LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #1

Agenda Item: Approval of June 10, 2015, LAMTD Board of Directors

Meeting Minutes

Presenter: Marcy Harrison

Recommended

Action: Board of Directors approve the Minutes of the

June 10, 2015, LAMTD Board of Directors Meeting.

Summary: The LAMTD Board of Directors Meeting Minutes for

June 10, 2015, summarizes agenda items covered during

that meeting.

Three (3) items required Board of Directors approval or

concurrence:

1. Board Meeting Minutes for May 13, 2015.

2. Approval for the Darby Group to execute, strike out the indemnification clause of the proposed contract and present to Counsel for the Agency for Persons with Disabilities. Also included in this approval is an extension of the accrual services for their recipients through Saturday. June 12, 2015

through Saturday, June 13, 2015.

3. Board approved a motion which directs Staff to seek assistance of the Media and State of Florida for

resolution of the APD negotiations.

Attachments: June 10, 2015, Board of Directors Meeting Minutes

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MINUTES JUNE 10, 2015

Directors:

City of Lakeland Commissioner Don Selvage (Chairman)
Polk County Commissioner John Hall (Vice-Chairman)
Polk County Commissioner George Lindsey (Secretary)
City of Lakeland Commissioner Jim Malless
City of Lakeland Commissioner Keith Merritt

Executive Director: Tom Phillips

Administrative Assistant: Marcy Harrison

Call to Order

8:30a.m. by Chairman Don Selvage

Roll Call

<u>Present</u> <u>Absent</u> <u>Late</u>

Commissioner Hall

Commissioner Lindsey

Commissioner Malless 8:35am

Commissioner Merritt Commissioner Selvage

Agenda Item #1 – Approval of May 13, 2015 Minutes

On a motion made by, Commissioner Lindsey, and seconded by Commissioner Merritt:

"Approval of May 13, 2015, Meeting Minutes"

MOTION CARRIED UNANIMOUSLY

Agenda Item #2 – Public Comments

None

Agenda Item #3 – Government & Community Relations / Erin Killebrew

• Eileen Holden, President of Polk State College was presented with the Transit Champion Award for her efforts in promoting transit in Polk County and being the first business to implement the Universal Access Program.

Agenda Item #4 - Legal Matters / The Darby Group

- Tim Darby reported to the Board that after lengthy conversations with the counsel for the Agency
 for Persons with Disabilities, they refuse to remove the indemnification clause and that under
 the Florida Statute 287.058 an indemnification clause must be included in such standard contract.
 After the review of the Florida Statute 287.058 by The Darby Group as well as Tom Phillips they
 found no verbiage stating that an indemnification clause is required.
- The Board has motioned for the Darby Group to execute, strike out the indemnification clause of the contract and present to the counsel for the Agency for Persons with Disabilities. The accrual services for recipients will be extended through Saturday, June 13th, 2015.

On a motion made by, Commissioner Lindsey, and seconded by Commissioner Merritt:

"Approval for the Darby Group to execute, strike out the indemnification clause and present to Counsel for the Agency for Persons with Disabilities and to extend the accrual services for recipients through Saturday, June 13, 2015"

MOTION CARRIED UNANIMOUSLY

• The Board has modified the above motion to include Staff directing this matter to the Media and Kelli Stargel, State of Florida Representative for assistance.

On a motion made by, Commissioner Malless and seconded by Commissioner Hall:

"Approval to modify motion which directs Staff to seek assistance of the Media and Kelli Stargel, State of Florida Representative"

MOTION CARRIED UNANIMOUSLY

Agenda Item #5 - Finance / David Persaud

May Financials:

Year to Date April 30, 2015

Description	% of FY Budget	Budget \$	Actual \$	% of FY	Annual + Budget
Revenue YTD	58.3%	\$7.5 Million	\$6.8 Million	62%	\$10.9 Million
Expenses YTD	58.3%	\$6.3 Million	\$6.1 Million	55%	\$10.9 Million

REVENUES:

The total revenues realized year-to-date through April 30, 2015 totaled \$6.8 million or 62% of the fiscal budget.

- Farebox revenues reflect 101% of budgeted revenues through April 30, 2015. The revenues are in line with the budget.
- Ad Valorem taxes reflect \$3.35 million or 98% of the total budgeted revenues of \$3.4 million

Property taxes become due and payable on November 1st, each year. Discounts for early payments are as follows:

- ➤ 4% discount is allowed if paid by November
- > 3% discount is allowed if paid by December
- ➤ 2% discount is allowed if paid by January
- ➤ 1% discount is allowed if paid by February

Taxes become delinquent on April 1st of each year. The District normally receives 90% of property taxes by May of each year.

- Florida DOT operating grants is being billed quarterly effective fiscal year 2014-2015. The second billing covered the quarter ending March 31, 2015. These grants are on a cash basis which mean the services must be provided before we receive grant assistance. The YTD revenues are \$1.2 million or 67% of total budget.
- FTA Section 5307 operating and capital grants budgeted at \$2.6 million. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance the grant reimbursement is received at the end of the fiscal year after State funds are recognized.
- Other revenues are not significant and are on a cash basis which means these revenues are recognized when the cash is received and in line with the year-to-date budget.

Lakeland Area Mass Transit District Monthly Financial Report Operating Budget. Budget to Actual For the Year-to-date April 30, 2015 FY 2014-2015

EXPENSES:

The total expenses year-to-date through April 30, 2015 totaled \$6.1 million, 55% of the Fiscal year budget.

- Salaries and benefits represent 68% of the FY 2014-2015 budget. As of April 30, 2015 those expenses totaled \$4.3 million or 93% of the YTD budget.
- Professional and Technical Services expenses totaled \$159,000 or 79% of YTD budget; a favorable variance
- Other services expenses totaled \$38,000 or 44% YTD budget
- Fuel expenses totaled \$603,000 or 72% YTD budget due to declining fuel prices; a favorable variance
- Materials and supplies totaled \$446,000 over budget by 21% due to increase use of parts and supplies.
- Advertising promotion expenses totaled \$79,000 over budget due to FY 2014 expenses from the referendum that came in this FY.
- Property appraiser, Tax Collector Commission and CRA payments totaled \$261,000, slightly over the budget due to CRA payments made in total and the property appraiser fees slightly over budget.

Other remaining expenses are in line with the YTD budget through April 30, 2015

CHANGE IN FINANCIAL CONDITION

Based on the year-to-date budget-to-actual variances through April 30th the financials reflect favorable budget to actual performance. Fuel expenses are favorable but parts and supplies for repairing the fleet is significantly over budget.

	RIDERSHIP														
Riders	idership through April 30, 2015														
		FY 2013					FY 2014				FY 2015				
	LAMTD	WHAT	PARA	TOTAL		LAMTD	WHAT	PARA	TOTAL		LAMTD	WHAT	PARA	TOTAL	
OCT	107,786	24,783	8,729	141,298	OCT	114,557	32,938	7,968	155,463	OCT	113,670	32,992	6,888	153,550	
NOV	100,764	19,964	7,337	128,065	NOV	91,529	26,260	6,798	124,587	NOV	*90,011	*25,705	5,470	121,186	
DEC	100,424	19,753	7,006	127,183	DEC	100,346	26,015	6,767	133,128	DEC	*103,234	*28,974	6,046	138,254	
JAN	109,639	27,666	8,007	145,312	JAN	98,127	28,895	7,190	134,212	JAN	*96,996	*23,903	*5,919	126,818	
FEB	100,239	29,581	7,289	137,109	FEB	99,784	29,436	6,820	136,040	FEB	*90,462	*20,828	*5,581	116,871	
MAR	100,194	27,702	7,720	136,416	MAR	99,107	28,673	7,356	135,136	MAR	*95,630	*23,532	*6,316	125,478	
APRIL	101,248	30,157	8,308	139,713	APRIL	102,859	30,794	8,118	141,771	APRIL	*91,789	*22,853	*6,333	*120,975	
	721,094	179,606	54,396	955,096		706,309	203,011	51,017	960,337		681,792	178,787	42,553	903,132	

For the period ending April 30, 2015, total ridership decreased 6% compared to the same period last fiscal year (FY 2014 ridership was 960,337 and for FY 2015 it is 903,132

* Post Medicaid reform ridership and November 11th route reduction ridership

STATISTICAL TRENDS LAST FOUR YEARS AUDITED FINANCIAL STATEMENTS										
9/30/2014 9/30/2013 9/30/2012 9/30/2011										
1. Farebox Recovery Ratio (All modes)	25.71%	28.7%	26%	22.6%						
2. Cost per revenue hour	\$86.29	\$83.84	\$83.62	\$91.26						
3. Revenue Hours	117,008	116,422	112,539	115,679						
4. Fuel Cost (\$)	\$1,316,739	\$1,367,289	\$1,317,442	\$1,349,788						
5. Ridership	1,452,161	1,638,470	1,452,161	1,768,087						

National Transit Database – FYE Report September 30, 2014 (report attached)

Agenda Item #6 - Marketing / Donovan Tinsley

Website Update Presentation – New website presented with power point (printed version attached)

Agenda Item #7 – Executive Updates / Tom Phillips

Reports presented to the Board included:

- (a) May Activity Log See attached
- (b) Ridership/UAP See attached
- (c) Resolution 15-08 LAMTD Meeting Schedule 2015-2016 See attached
- Staff Updates
 - 1. Fleet Maintenance department has met 100% staffing
 - New Standard Operating Procedures for fuel emergency has been completed. Fuel cards will now be available to fuel buses off site in the event of any emergency (weather, technical malfunctions etc.)
 - 3. Finance is being re-structured under David Persaud, CFO.
 - 4. In house cleaning is underway with 1 position being filled and recruiting still ongoing for the other.
 - 5. The District was contacted by the FDOT to meet with real estate developer Valemir out of Michigan to discuss the purchase of the Park n Ride on 98 and Interstate 4. The proposed buyout is \$750,000 with approximately \$70,000 being returned to the FDOT. Discussions will continue with both the FDOT and the developer. LAMTD BOD will be update accordingly.
 - 6. Veteran's bus is funded through August.
 - 7. Jane Hammond and Dean Kirkland-McMillan are working together to find volunteers that will commit to 52 weeks of transportation for Dialysis patients. Currently it will only help 10% of the patients but we will be working with the center to assist in any way possible.

Agenda	Item	#8-	- Other	Business
--------	-------------	-----	---------	-----------------

- Board of Directors directed Staff to proceed with discussions involving the FDOT and Valemir Developers on the buyout of the Hwy 98 & Interstate 4 Park n Ride lot.
- Commissioner Hall requested a Budget Matrix including salary increases for all Staff and detailed consequences if approved.

<u> Adjournment</u>	
:45 a.m.	
approved this 10th day of June, 20 <u>15</u> .	
·· <u> </u>	
Chairman – Commissioner Don Selvage	Minutes Taker – Marcy Harrison

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #2

Agenda Item: Public Comments

Presenter: TBD

Recommended

Action: None

Summary: None

Attachments: None

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #3 (a)

Agenda Item: Service Reduction Update

Presenter: Erin Killebrew, Director of Governmental & Community Relations

Recommended

Action: None

Summary: Oral Presentation

Attachments: None

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #4 (a)

Agenda Item: May Financials

Presenter: David Persaud, Chief Financial Officer

Recommended

Action: None

Summary: The Interim Financial Statement covers a period of less

than one year. The report is used to convey the performance of the District's financial position and budget comparisons – budget to actual on a year-to-date basis. Unlike annual financial statements, Interim

Statements do not have to be audited.

Interim financial statements increase communication between the District Board of Directors, management and the public to provide up-to-date financial information and

compliance with the budget.

Attachments: See Attachment



LAKELAND AREA MASS TRANSIT DISTRICT

FY 2015

MONTHLY FINANCIAL STATEMENT MONTH OF May 2015

			Monti	h						YTD					
			Month	•	Variano	••						Varianc	^		Approved
	<u>Actual</u>		Budget		\$'s	%		<u>Actual</u>		Budget		\$'s	%	Α	nnual Budget
					\$ S	%						\$ 'S	%		
REVENUES:		_		_							_				
Farebox/Pass Sales	\$ 74,249	\$	114,643	\$	(40,395)	-35%	\$		\$	917,147	\$	(178,992)	-20%	\$	1,375,720
Monthly billing for WH service	\$ 90,000	\$	90,298	\$	(298)	0%	\$			722,387	\$	106,244	15%	\$	1,083,580
Contract Income (UAP)	\$ 12,224 \$ 3.101	\$ \$	9,167 833	\$ \$	3,057	33% 272%	\$,	\$ \$	73,333 6.667	\$ \$	159,848 401.106	218% 6017%	\$	110,000
Miscellaneous Income	\$ 19,546	\$	7,167	\$ \$	2,267 12,379	173%	\$	- ,	\$	57,333	\$	57,931	101%	\$	10,000 86,000
Advertising Revenues Investment/Interest Income (net)	\$ 19,546	Ф \$	167	\$	(86)	-52%	\$	734	\$	1,333	\$	(599)	-45%	\$	2,000
Ad Valorum Income, net	\$ 19.964	\$	284.234	\$	(264,271)	-93%		3,446,201	\$	3,446,201	\$	(399)	0%	\$	3.410.810
FDOT Operating Grant	\$ 13,304	\$	142,567	\$	(142,567)	-100%			\$	1,140,533	\$	11,839	1%	\$	1,710,800
	\$ -	\$, , ,	-100%						,	-96%	\$	
Federal Operating Grant	•		212,804	\$	(212,804)		\$,	\$	1,702,433		(1,639,282)		Ф	2,553,650
Charitable Contributions	\$ -	\$	-	\$		0%	\$		\$	-	\$	-	0%		
Cost Recovery	\$ 18,130	\$	-	\$	18,130	0%	\$	135,292	\$	-	\$	135,292	0%		
Operating Assistance:		_							_		_				
Bartow Exp, S.Fla.	\$ 14,800	\$	12,500	\$	2,300	18%	\$	130,476	\$	100,000	\$	30,476	30%		150,000
Reserve		٠.					_							\$	431,160
TOTAL REVENUES	\$ 252,093	\$	874,380	\$	(622,287)	-71%	\$	7,251,230	\$	8,167,367	\$	(916,137)	-11%	\$	10,923,720
ELIGIBLE EXPENSES:		_		_					_		_				
Salaries	\$ 435,772	\$	444,853	\$	(9,082)	-2%		3,279,478	\$	3,558,827	\$	(279,349)	-8%	\$	5,338,240
Employee Benefits	\$ 128,338	\$	172,843	\$	(44,505)	-26%		1,313,221	\$	1,382,747	\$	(69,526)	-5%	\$	2,074,120
Advertising Fees - Admin	\$ 1,950 \$ 10.413	\$	330	\$	1,620	491% -64%	\$	- , -	\$	2,640	\$	4,332	164% -24%	\$	3,960
Professional & Technical Serv. Contract Maintenance Service	\$ 10,413 \$ 463	\$ \$	28,751 7,733	\$ \$	(18,338) (7,271)	-94%	\$		\$ \$	230,011 61,867	\$ \$	(54,848) (9,931)	-24% -16%	\$	345,017 92,800
Other Services	\$ 3.875	\$	12.379	\$	(8.504)	-69%	\$,	\$	99.033	\$	(53,369)	-54%	\$	148.550
Fuel & Lubricants (net)	\$ 46,923	Ф \$	119,917	\$	(72,994)	-61%			Ф \$	959,333	\$	(303,826)	-32%	\$	1,439,000
Freight	\$ 539	\$	208	\$	331	159%	\$	539	\$	1,667	\$	(1,128)	-68%	\$	2.500
Repair & Maintenance Admin Bldg	\$ 59	\$	333	\$	(274)	-82%	\$		\$	2.667	\$	1.232	46%	\$	4.000
Repair & Maintenance Terminal	\$ -	\$	150	\$	(150)	-100%	\$		\$	1,200	\$	(1,200)	-100%	\$	1,800
Materials & Supplies	\$ 41,659	\$	52.545	\$	(10,885)	-21%	\$		\$	420,357		93.072	22%	\$	630,535
Utilities/Telephone - Admin	\$ 4,670	\$	9.142	\$	(4,472)	-49%	\$		\$,	\$	12.736	17%	\$	109,700
Physical Damage Insurance	\$ 2,140	\$	2.154	\$	(14)	-1%	\$	17,615	\$	17.233	\$	381	2%	\$	25.850
Liab & Prop Damage Insurance	\$ 18,016	\$	20,768	\$	(2,753)	-13%	\$,	\$	166,147	\$	(6,465)	-4%	\$	249,220
Other Corporate Insurance	\$ -	\$	57	\$	(57)	-100%	\$	-	\$	453	\$	(453)	-100%	\$	680
Vehicle Licensing	\$ -	\$	-	\$	` -	0%	\$	-	\$	-	\$	` -	0%	\$	-
Dues & Subscriptions	\$ -	\$	1,579	\$	(1,579)	-100%	\$	21,087	\$	12,633	\$	8,453	67%	\$	18,950
Education/Training/Meeting/Travel	\$ 3,232	\$	3,820	\$	(588)	-15%	\$	35,384	\$	30,557	\$	4,828	16%	\$	45,835
Service Charges	\$ 1,129	\$	650	\$	479	74%	\$	10,345	\$	5,200	\$	5,145	99%	\$	7,800
Office Expense	\$ 18,668	\$	1,637	\$	17,031	1040%	\$	33,494	\$	13,099	\$	20,395	156%	\$	19,649
Advertising & Promotion	\$ -	\$	1,667	\$	(1,667)	-100%	\$		\$	13,333	\$	65,582	492%	\$	20,000
Miscellaneous Expenses	\$ -	\$	7,210	\$	(7,210)	-100%	\$		\$	57,676	\$	(53,577)	-93%	\$	86,514
Property Appraiser/Tax Collector Comm	\$ 399	\$	21,583	\$	(21,184)	-98%	\$		\$	172,667	\$	90,480	52%	\$	259,000
PTA/Winter Haven Billable Expenses	\$ 5,191	\$	-	\$	5,191	0%	\$	24,419	\$	-	\$	24,419	0%		
TOTAL FLIGHT F EVENETS.	\$ 723,437	\$	910,310	¢	(186,873)	240/	•	6,779,865	\$	7,282,480	\$	(502,615)	-7%	\$	10,923,720
TOTAL ELIGIBLE EXPENSES: NET REVENUES OVER	ψ 123,431	φ	910,310	\$	(100,013)	-21%	Ψ	0,113,003	φ	1,202,400	Φ	(302,013)	-1%	<u>₽</u>	10,923,120
(UNDER) EXPENSES	\$ (471.344)	¢	(35.020)	¢	(435.414)	1212%	¢	471.364	\$	884.887	\$	(413.523)	-47%	\$	
(UNDER) EXPENSES	<u>4 (47 1,344)</u>	Ψ	(35,330)	<u>.p</u>	(+33,414)	121270	<u> </u>	+11,304	p	004,007	4	(+13,323)		<u> 4</u>	

Lakeland Area Mass Transit District Monthly Financial Report Operating Budget. Budget to Actual For the Year-to-date May 31, 2015 FY 2014-2015

Year to Date May 31, 2015

Description	% of FY Budget	Budget \$	Actual \$	% of FY	Annual + Budget
Revenue YTD	68%	\$8.2 Million	\$7.3 Million	67%	\$10.9 Million
Expenses YTD	68%	\$7.3 Million	\$6.8 Million	62%	\$10.9 Million

REVENUES:

The total revenues realized year-to-date through May 31, 2015 totaled \$7.3 million or 67% of the fiscal year budget.

- Farebox revenues reflect 105% of budgeted revenues through May31, 2015. The revenues are in line with the budget.
- Ad Valorem taxes reflect \$3.446 million or 101% of the total budgeted revenues of \$3.4 million

Property taxes become due and payable on November 1st, each year. Discounts for early payments are as follows:

- ➤ 4% discount is allowed if paid by November
- 3% discount is allowed if paid by December
- 2% discount is allowed if paid by January
- ➤ 1% discount is allowed if paid by February

Taxes become delinquent on April 1st of each year. The District normally receives 90% of property taxes by May of each year.

- Florida DOT operating grants is being billed quarterly effective fiscal year 2014-2015. The second billing covered the quarter ending March 31, 2015. These grants are on a cash basis which mean the services must be provided before we receive grant assistance. The YTD revenues are \$1.2 million or 67% of total budget.
- FTA Section 5307 operating and capital grants budgeted at \$2.6 million. This grant is also on a cash basis which means that the District must expend the funds before we seek grant reimbursement. Since most of the grant funding is used for operations and preventative maintenance the grant reimbursement is received at the end of the fiscal year after State funds are recognized.
- Other revenues are not significant and are on a cash basis which means these revenues are recognized when the cash is received and in line with the year-to-date budget.

Lakeland Area Mass Transit District Monthly Financial Report Operating Budget. Budget to Actual For the Year-to-date May 31, 2015 FY 2014-2015

EXPENSES:

The total expenses year-to-date through May 31, 2015 totaled \$6.8 million, 62% of the Fiscal year budget.

- Salaries and benefits represent 68% of the FY 2014-2015 budget. As of May 31, 2015 those expenses totaled \$4.6 million or 93% of the YTD budget.
- Professional and Technical Services expenses totaled \$175,000 or 76% of YTD budget; a favorable variance
- Other services expenses totaled \$46,000 or 46% YTD budget
- Fuel expenses totaled \$656,000 or 68% YTD budget due to declining fuel prices; a favorable variance
- Materials and supplies totaled \$513,000 over budget by 22% due to increase use of parts and supplies.
- Advertising promotion expenses totaled \$79,000 over budget, \$59,000 due to FY 2014 expenses from the referendum that came in this FY, developing the District website and advertising expenses.
- Property appraiser, Tax Collector Commission and CRA payments totaled \$263,000, slightly over the budget due to CRA payments made in total and the property appraiser fees slightly over budget.

Other remaining expenses are in line with the YTD budget through May 31, 2015

CHANGE IN FINANCIAL CONDITION

Based on the year-to-date budget-to-actual variances through May 31st the financials reflect favorable budget to actual performance. Fuel expenses are favorable but parts and supplies for repairing the fleet is over budget.

	RIDERSHIP														
Riders	dership through May 31, 2015														
		FY 2013					FY 2014				FY 2015				
	LAMTD	WHAT	PARA	TOTAL		LAMTD	WHAT	PARA	TOTAL		LAMTD	WHAT	PARA	TOTAL	
ост	107,786	24,783	8,729	141,298	OCT	114,557	32,938	7,968	155,463	OCT	113,670	32,992	6,888	153,550	
NOV	100,764	19,964	7,337	128,065	NOV	91,529	26,260	6,798	124,587	NOV	*90,011	*25,705	5,470	121,186	
DEC	100,424	19,753	7,006	127,183	DEC	100,346	26,015	6,767	133,128	DEC	*103,234	*28,974	6,046	138,254	
JAN	109,639	27,666	8,007	145,312	JAN	98,127	28,895	7,190	134,212	JAN	*96,996	*23,903	*5,919	126,818	
FEB	100,239	29,581	7,289	137,109	FEB	99,784	29,436	6,820	136,040	FEB	*90,462	*20,828	*5,581	116,871	
MAR	100,194	27,702	7,720	136,416	MAR	99,107	28,673	7,356	135,136	MAR	*95,630	*23,532	*6,316	125,478	
APRIL	101,248	30,157	8,308	139,713	APRIL	102,859	30,794	8,118	141,771	APRIL	*91,789	*22,853	*6,333	*120,975	
MAY	100,169	30,670	8,215	955,096	MAY	100,584	29,210	7,790	138,284	MAY	82,768	20,021	6,170	108,132	
	821,263	210,276	62,611	1,094,690		806,893	232,221	58,807	1,098,621		764,560	198,808	48,723	1,011264	

For the period ending May 31, 2015, total ridership decreased 8% compared to the same period last fiscal year.

* Post Medicaid reform ridership and November $\mathbf{11}^{\text{th}}$ route reduction ridership

STATISTICAL TRENDS LAST FOUR YEARS AUDITED FINANCIAL STATEMENTS										
	9/30/2014	9/30/2013	9/30/2012	9/30/2011						
1. Farebox Recovery Ratio (All modes)	25.71%	28.7%	26%	22.6%						
2. Cost per revenue hour	\$86.29	\$83.84	\$83.62	\$91.26						
3. Revenue Hours	117,008	116,422	112,539	115,679						
4. Fuel Cost (\$)	\$1,316,739	\$1,367,289	\$1,317,442	\$1,349,788						
5. Ridership	1,647,010	1,638,470	1,452,161	1,768,087						

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #4 (b)

Agenda Item: **Asset Disposal**

Presenter: David Persaud

Recommended

Action: Recommend Board approve the disposal of two (2)

rolling stock buses and one (1) support vehicle that have surpassed their useful life in years of service and/or

mileage, generating costly repairs.

Summary: The District is proposing the disposal of these items

based on the depreciation schedule as defined by the Federal Transit Administration Circular 5010.1C – Grant Management Guidelines, Chapter II, paragraph 3.f.(4).

The vehicles and/or equipment shall be disposed of through a competitive bid process. Item that cannot be

sold will be reassessed and disposed of as scrap.

Attachments: Asset Disposal Chart

		FTA / CUTR / TRIPS	Reason for	
Item Description	Purchase Date	Useful Life	Disposal	Current Condition
Support Vehicle Unit 4;		5 yrs or	over 17 yrs &	
1997 Ford Aerostar	12/18/1996	200,000 mile	121,214 miles	Major repairs needed
27' Paratransit Bus #542;		7 yrs or	8.6 yrs &	
2006 Champion Challenger	6/16/2006	200,000 mile	344,388 miles	Roof leaks & major repairs needed
27' Paratransit Bus #543;		7 yrs or	8.6 yrs &	
2006 Champion Challenger	6/16/2006	200,000 mile	273,714 miles	Roof leaks & major repairs needed

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #4 (c)

Agenda Item: Proposed FY 2016 Millage Rate / Certificate of Taxable Value and Set Public

Hearings for FY 2016 Millage Rate and Budget

Presenter: David Persaud, CFO

Recommended

Action: Recommend approval of the proposed aggregate millage rate of .5000 mills and

for the proposed FY 2016 Millage and Budget Public Hearings.

Millage:

FY 2015-16 Proposed Millage rate .5000

FY 2015-16 Current Year Aggregate .4818

Rolled-Back-Rate

Current year proposed rate as a percent 3.78%

Change of Rolled-Back-Rate

The DR-420, Certification of Taxable Value, is due to the Property Appraiser by Tuesday, August 4, 2015. A copy of the DR-420 Certificate of Taxable Value is attached using the maximum allowable millage rate of .5000, the current rate of .5000, and the aggregate rolled back rate of .4818.

Public Hearings:

First Public Hearing for FY 2016 Millage Rate and Budget: Wednesday, September 9, 2015, at 5:01PM at Lakeland City Hall, City Commission Conference Room, 228 S. Massachusetts Ave., Lakeland.

Second Public Hearing (Final) FY 2016 Millage Rate and Budget: Wednesday, September 23, 2015 at 5:01PM at Lakeland City Hall, City Commission Conference Room, 228 S. Massachusetts Ave., Lakeland.

Attachments: Form DR-420, Certification of Taxable Value

Form DR-420-TIF(s) – Tax Increment Adjustment Worksheet(s)

Form DR-420MM-P - Maximum Millage Levy Calculation Preliminary

Disclosure

Print Form



CERTIFICATION OF TAXABLE VALUE

DR-420 R. 5/12 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Year:	2015	County: POLK					
	pal Authority : LAND AREA MASS TRANSIT DIS	Taxing Authority: LAKELAND AREA MASS T	RANSIT DIS	5			
SECT	ION I: COMPLETED BY PROPERTY APPRAISER						
1.	Current year taxable value of real property for operating pur	poses	\$	177,289,755	(1)		
2.	Current year taxable value of personal property for operating	g purposes	\$	2,	462,991,985	(2)	
3.	Current year taxable value of centrally assessed property for	\$		40,464,657	(3)		
4.	Current year gross taxable value for operating purposes (Lin	\$	7,	680,746,397	(4)		
5.	Current year net new taxable value (Add new construction, a improvements increasing assessed value by at least 100%, as personal property value over 115% of the previous year's val	\$		111,083,763	(5)		
6.	Current year adjusted taxable value (Line 4 minus Line 5)		\$	7,	569,662,634	(6)	
7,∈	Prior year FINAL gross taxable value from prior year applicable	ole Form DR-403 series	\$	7,	196,360,935	(7)	
8.	Does the taxing authority include tax increment financing ar of worksheets (DR-420TIF) attached. If none, enter 0	eas? If yes, enter number	✓ YES	□ NO	Number 8	(8)	
9.	Does the taxing authority levy a voted debt service millage of years or less under s. 9(b), Article VII, State Constitution? If ye DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached	YES	✓ NO	Number 0	(9)		
	Property Appraiser Certification I certify the	taxable values above are o	orrect to t	he best o	f my knowled	lge.	
SIGN HERE	Signature of Property Appraiser:		Date :				
HEKE	Electronically Certified by Property Appraiser		6/30/2015 3:02 PM				
SECT	TION II: COMPLETED BY TAXING AUTHORITY						
	If this portion of the form is not completed in FULL your possibly lose its millage levy privilege for the ta	ax year. If any line is not ap			tion and		
10.	Prior year operating millage levy (If prior year millage was adj millage from Form DR-422)	usted then use adjusted	0.50	000	per \$1,000	(10)	
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10, c	divided by 1,000)	\$		3,598,180	(11)	
12.	Amount, if any, paid or applied in prior year as a consequence of an dedicated increment value (Sum of either Lines 6c or Line 7a for all D	obligation measured by a PR-420TIF forms)	\$		114,461	(12)	
13.	Adjusted prior year ad valorem proceeds (Line 11 minus Line	12)	\$		3,483,719	(13)	
14.	Dedicated increment value, if any (Sum of either Line 6b or Line 7e fo	or all DR-420TIF forms)	\$		339,475,980	(14)	
15.	Adjusted current year taxable value (Line 6 minus Line 14)		\$	7,	230,186,654	(15)	
16.	Current year rolled-back rate (Line 13 divided by Line 15, mult	0.48	318	per \$1000	(16)		
17.	Current year proposed operating millage rate		0.50	000	per \$1000	(17)	
18.	Total taxes to be levied at proposed millage rate (Line 17 mu by 1,000)	\$		3,840,373	(18)		

19.	Т	YPE of principa	al authority (check	one)	Coun	ity		✓	Independen	t Special District	(1)	9)
					Muni	cipality	-1		Water Mana	gement District		
20.	A	pplicable taxir	ng authority (checl	k one)		ipal Auth	nority		·	Special District	(2	0)
	-				MSTU	J			Water Mana	gement District Ba	in	_
21.	ls	millage levied i	in more than one co	unty? (ch	eck one)		Yes	√	No		(2	1)
		DEPENDENT	SPECIAL DISTRIC	TS AND	MSTUs	STOP		S	TOP HERE	- SIGN AND SU	зміт	
22.	Ente depe	endent special dist	d prior year ad valorem p ricts, and MSTUs levying	roceeds of a millage.	the principal (The sum of L	authority ine 13 fro	ı, all m all DR-42	20	\$	3,483,7	19 (2:	2)
23.	Curi	rent year aggrega	ate rolled-back rate (Li	ne 22 divia	led by Line 1	5, multip	lied by 1,0	000)	0.481	18 per \$1,00	0 (2:	3)
24.	Curi	rent year aggrega	ate rolled-back taxes (L	Line 4 mult	riplied by Lin	e 23, divi	ded by 1,0	000)	\$	3,700,5	34 (2	4)
25.	taxi			s proposed to be levied by the principal d MSTUs, if any. (The sum of Line 18 from all				\$	3,840,3	73 (2:	5)	
26.		rent year propose ,000)	ed aggregate millage r	ate (Line 2	5 divided by	Line 4, n	nultiplied		0.500	00 per \$1,00	0 (20	6)
27.		rent year propose 23, minus 1 , mi		ange of rolled-back rate (Line 26 divided by					3.78	% (2:	7)	
		rst public get hearing	Date: 9/9/2015	Time : 5:01 PM			AND CITY JE , LAKEL			SOUTH MASSACH	JSETT!	 5
	S	Taxing Autho	ority Certification	The mi		ply with	the pro	visio		est of my knowle 065 and the prov		of
l .	l G	Signature of Chi	ef Administrative Offic	cerg					Date :	;		
	N	Title:							Contact Title			
ı	н	David Persaud		David Persuad, CH			a, CH	IEF FINANCIA	AL OFFICER			
ı	E R E	Mailing Address	å				ical Addre 2 GEORGE		KINS BLVD			
'	C	City, State, Zip :				Phor	Phone Number :			Fax Number :		
		LAKELAND, FL 3	33815			8633	8633271303			8633271343		

Print Form



MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

R. 5/12 Rule 12D-16.002 Florida Administrative Code Effective 11/12

DR-420MM-P

For municipal governments, counties, and special districts

Yea	ar: 2015	County:	POLK				
	cipal Authority : KELAND AREA MASS TRANSIT DIS	Taxing Authorit		TRANSIT DIS			
1,,	ls your taxing authority a municipality or independent special distrad valorem taxes for less than 5 years?	rict that has levied] Yes	✓ No	(1)	
IF YES, STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.							
2.	Current year rolled-back rate from Current Year Form DR-420, Line	16		0.4818	per \$1,000	(2)	
3.	Prior year maximum millage rate with a majority vote from 2014 For	rm DR-420MM, Lir	ne 13	0.8107	per \$1,000	(3)	
4.	Prior year operating millage rate from Current Year Form DR-420, l	ine 10		0.5000	per \$1,000	(4)	
	If Line 4 is equal to or greater than Line 3, sk						
	Adjust rolled-back rate based on prior year		maximu	ım millage	rate		
5.	Prior year final gross taxable value from Current Year Form DR-420	, Line 7	\$		7,196,360,935	(5)	
6.	6. Prior year maximum ad valorem proceeds with majority vote (Line 3 multiplied by Line 5 divided by 1,000) \$ 5,834,090				5,834,090	(6)	
7,	7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12				(7)		
8. Adjusted prior year ad valorem proceeds with majority vote (Line 6 minus Line 7) \$				5,719,629	(8)		
9.	9. Adjusted current year taxable value from Current Year form DR-420 Line 15 \$ 7,230,186,654				(9)		
10.	10. Adjusted current year rolled-back rate (<i>Line 8 divided by Line 9, multiplied by 1,000</i>) 0.7911 per \$1,000				per \$1,000	(10)	
	Calculate maximum millage levy						
11.	Rolled-back rate to be used for maximum millage levy calculation (Enter Line 10 if adjusted or else enter Line 2)			0.7911	per \$1,000	(11)	
12.	Adjustment for change in per capita Florida personal income (See	Line 12 Instructior	ns)		1.0196	(12)	
13.	Majority vote maximum millage rate allowed (Line 11 multiplied by	Line 12)		0.8066	per \$1,000	(13)	
14.	Two-thirds vote maximum millage rate allowed (Multiply Line 13 by	y 1.10)		0.8873	per \$1,000	(14)	
15,	Current year proposed millage rate			0.5000	per \$1,000	(15)	
16.	Minimum vote required to levy proposed millage: (Check one					(16)	
√	a. Majority vote of the governing body: Check here if Line 15 is le to the majority vote maximum rate. Enter Line 13 on Line 17	•	to Line 13	3. The maxim	um millage rate is	equal	
	b. Two-thirds vote of governing body: Check here if Line 15 is less maximum millage rate is equal to proposed rate. <i>Enter Line</i> 15	· ·	Line 14,	but greater tl	han Line 13. The		
	c. Unanimous vote of the governing body, or 3/4 vote if nine men The maximum millage rate is equal to the proposed rate. <i>Enter</i>			if Line 15 is	greater than Line 1	4.	
	d. Referendum: The maximum millage rate is equal to the propos	sed rate. Enter Li	ne 15 or	Line 17.			
17.	The selection on Line 16 allows a maximum millage rate of (Enter rate indicated by choice on Line 16)	15		0.8066	per \$1,000	(17)	
18.	Current year gross taxable value from Current Year Form DR-420, I	Line 4	\$		7,680,746,397	(18)	

	_	Authority : ND AREA MASS TRANSIT DIS				DR-42	0MM-P R. 5/12 Page 2
19.	Curi	rent year proposed taxes (Line 15 multiplie	d by Line 18, divided	d by 1,000)	\$	3,840,373	(19)
20.	Tota 1,00	al taxes levied at the maximum millage rat 00)	e (Line 17 multiplie	d by Line 18, divided by	\$	6,195,290	(20)
	DE	PENDENT SPECIAL DISTRICTS	AND MSTUs	STOP STO	P HERE	E. SIGN AND SUBM	IT.
21,		er the current year proposed taxes of all de illage . <i>(The sum of all Lines 19 from each di</i>			\$	0	(21)
22.	2. Total current year proposed taxes (Line 19 plus Line 21)				\$	3,840,373	(22)
		al Maximum Taxes			·		
23.	3. Enter the taxes at the maximum millage of all dependent special of levying a millage (<i>The sum of all Lines 20 from each district's Form D</i>				\$	0	(23)
24.	24. Total taxes at maximum millage rate (Line 20 plus Line 23)				\$	6,195,290	(24)
	Tota	al Maximum Versus Total Taxes Le	vied				
25.		total current year proposed taxes on Line kimum millage rate on Line 24? (Check one		than total taxes at the	✓ YES	☐ NO	(25)
	s	Taxing Authority Certification				my knowledge. The millages ons of either s. 200.071 or s.	
	I G N	Signature of Chief Administrative Officer	:		Date :		
	Title: David Persaud Mailing Address: City, State, Zip: LAKELAND, FL 33815		Contact Name and Contact Title: David Persuad, CHIEF FINANCIAL OFFICER Physical Address: 1212 GEORGE JENKINS BLVD				
1							
			Phone Number: 8633271303	er : Fax Number : 8633271343			

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.



Print Form

DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Yea	ır ;	2015		County:	PC	POLK		
		Authority: ND AREA MASS TRANSIT DIS		Taxing Authority: LAKELAND AREA MASS TRANSIT DIS				
		nity Redevelopment Area :		Base Year :				
Lak	elano	d Downtown CRA III		2004				
SEC	TION	I: COMPLETED BY PROPERTY APPRAISER						
1,.	Current year taxable value in the tax increment area					\$	0	(1)
2.	Base	year taxable value in the tax increment area				\$	2,279,110	(2)
3,	Curr	ent year tax increment value (Line 1 minus Line 2	2)			\$	-2,279,110	(3)
4.	Prior	year Final taxable value in the tax increment ar	'ea			\$	0	(4)
5.	Prior	year tax increment value (Line 4 minus Line 2)				\$	-2,279,110	(5)
-	CN	Property Appraiser Certification	I certify	the taxable	values ab	ove are correct to	the best of my knowled	dge.
	IGN ERE	Signature of Property Appraiser:				Date :		
		Electronically Certified by Property Appraise	r			6/30/2015 3:02	PM	
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.							
6. If	the a	mount to be paid to the redevelopment trust fo	und IS BA	ASED on a sp	ecific pro	portion of the tax i	ncrement value:	
6a.	6a. Enter the proportion on which the payment is based.						95.00 %	(6a)
6b. Dedicated increment value (Line 3 multiplied by the percentage If value is zero or less than zero, then enter zero on Line				a)	\$	0	(6b)	
6c.	6c. Amount of payment to redevelopment trust fund in prior year \$ 0 (6c)				(6c)			
7. If	7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:							
7a.	Amo	unt of payment to redevelopment trust fund ir	n prior ye	ar		\$	0	(7a)
7b.	Prio	year operating millage levy from Form DR-420	, Line 10)	0.0000		per \$1,000	(7b)
7c.	(Line	s levied on prior year tax increment value s 5 multiplied by Line 7b, divided by 1,000)				\$	0	(7c)
7d.	Prio (Line	year payment as proportion of taxes levied on a divided by Line 7c, multiplied by 100)	increme	nt value			0.00 %	(7d)
7e.		icated increment value (Line 3 multiplied by the If value is zero or less than zero, then enter ze			'd)	\$	0	(7e)
		Taxing Authority Certification I cert	tify the ca	alculations, r	millages an		to the best of my knowle	edge.
	S I	Signature of Chief Administrative Officer :				Date :		
li .	G	Title:				ame and Contact		
	N	David Persaud			David Pei	rsuad, CHIEF FINAI	NCIAL OFFICER	
	H Mailing Address :				Physical Address : 1212 GEORGE JENKINS BLVD			
	E	City, State, Zip:			Phone Number : Fax Number :		Fax Number :	
	LAKELAND, FL 33815				8633271303 8633271343			



Print Form

DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

_							
Yea	ar:	2015	County:	Р	OLK		
Prir LAI	ncipa KELA	l Authority: ND AREA MASS TRANSIT DIS	Taxing Au LAKELANI		ASS TRANSIT DIS		
		nity Redevelopment Area : d Downtown CRA II	Base Year	Ţ.			
			1979				
SEC	TIO	II: COMPLETED BY PROPERTY APPRAISER					
1.	Curr	ent year taxable value in the tax increment area			\$	6,136,807	(1)
2.	Base	year taxable value in the tax increment area			\$	3,709,090	(2)
3.	Curr	ent year tax increment value (Line 1 minus Line 2)			\$	2,427,717	(3)
4.	Prio	year Final taxable value in the tax increment area			\$	5,954,364	(4)
5.	Prio	year tax increment value (Line 4 minus Line 2)			\$	2,245,274	(5)
SI	GN	Property Appraiser Certification I certification	y the taxable	e values ab	ove are correct to	the best of my knowled	dge.
	HERE Signature of Property Appraiser:				Date :		
	Electronically Certified by Property Appraiser 6/30/2015 3:02 PM						
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.						
6. If	the a	mount to be paid to the redevelopment trust fund IS B.	ASED on a sp	pecific pro	portion of the tax	increment value:	
6a.	6a. Enter the proportion on which the payment is based.				(6a)		
6b. Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) If value is zero or less than zero, then enter zero on Line 6b			\$	2,306,331	(6b)		
6c. Amount of payment to redevelopment trust fund in prior year \$ 0				(6c)			
7. If	the a	mount to be paid to the redevelopment trust fund IS N	OT BASED o	n a specifi	c proportion of the	e tax increment value:	
7a.	Amo	ount of payment to redevelopment trust fund in prior ye	ear		\$	0	(7a)
7b.	Prio	year operating millage levy from Form DR-420, Line 10)		0.0000	per \$1,000	(7b)
7c.	Taxe (Line	es levied on prior year tax increment value es multiplied by Line 7b, divided by 1,000)			\$	0	(7c)
7d.	Prior (Line	year payment as proportion of taxes levied on increme Ta divided by Line 7c, multiplied by 100)	ent value			0.00 %	(7d)
7e.	Ded	icated increment value (Line 3 multiplied by the percenta If value is zero or less than zero, then enter zero on Lin	age on Line 7 n e 7e	7d)	\$	0	(7e)
			alculations, r	millages an	d rates are correct	to the best of my knowle	dge.
9	5	Signature of Chief Administrative Officer:			Date :		
N	1	Title : David Persaud			ame and Contact suad, CHIEF FINAI		
F		Mailing Address :		Physical Address : 1212 GEORGE JENKINS BLVD			
E		City, State, Zip :		Phone Nu	Number: Fax Number:		
LAKELAND, FL 33815 8633271303			303	8633271343			

Print Form

DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Yea	nr: 2015		County:	County: POLK			
		Authority: ID AREA MASS TRANSIT DIS		Taxing Authority: LAKELAND AREA MASS TRANSIT DIS			
		ity Redevelopment Area :	Base Year	Base Year:			
Dixi	ieland	d CRA	2000				
SEC.	ECTION I: COMPLETED BY PROPERTY APPRAISER						
1.	1. Current year taxable value in the tax increment area				\$	37,823,739	(1)
\vdash		year taxable value in the tax increment area			\$	22,142,832	(2)
-		ent year tax increment value (Line 1 minus Line 2)			\$	15,680,907	(3)
-		year Final taxable value in the tax increment area			\$	36,674,562	(4)
\vdash	_	year tax increment value (Line 4 minus Line 2)			\$	14,531,730	(5)
		· ·	rtify the taxable	values ab	ove are correct to	the best of my knowled	lge.
	GN ERE	Signature of Property Appraiser:			Date :		
'''		Electronically Certified by Property Appraiser			6/30/2015 3:02	PM	
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.						
of the same	5. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:						
_	6a. Enter the proportion on which the payment is based.					95.00 %	(6a)
	Dealizated in every particulus (Line 2 multiplied by the percentage on Line 6a)			a)	\$	14,006,063	(6b)
6D.	6b. If value is zero or less than zero, then enter zero on Line 6b					14,896,862	
6c. Amount of payment to redevelopment trust fund in prior year			\$	6,903	(6c)		
7. If	the a	mount to be paid to the redevelopment trust fund !	S NOT BASED o	n a specifi		tax increment value:	
7a.	Amo	unt of payment to redevelopment trust fund in prio	r year		\$	0	(7a)
7b.	Prior	year operating millage levy from Form DR-420, Line	e 10		0.0000	per \$1,000	(7b)
7c.	(Line	s levied on prior year tax increment value 5 multiplied by Line 7b, divided by 1,000)			\$	0	(7c)
/ u.	(Line	year payment as proportion of taxes levied on incre 7a divided by Line 7c, multiplied by 100)				0.00 %	(7d)
7e.	Dedi	icated increment value (Line 3 multiplied by the perce If value is zero or less than zero, then enter zero on	entage on Line 7 Line 7e	7d)	\$	0	(7e)
			ne calculations,	millages ar	d rates are correct	to the best of my knowle	edge.
!	s I	Signature of Chief Administrative Officer:			Date :		
1	G	Title:			lame and Contact		
	N	David Persaud		David Pe	rsuad, CHIEF FINAI	NCIAL OFFICER	
	_		Physical Address : 1212 GEORGE JENKINS BLVD				
	E	City, State, Zip:		Phone Nu	ımber :	Fax Number :	
	LAKELAND, FL 33815 86			8633271	633271303 8633271343		

Print Form

DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Yea	ar: 2015			County:	PC	OLK		
		Authority: ND AREA MASS TRANSIT DIS		Taxing Aut LAKELAND		SS TRANSIT DIS		
Con	nmur	ity Redevelopment Area :		Base Year:	<u> </u>			
Lak	eland	Downtown CRA IV		2005				
SEC	ECTION I: COMPLETED BY PROPERTY APPRAISER							
	Current year taxable value in the tax increment area					\$	25,958,087	(1)
_		year taxable value in the tax increment area				\$	28,071,862	(2)
3.	Curre	ent year tax increment value <i>(Line 1 minus Lin</i>	ne 2)			\$	-2,113,775	(3)
4.	Prior	year Final taxable value in the tax increment	area			\$	24,799,633	(4)
5.	Prior	year tax increment value (Line 4 minus Line 2	?)			\$	-3,272,229	(5)
	CN	Property Appraiser Certification	I certify	the taxable	values ab	ove are correct to	the best of my knowled	lge.
	IGN ERE	Signature of Property Appraiser:				Date :		
		Electronically Certified by Property Apprai	ser			6/30/2015 3:02	PM	
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.							
6. If	the a	mount to be paid to the redevelopment trus	t fund IS BA	ASED on a sp	pecific prop	oortion of the tax i	ncrement value:	
	6a. Enter the proportion on which the payment is based.					95.00 %	(6a)	
6b.	6b. Dedicated increment value (Line 3 multiplied by the percentage on If value is zero or less than zero, then enter zero on Line 6b			ge on Line 60 e 6b	a)	\$	0	(6b)
6с.	6c. Amount of payment to redevelopment trust fund in prior year \$ 0 (6c.			(6c)				
7. If	7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:							
7a.	Amo	unt of payment to redevelopment trust fund	in prior ye	ar		\$	0	(7a)
7b.	Prior	year operating millage levy from Form DR-4	20, Line 10)		0.0000	per \$1,000	(7b)
7c.		s levied on prior year tax increment value 5 multiplied by Line 7b, divided by 1,000)				\$	0	(7c)
7d.		year payment as proportion of taxes levied of taxes levied of taxes levied of 7a divided by Line 7c, multiplied by 100)	on increme	ent value			0.00 %	(7d)
7e.		cated increment value (Line 3 multiplied by the line is zero or less than zero, then enter the line is zero.			'd)	\$	0	(7e)
		Taxing Authority Certification	ertify the c	alculations, i	millages an		to the best of my knowle	edge.
	3 I	Signature of Chief Administrative Officer:				Date :		
1	G	Title:				ame and Contact		
	N	David Persaud			David Pei	rsuad, Chier Finai	NCIAL OFFICER	
	H E R	Mailing Address :			Physical Address: 1212 GEORGE JENKINS BLVD			
	E	City, State, Zip :			Phone Number : Fax Number :		Fax Number :	
	LAKELAND, FL 33815				8633271303 8633271343			



Print Form

DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Year: 2015 County: PO			POLK			
		Authority: ND AREA MASS TRANSIT DIS	Taxing Authority: LAKELAND AREA MASS TRANSIT DIS			
		nity Redevelopment Area :	Base Year :			
Har	den	Parkway CRA	2003			
SEC	TION	II: COMPLETED BY PROPERTY APPRAISER	-			
1,	Current year taxable value in the tax increment area			\$	71,280,746	(1)
2.	Base	year taxable value in the tax increment area		\$	7,549,782	(2)
3.	Curr	ent year tax increment value (Line 1 minus Line 2)		\$	63,730,964	(3)
4.	Prio	year Final taxable value in the tax increment area		\$	69,088,014	(4)
5.	Prio	year tax increment value (Line 4 minus Line 2)		\$	61,538,232	(5)
_		Property Appraiser Certification	y the taxable values	above are correct to	the best of my knowled	lge.
	SIGN HERE Signature of Property Appraiser:			Date :		
		Electronically Certified by Property Appraiser		6/30/2015 3:02	PM	
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.					
6. If	the a	mount to be paid to the redevelopment trust fund IS B	ASED on a specific p	roportion of the tax	increment value:	
6a. Enter the proportion on which the payment is based. 95.00 %				(6a)		
6b.	6b. Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) If value is zero or less than zero, then enter zero on Line 6b			\$	60,544,416	(6b)
6c. Amount of payment to redevelopment trust fund in prior year \$				\$	0	(6c)
7. If	7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:					
7a.	Amo	ount of payment to redevelopment trust fund in prior y	ear	\$	0	(7a)
7b.	Prio	year operating millage levy from Form DR-420, Line 1	0	0.0000	per \$1,000	(7b)
7c.		es levied on prior year tax increment value es 5 multiplied by Line 7b, divided by 1,000)		\$	0	(7c)
7d.	Prio (Line	r year payment as proportion of taxes levied on incremore 7a divided by Line 7c, multiplied by 100)	ent value		0.00 %	(7d)
7e.	Ded	icated increment value <i>(Line 3 multiplied by the percent</i> If value is zero or less than zero, then enter zero on Li		\$	0	(7e)
		Taxing Authority Certification I certify the o	alculations, millages	and rates are correct	to the best of my knowle	edge.
	5 I	Signature of Chief Administrative Officer :		Date:		
	G V	Title : David Persaud		t Name and Contact Persuad, CHIEF FINA		
l I				Physical Address : 1212 GEORGE JENKINS BLVD		
	E	City, State, Zip:	Phone	Number : Fax Number :		
	LAKELAND, FL 33815			8633271303 8633271343		



Print Form

DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Yea	r :	2015		County:	P	OLK		
		Authority: ND AREA MASS TRANSIT DIS		Taxing Aut LAKELAND		SS TRANSIT DIS		
		nity Redevelopment Area : d Downtown CRA I		Base Year 1979	:		-	
SEC	TION	II: COMPLETED BY PROPERTY APPRAISER						
1,	Curr	ent year taxable value in the tax increment area				\$	119,636,037	(1)
2.	Base	year taxable value in the tax increment area				\$	35,840,026	(2)
3.	Curr	ent year tax increment value (Line 1 minus Line 2))			\$	83,796,011	(3)
4.	Prior	year Final taxable value in the tax increment are	ea .			\$	113,038,183	(4)
5.	Prior	year tax increment value (Line 4 minus Line 2)				\$	77,198,157	(5)
CI	GNI	Property Appraiser Certification	I certify	the taxable	e values ab	ove are correct to	the best of my knowled	dge.
	SIGN HERE Signature of Property Appraiser:				Date :			
		Electronically Certified by Property Appraiser				6/30/2015 3:02	.PM	
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.							
6. If	5. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:							
6a.	6a. Enter the proportion on which the payment is based.						95.00 %	(6a)
6b.	6b. Dedicated increment value (Line 3 multiplied by the percental lift value is zero or less than zero, then enter zero on Lin				a)	\$	79,606,210	(6b)
6c. Amount of payment to redevelopment trust fund in prior year			ar		\$	37,736	(6c)	
7. If	7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:							
7a.	Amo	ount of payment to redevelopment trust fund in p	prior ye	ar		\$	0	(7a)
7b.	Prio	r year operating millage levy from Form DR-420,	Line 10		0.0000		per \$1,000	(7b)
7c.	(Line	es levied on prior year tax increment value es 5 multiplied by Line 7b, divided by 1,000)				\$	0	(7c)
7 4.	(Line	r year payment as proportion of taxes levied on in ? 7a divided by Line 7c, multiplied by 100)					0.00 %	(7d)
7e.	Ded	icated increment value (Line 3 multiplied by the p If value is zero or less than zero, then enter zero	ercenta o on Lin	ge on Line 7 e 7e	7d)	\$	0	(7e)
		Taxing Authority Certification I certification	fy the ca	ılculations, ı	millages an	d rates are correct	to the best of my knowle	edge.
	5	Signature of Chief Administrative Officer :				Date :		
1	3 N	Title : David Persaud				lame and Contact rsuad, CHIEF FINA		
	H E R	Mailing Address :			Physical Address : 1212 GEORGE JENKINS BLVD			
'	Ē	City, State, Zip:			Phone Number : Fax Number :		Fax Number :	
		LAKELAND, FL 33815			86332713	303	8633271343	



DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Year: 2015 County:				P	DLK		
		Authority: ND AREA MASS TRANSIT DIS	Taxing Authority: LAKELAND AREA MASS TRANSIT DIS				
		nity Redevelopment Area :	Base Year :				
Wil	liams	I-4 CRA	2005				
SEC	TION	I: COMPLETED BY PROPERTY APPRAISER					
1,	Curre	ent year taxable value in the tax increment area			\$	535,487	(1)
2.	Base	year taxable value in the tax increment area			\$	0	(2)
3.	Curre	ent year tax increment value (Line 1 minus Line 2)			\$	535,487	(3)
4.	Prior	year Final taxable value in the tax increment area			\$	508,577	(4)
5.	Prior	year tax increment value (Line 4 minus Line 2)			\$	508,577	(5)
SI	IGN	Property Appraiser Certification I certif	y the taxable	values ab	ove are correct to	the best of my knowled	lge.
	ERE	Signature of Property Appraiser:			Date :		
		Electronically Certified by Property Appraiser			6/30/2015 3:02	PM	
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.						
6. If	6. If the amount to be paid to the redevelopment trust fund IS BASED on a specific proportion of the tax increment value:						
6a.	Enter the proportion on which the payment is based. 95.00 % (6a)						
6b.	6b. Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) If value is zero or less than zero, then enter zero on Line 6b \$ 508,713				(6b)		
6c.	6c. Amount of payment to redevelopment trust fund in prior year \$ 0 (6c)				(6c)		
7. If	the a	mount to be paid to the redevelopment trust fund IS N	IOT BASED o	n a specific	proportion of the	e tax increment value:	
7a.	Amo	unt of payment to redevelopment trust fund in prior y	ear		\$	0	(7a)
7b.	Prior	year operating millage levy from Form DR-420, Line 1	0		0.0000	per \$1,000	(7b)
7c.		s levied on prior year tax increment value 5 multiplied by Line 7b, divided by 1,000)			\$	0	(7c)
7d.		year payment as proportion of taxes levied on incremeral violed by Line 7c, multiplied by 100)	ent value			0.00 %	(7d)
7e.		icated increment value <i>(Line 3 multiplied by the percent</i> If value is zero or less than zero, then enter zero on Li		'd)	\$	0	(7e)
		Taxing Authority Certification I certify the o	alculations, r	nillages an	d rates are correct	to the best of my knowle	dge.
	s I	Signature of Chief Administrative Officer:			Date:		
1	G N	Title : David Persaud			lame and Contact rsuad, CHIEF FINAI		
	H E R	Mailing Address :		Physical Address : 1212 GEORGE JENKINS BLVD			
	E	City, State, Zip :		Phone Number : Fax Number :			
	LAKELAND, FL 33815			8633271303 8633271343		8633271343	

Print Form

DR-420TIF R. 6/10 Rule 12D-16.002 Florida Administrative Code Effective 11/12

Yea	ar: 2015		County:	P	OLK		
		Authority: ND AREA MASS TRANSIT DIS	Taxing Aut LAKELANI		SS TRANSIT DIS		
		nity Redevelopment Area :	Base Year	Base Year:			
Mic	voT-b	n CRA	2000	2000			
SEC	TION	I : COMPLETED BY PROPERTY APPRAISER					
1,	Current year taxable value in the tax increment area				\$	504,940,198	(1)
2.	Base	year taxable value in the tax increment area			\$	313,768,148	(2)
3.	Curre	ent year tax increment value (Line 1 minus Line 2)			\$	191,172,050	(3)
4.	Prior	year Final taxable value in the tax increment area			\$	460,469,888	(4)
5.	Prior	year tax increment value (Line 4 minus Line 2)			\$	146,701,740	(5)
		Property Appraiser Certification	ify the taxable	e values ab	ove are correct to	the best of my knowled	dge.
	IGN ERE	Signature of Property Appraiser:			Date :		
		Electronically Certified by Property Appraiser			6/30/2015 3:02	PM	
SEC	ECTION II: COMPLETED BY TAXING AUTHORITY Complete EITHER line 6 or line 7 as applicable. Do NOT complete both.						
6. If	the a	mount to be paid to the redevelopment trust fund IS	BASED on a s	pecific pro	portion of the tax i	increment value:	
6a. Enter the proportion on which the payment is based.					95.00 %	(6a)	
6b.	6b. Dedicated increment value (Line 3 multiplied by the percentage on Line 6a) If value is zero or less than zero, then enter zero on Line 6b			a)	\$	181,613,448	(6b)
6c. Amount of payment to redevelopment trust fund in prior year \$ 69,822				(6c)			
7. lf	7. If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:						
7a.	Amo	unt of payment to redevelopment trust fund in prior	year		\$	0	(7a)
7b.	Prio	year operating millage levy from Form DR-420, Line	10		0.0000	per \$1,000	(7b)
7c.	Taxe (Line	s levied on prior year tax increment value 5 multiplied by Line 7b, divided by 1,000)			\$	0	(7c)
7d.	Prio:	year payment as proportion of taxes levied on incrent 7a divided by Line 7c, multiplied by 100)	nent value			0.00 %	(7d)
7e.		cated increment value (Line 3 multiplied by the percent of the per		7d)	\$	0	(7e)
			calculations,	millages an		to the best of my knowle	edge.
:	S I	Signature of Chief Administrative Officer:			Date :		
	G	Title:			lame and Contact		
	N	David Persaud		David Per	rsuad, CHIEF FINAI	NCIAL OFFICER	
	H Mailing Address:			Physical A 1212 GEC	ddress : DRGE JENKINS BLV	D	
	E	City, State, Zip :		Phone Number : Fax Number :		Fax Number :	
	LAKELAND, FL 33815			8633271303 8633271343			

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #5 (a)

Agenda Item: Authorization to Hire a Maintenance Service Island Supervisor

(Part-Time)

Presenter: Joseph Cheney, Maintenance Director

Mary L. Janoso, Human Resource Director

Recommended

Action: Approval of new position with pay range of \$14.00-\$18.00/hr

Summary: Background:

On August 12, 2014 Lakeland Area Mass Transit District terminated the contract for the nightly cleaning of buses with Development Management d.b.a. D&A Building Services. The cleaning work was brought in house and has been performed as a collateral duty by our Utility Workers that currently refuel and wash the exterior of our buses. No additional manpower was added at the time of contract termination. Staff wanted the opportunity to evaluate the internal ability to handle the work before adding staff. The saving to the District over the past 9 months has been about \$7,900 per month but the quality of the work is not where it should be due to a lack of consistent supervision.

There are 9 authorized part time Utility Workers performing this work during the evening. There is one full time Utility worker that works during the day time detailing buses. The addition of a part time supervisor will improve the quality of the work through the implementation of Standard Operating Procedures for each task being performed.

Funding for the Position

Estimated cost for this position \$28,080 max.

Request to apply the savings from the canceled contract to the cost of this position.

Attachments: Maintenance Service Island Supervisor Job Description

Job Description

Job Title Supervisor of Service Island (part time)

Department Maintenance

Reports to Maintenance Director

FLSA Status ...

This position is responsible for supervising the refueling, servicing and cleaning of Fixed Route Buses, Para Transit Buses and Support Vehicles in a fast-paced environment. This position requires shift work including evenings and Saturdays.

Essential Duties and Responsibilities

- Ensure that all vehicles are refueled.
- Ensure each vehicle has the engine oil, transmission fluid, coolant and other fluid level checked. Vehicle must also be checked for leaks and brought to the garage for repair if leaks are found.
- Ensure tires are checked for air and tread conditions.
- Ensure the interior and exterior of buses and support vehicles are cleaned.
- Ensure vehicle are Swept and mopped buses.
- Ensure seats are cleaned off.
- Ensure trash is removed from buses and support vehicles.
- Ensure windows are cleaned inside buses and support vehicles and the grab rails and dash boards are wiped down.
- Ensure buses are washed and parked safely.
- Ensure wheel cleaning and engine washing is completed as needed.
- Ensure fare box vaulting, probing and refill of media cards is completed.
- Assigns work and completes work orders and other required written and electronic forms.
- Operates buses and support vehicles on District property and public roadways.
- Performs other related duties as assigned.

Required Knowledge, Skills and Abilities

- Knowledge of supervision and the ability to direct a work crew.
- Knowledge of cleaning and refueling operations.
- Ability to drive and park a bus.
- Ability to complete Work Orders, Fuel Cards and/or other required paperwork or electronic data entry forms.
- Ability to work with chemicals and follow applicable MSDS guidelines.
- Ability to operate upholstery cleaning machine.
- Ability to work days, nights, weekends and holidays.
- Ability to pass a DOT physical and drug screen.
- Ability to maintain a Florida CDL Class "B" license with airbrakes and a passenger endorsement.
- Ability to establish and maintain effective working relationships with all levels of

staff, the public and those doing business with Citrus Connection.

- Ability to read, understand and interpret operations and service manuals.
- Ability to understand and follow written and oral instructions.
- Ability to effectively communicate in English, both orally and in writing.

Physical Requirements

The functions of this position are primarily performed outdoors under varying weather conditions with exposure to various fuels and other chemical agents. Must be able to work with commercial cleaners and toxic materials. Requires the stamina and ability to stand, supervise and assist with the work if necessary in all weather conditions; bend, stoop, walk, run, scrub, push, stretch, kneel and lift 50 lbs. Requires normal visual acuity and field of vision, hearing, speaking and color perception; dexterity in operating equipment.

Minimum Education and Experience

- Must have previous supervisory experience.
- Must have or be able to acquire a current and valid Florida CDL Class "B" license with airbrakes and a passenger endorsement.*
- Must successfully pass the Citrus Connection CDL Defensive Driving Course.
- Must pass a DOT Medical Exame.
- High School diploma or GED preferred.
- Clean driving record.

* A CDL permit may be accepted if candidate demonstrates the required knowledge, skills and ability to effectively perform the functions of this position (must possess CDL license prior to completion of probationary period.)

	xhaustive statement of	t of and requirements for the perfo duties, responsibilities, or require ob functions.	,
Incumbent's Name		Supervisor's Name	
Incumbent's Signature	// / Date	Supervisor's Signature	// / Date

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #6 (a)

Agenda Item: Monthly Activities Report

Presenter: Tom Phillips, Executive Director

Recommended

Action: None

Summary: Oral Presentation

Attachments: None

June Activity Report

June 1, 2015	LAMTD Special Meeting with LCC
June 1, 2015	FPTA/FDOT/CUTR Professional Development Workshop
June 3, 2015	TMR Meeting
June 3, 2015	Polk Transit Consolidation Meeting
June 4, 2015	Mid-Year Contract Renewal-Polk Transit
June 5, 2015	Park and Ride Meeting with Joseph Russo
June 5, 2015	Smart Shuttle Meeting
June 8, 2015	Hall Communication
June 8, 2015	Meeting with Commissioner Dantzler
June 8, 2015	WH Summer of Safety Ribbon Cutting
June 9, 2015	Senior Staff Meeting
June 10, 2015	LAMTD Board of Directors Meeting
June 10, 2015	Meeting with PACE School for Girls
June 11, 2015	Darby Group Meeting
June 15, 2015	Senior Staff Meeting
June 15, 2015	Citrus Connection Route Reduction Meeting
June 16, 2015	Lighthouse for the Blind Meeting
June 17, 2015	Payroll Withholding Reconciliation Meeting
June 17, 2015	Supervisors, Superintendent, & Senior Staff Meeting
June 18, 2015	Darby Group Meeting
June 19, 2015	Lake Wales Chamber Meeting
June 19, 2015	Bus Pass Contract/Service Agreement Meeting
June 22, 2015	Transit Consolidation Meeting
June 22, 2015	Community Relations Advisory Council Meeting
June 23, 2015	Polk Vision Infrastructure Meeting
June 24, 2015	PTA Board of Directors Meeting
	ε

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #6 (b)

Agenda Item: UAP Updates

Presenter: Tom Phillips, Executive Director

Recommended

Action: None

Summary: Oral Presentation

Attachments: None

Ridership 2015		LAMTD	WHAT	Total
	May	20,096	4072	24168
	June	19,291		
UAP Ridership 2015		LAMTD	WHAT	Total
Polk State College				
	May	3,938	675	4,613
	June	2,885		
LEGOLAND				
	May	1,118	881	1,999
	June	1,246		
South Eastern University				
	May	573	37	610
	June	471		
Everest University				
	May	1,095	53	1148
	June	1,204		
COLTS				
	May	3,536	844	4,380
	June	2,526		
Veterans				
	May	3,398	681	4,079
	June	3,706		
Southern Technical College				
	May	663	168	831
Polk Health Care				
	May	3,511	573	4,084
	June	3,837		
Summer of Safety				
	June	866		866
Central Florida Healthcare				
	May	990	83	1,073
	June	1,994		
Transition House				
	May	380	77	457
	June	556		556

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #6 (c)

Agenda Item: Summer of Safety UAP – City Lake Alfred

Presenter: Tom Phillips, Executive Director

Recommended

Action: Approval

Summary: Oral Presentation

Attachments: Summer of Safety UAP

City of Lake Alfred Youth Summer Safety Program Universal Access Service Agreement - City of Lake Alfred, Florida, Polk County, and Lakeland Area Mass Transit District

This Universal Access Service Agreement is entered into this 1st day of July, 2015, by and among the City of Lake Alfred, Florida (hereinafter referred to as "City"), the Lakeland Area Mass Transit District, an independent special taxing district (hereinafter referred to as the "District"), and Polk County, a political subdivision of the State of Florida (hereinafter referred to as the "County").

WHEREAS, the City desires to provide youth between the ages of 12 and 18 who attend Polk County Schools, and who reside within the city limits of the City of Lake Alfred, unlimited access to public transit as a safe means of commuting, and to provide enhanced access to transportation for summer employment, internships, and summer activities; and,

WHEREAS, the City of Lake Alfred City Commission wishes to fund the Youth Summer Safety Program and purchase prepaid fares; and

WHEREAS, the District and County operate a public transit system which currently provides fixed route bus service in the City of Lake Alfred,

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

- 1. The term of this Agreement shall commence on July 1, 2015, through and including August 31, 2015.
- 2. The District and County will allow all youth between the ages of 12 and 18 who attend Polk County Schools and live within the city limits of the City of Lake Alfred, unlimited access for each fixed route transit trip in the City of Lake Alfred, when the participant shows the appropriate Polk County Schools student identification card. The District and County shall provide unlimited fixed route transit service in the City of Lake Alfred for the eligible participants in accordance with the terms of this Agreement.
- 3. This Agreement shall terminate if the City, County, or the District provides written notice of intent to terminate this Agreement ("Termination Notice") to the other parties hereto, thirty (30) days prior to termination of the service, subject to paragraph 5 below. The fee to be charged the City will be prorated based upon the effective date of termination.
- 4. Hours of operation of bus service are defined as the number of hours each bus operates plus reasonable travel time each way to and from the District Operations Center located at 1212 George Jenkins Boulevard, Lakeland, Florida or the County Operations Center located in Bartow or Winter Haven, Florida.
- 5. The rate to be charged to the City by the District for prepaid fares for the transit service will be up to \$2,000.00 to be paid to the District. If the prepaid fares have been used prior to the expiration date of the agreement, City may continue the program by providing additional funds for pre-paid fares until the expiration of the agreement. Should City not provide additional funds for pre-paid

fares, the District has the right to immediately terminate the agreement with written notice to City of termination of service. The District will refund any unused prepaid fares upon the expiration of the agreement.

- 6. The District and County will track monthly participant ridership and update City of total usage of prepaid fares.
- 7. This Agreement is subject to the terms and conditions contained in any interlocal or other agreement between the District and any other governmental authority, including, without limitation, the City of Lakeland, the Polk Transit Authority, and the County of Polk which are binding upon the District and County but do not impose any additional obligations upon the City or adversely affect City's rights hereunder.
- 8. This Agreement is subject to all federal, state, and local laws, rules, and regulations with which the District is obligated to comply.
- 9. Failure of any party to comply with any provision of this Agreement shall place that party in default. Prior to terminating this Agreement, the non-defaulting party shall notify the defaulting party in writing. The notification shall make specific reference to the condition alleged to give rise to the default. The defaulting party shall then be entitled to a period of fifteen (15) days from the date notification is received in which to cure the default. If said default is not cured within the fifteen (15) day period, this Agreement may be terminated by the non-defaulting party. The failure of any party to exercise this right shall not be considered a waiver of such right in the event of any further default or non-compliance.
- 10. All notices, requests, demands and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given when received if personally delivered; when transmitted if transmitted by telecopy, electronic telephone line facsimile transmission or other similar electronic or digital transmission method; the day after it is sent, if sent by recognized expedited delivery service; and five (5) days after it is sent, if mailed, first class mail, postage prepaid. In each case, notice shall be sent to:

CITY:	City of Lake Alfred
	155 E. Pomelo Street
	Lake Alfred, Florida, 33850
	ATTN: City Clerk
	Lakeland Area Mass Transit District
DISTRICT:	1212 George Jenkins Boulevard
	Lakeland, Florida 33815
	ATTN: Tom Phillips

COUNTY:

Polk County Board of County Commissioners Transit Services Division Finance Center Drawer HS06, P.O. Box 9005 Bartow, Florida 33831 ATTN: Marcia Andresen

- 11. If any covenant or provision of this Agreement is determined to be invalid, illegal or incapable of being enforced, all other covenants and provisions of this Agreement shall, nevertheless, remain in full force and effect, and no covenant or provision shall be dependent upon any other covenant or provision unless so expressed herein.
- 12. This Agreement contains all the terms and conditions agreed upon by the parties and is a complete and exclusive statement of the Agreement between the parties. Any renewals, alterations, variations, modifications, amendments or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, duly signed, approved by all entities and attached to this Agreement. This Agreement supersedes all other agreements and proposals, oral or written, regarding the subject matter herein, and all such other agreements and proposals are hereby deemed void.
- 13. In the performance of this Agreement, the District and County will be acting in the capacity of independent contractors, and not as an agent, employee, partner, joint venture, or associate of City. The District and County shall be solely responsible for the means, methods, techniques, sequences, and procedures utilized by the District and County in the full performance of this Agreement. Neither the District nor the County nor any of the employees, officers, agents or any other individual directed to act on behalf of the District or the County for any act related to this Agreement, shall represent, act, purport to act, or be deemed to be the agent, representative, employee or servant of City.
- 14. Participants are at all times subject to the same standards of behavior applicable to all other passengers.
- 15. This Agreement shall be construed in accordance with the laws of the State of Florida and venue of any legal proceedings shall be in Polk County, Florida, if the action is commenced in state court. If any action is commenced in federal court, then venue shall be in the United States District Court for the Middle District of Florida, Tampa Division.
- 16. In the event any litigation is instituted for the purpose of enforcing any provision of this Agreement, the prevailing party, as determined by the court having jurisdiction thereof, shall be entitled to recover, in addition to all other relief, an amount equal to all costs and expenses incurred in connection with such litigation, including reasonable attorneys' fees at the trial level and in connection with all appellate proceedings.
- 17. Nothing contained herein shall operate or be construed as a waiver of the City's, the District's or the County's sovereign immunity nor a waiver of the City's, the District's, or the County's limits

of liability set forth in Section 768.28 of the Florida Statues, regardless of whether claims are based in contract, tort, strict liability, statute, products liability, negligence or otherwise.

- 18. City specifically acknowledges and agrees that all District and County routes are public bus routes, and District and County does not owe a duty of care to any Youth Summer Safety Program Passenger greater than the duty of care that the District or County owes to any non-participating bus passenger. City shall defend, indemnify, and hold harmless District and County and their commissioners, officers, employees, and agents from any claim, injury, damage, expense, (including court costs and reasonable attorneys fees), or loss to the extent that it arises from a claim that the District or County owes a duty of care to any participating City passenger greater than the duty of care that the District or County owes to any non-participating bus passenger subject to the limitations set forth in Section 768.28, Florida Statutes.
- 19. Each of the undersigned warrants and represents that he or she is authorized to execute this Agreement on behalf of the entity identified.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed for the uses and purposes therein expressed the day and year set forth above.

	CITY OF LAKE ALFRED
Ameé Bailey-Speck, City Clerk	Charles O. Lake., Mayor
	LAKELAND AREA MASS TRANSIT DISTRICT
Witnesses	Don Selvage, Board Chainman
Attest: Stacy M. Butterfield Clerk of Court	POLK COUNTY, a political subdivision of the State of Florida, by its BOARD OF COUNTY COMMISSIONERS
Deputy Clerk	George Lindsey III, Board Chairman
	Date

LAKELAND AREA MASS TRANSIT DISTRICT BOARD OF DIRECTORS MEETING JULY 8, 2015 AGENDA ITEM #7

Agenda Item: Other Business

Presenter: TBD

Recommended

Action: None

Summary: None

Attachments: None