

Chapter 119 – Public Records Request

In accordance with Chapter 119 of the Florida Statutes the following information is being provided for Public Records requests:

Records Custodian: Mr. Tom Phillips
Executive Director
(863) 688-7433
(863) 327-1341 fax
tphillips@ridecitrus.com

Records Management Liaison Officer: Mr. Marco V. Reinoso
IT Analyst
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Reproduction Fees:

Transmission of Records via fax or e-mail (already in electronic format)	No Charge
Transmission of Records via fax or e-mail (scanning required)	Fees vary based on volume
Transmission of Records via mail or courier	Fees vary based on volume and method of deliver
Copies: 1 – 50 pages (black and white only)	No Charge
Copies: 50+ pages (black and white only)	\$.05 per page
Copies: 1+ (color)	\$.10 per page

If the nature and/or volume of the records to be copied require extensive use of information technology resources and/or personnel resources, the District will charge a service fee based on actual cost incurred.

Important Notice: Although requested by the District, a public records request does not required that you give your name or any personal information, or fill out any paperwork. The information is for District use only and is optional.