

## **Lakeland Area Mass Transit District Privacy Policy**

**Our privacy policy is fundamental to the way we do business every day. These apply to everyone who does business with the District.**

- We will protect your privacy and keep your personal information safe.
- We will not sell your personal information to anyone, for any purpose. Period.
- We will fully disclose our privacy policy in plain language and make our policy easily accessible to you.
- We will notify you of revisions to our privacy policy, in advance. No surprises.
- We want to hear from you. You can send us questions or feedback on our privacy policy.

### **Terms and Conditions**

- Payment due at time of purchase.
- Credit Card information presented each time passes are ordered. We do not store credit card information therefore it is given each time a new purchase is made.
- Cash, Credit Card, Check or Money Orders accepted.

### **Shipping Policy**

- Passes are sent regular mail from the District paid for by the District to eligible customers of programs available.
- Allow 7-10 Business days for passes by mail.
- Must provide current address at time of ordering passes.

### **Return Policy**

- Non-Refundable

### **Service Providers**

We may employ third-party companies and individuals due to the following reasons:

- To facilitate our Service;
- To provide the Service on our behalf;
- To perform Service-related services; or
- To assist us in analyzing how our Service is used.

We want to inform our Customers that these third parties have access to your Personal Information. The reason is to perform the tasks assigned to them on our behalf. However, they are obligated not to disclose or use the information for any other purpose.