: TBD

Attachments: None