

LAKELAND AREA MASS TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MARCH 13, 2014

Directors:

City of Lakeland Commissioner Keith Merritt (Chairman)
City of Lakeland Commissioner Don Selvage (Vice-Chairman)
Polk County Commissioner John Hall (Secretary)
Polk County Commissioner George Lindsey
City of Lakeland Commissioner Jim Malless

Executive Director: Tom Phillips
Attorney: Ben Darby and Tim Darby
Administrative Assistant: Tina Moore

Call to Order

8:43 a.m. by Vice Chairman Selvage

Roll Call

Present

Commissioner Hall
Commissioner Lindsey
Commissioner Malless
Commissioner Selvage

Absent

Commissioner Merritt

(Exhibit 1)

Agenda Item #1 - Approval of Minutes

On a motion made by, Commissioner Lindsey, and seconded by Commissioner Hall:

“Approval of February 12, 2014, Board of Directors Meeting Minutes.” *(Exhibit 2)*

MOTION CARRIED UNANIMOUSLY

Agenda Item #2 - Public Comments

No comments at this time.

Agenda Item #3 - Awards and Commendations

Items discussed:

- Absent from the February Board meeting, the February GEM Award winner Victor Rubio, Maintenance Technician, was recognized by Staff.
- A GEM Award was given to Citrus Connection employee: Wayne Crosby, Facilities Maintenance Technician II.

Agenda Item #4 - Action Item

Items discussed:

- After more research on the Action Items, they will be brought back to the May 14, 2014, Board of Directors Meeting.

Agenda Item #5 – Legal Matters

Update on Food Truck at Terminal

Items discussed:

- Working on a draft contract that will be brought back to the April 9, 2014, Board of Directors Meeting.
- Main Priority of the Food Truck being parked at the terminal is “Safety” first, and then trash control.

Agenda Item #6 - Financial Matters

Financial Statement

Distributed an unaudited Financial Statement for the month of January 2014. *(Exhibit 3)*

Items discussed:

- Reviewed Revenues and Expenses.

Agenda Item #7 – Share Our Smiles (SOS) Committee Presentation

Items discussed:

- A PowerPoint presentation was shown to the Board regarding the newly formed Employee SOS Committee’s events.
- The next movie night will be held on May 3, 2014.

Agenda Item #8 – Reports

FDOT Report

- No FDOT Representative present at the meeting.
- Tom Phillips reported on FDOT’s behalf; Kathleen Road at Interstate 4 westbound and eastbound will be closed on March 29 and 30 for CSX work.

Polk County Transit Services Report (PCTS)

Items discussed:

- The town of Dundee’s first bus stop on Main Street will go live on March 31, 2014.
- Introduced PCTS new Accountant, John Gabble.

Executive Director Reports for Citrus Connection and Polk Transit

Items discussed:

- Distributed Performance Indicators for February 2014: Over-time, Ridership, Accident Repair Cost, Road Calls, and Preventative Maintenance. *(Exhibit 4)*
- Monthly Activities report was distributed to the Board. *(Exhibit 5)*
- Informed the Board of upcoming meetings and speaking engagements.
- Peace River UAP Ribbon Cutting will be held on March 20, 2014.
- On March 25, 2014, The Leadership Lakeland Alumni Association is hosting a Mass Transit Summit at the Lakeland Center.
- On March 25, 2014, the Political Action Committee (PAC) will be announced.

Agenda Item #9 – Other Business

Items discussed:

- A Special Transportation Planning Organization (TPO) meeting will be held on March 18, 2014, to discuss the Bartow by-pass and the need for additional funding.

Adjournment

9:17 a.m.

Approved this 9 day of April, 2014.



Chairman – Commissioner Keith Merritt
(Acronyms – Exhibit 6)



Minutes Taker – Tina L. Moore