

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
NOVEMBER 12, 2013

Directors:

City of Lakeland Commissioner Keith Merritt (Chairman)
City of Lakeland Commissioner Don Selvage (Vice-Chairman)
Polk County Commissioner John Hall (Secretary)
City of Lakeland Mayor Gow Fields
Polk County Commissioner George Lindsey

Executive Director: Tom Phillips
Attorney: Ben Darby and Tim Darby
Administrative Assistant: Tina Moore

Call to Order

8:30 a.m. by Chairman Merritt

Roll Call

Present

Mayor Fields
Commissioner Merritt

Absent

Commissioner Hall
Commissioner Lindsey
Commissioner Selvage

(Exhibit 1)

Agenda Item #1 – Consent Agenda – No Quorum for an approval

Agenda Item #2 – Approval of Minutes – No Quorum for an approval

Agenda Item #3 - Public Comments

- Carol Castagnero, Resident of Lakeland, discussed her concerns regarding the bus stop near her home located at Robinson and north Florida Avenue.

Agenda Item #4 - Awards and Commendations

Items discussed:

- A GEM Award was given to Citrus Connection employee: John Fay, Fleet Maintenance Supervisor, and Deborah Pullins, Bus Operator.
- Retiree, Connie Hutchinson, a Bus Operator with Citrus Connection for twenty-three years was presented with an award and was congratulated on her retirement.

Agenda Item #5 – Action Item

Items discussed:

- The Shine Program will be researched in more detail and brought back to the December Board Meeting.

Agenda Item #6 – Legal Matters- No Quorum for an approval

Universal Access Program – Polk County Veterans Services

Agenda Item #7 – Community Transportation Coordination Interlocal Agreement - No Quorum for an approval

Agenda Item #8 - Financial Matters

Financial Statement

Distributed an unaudited Financial Statement for the month of September 2013. *(Exhibit 2)*

Items discussed:

- Reviewed Revenues and Expenses.
- Prior year cost per hour is \$83.62, Year-to-date cost per revenue hour is \$84.46, and FY13 cost per hour forecast is \$84.46.

Agenda Item #9 – Proposed Route Changes and TSI Report

Items Discussed:

- Proposed route change recommendations were presented to the Board. *(Exhibit 3)*
- Public workshops will be held to inform riders of the proposed route changes.

Agenda Item #10 – Public Outreach Efforts

Items discussed:

- The Board was briefed on public outreach efforts being made by Citrus Connection.

Agenda Item #11 – Reports

FDOT Report

- No report given at this time.

Polk County Transit Services Report (PCTS)

- Paul Simmons, Manager of PCTS, updated the Board with current events within Polk County Transit Services.

Executive Director Reports for Citrus Connection and Polk Transit

Items discussed:

- Distributed Performance Indicators for: Over-time, Ridership, Accident Repair Cost, Road Calls, and Preventative Maintenance. *(Exhibit 4)*
- Monthly Activities report was distributed to the Board. *(Exhibit 5)*
- Lakeland's Midtown CRA will be funding four (4) bus shelters along the Lakeland Hills Corridor area.
- The Darby Legal team is working with the County Attorney's staff on the 2014 Ballot language.
- Thanked Dean Kirkland-McMillan, Marcia Roberson, and Paul Simmons for working seamless together at the Regional Mobility Call Center.
- Florida Department of Transportation has doubled the funding on the Florida corridor.

Agenda Item #12 – Other Business

No other business was brought before the Board.

Adjournment

9:31 a.m.

Approved this 11 day of December, 2013.



Chairman – Commissioner Keith Merritt
(Acronyms – Exhibit 6)



Minutes Taker – Tina L. Moore