



LAKELAND AREA MASS TRANSIT DISTRICT

## Job Description

**Job Title:** Technician  
**Department:** Fleet Maintenance  
**Reports To:** Shop Supervisor  
**FLSA Status:** Non-exempt

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### SUMMARY:

Under general supervision, performs skilled work in servicing, lubricating, repairing and maintaining heavy duty diesel and gasoline vehicles for a public transit system. This position is classified as safety sensitive.

### ESSENTIAL JOB FUNCTIONS:

1. Responsible for a highly standardized maintenance program which includes tire repair, lubrication, repair, and maintenance on heavy duty diesel public transit vehicles.
2. Maintains routine records of activities performed and materials used.
3. Performs complex diagnosis on heavy duty diesel vehicles and presents recommended repairs and performs authorized repairs.
4. Makes visual inspections of transit vehicles for accident damage, broken glass and burned out lights.
5. Reports damage, defects or malfunctioning parts to proper authority.
6. Changes tires in the garage and, when necessary, on the road.
7. Preps bus for service in the shop including, but not limited to road testing, washing engines, setting on floor lifts, and jack stands.
8. Cleans garage and parking areas and performs other related cleaning, sweeping, mopping or dusting duties.
9. Operates service truck and fork lift.
10. Other duties as assigned

**SUPERVISORY RESPONSIBILITIES:** This position has no supervisory responsibilities.

### MINIMUM JOB REQUIREMENTS:

High School diploma or G.E.D. required; three (3) to five (5) years of experience servicing and repairing heavy duty diesel equipment. An equivalent combination of education and experience that is determined to be directly related to the specific requirements may be substituted.

Must have an assortment of general and specialized tools specific to heavy duty diesel repair.

### OTHER CERTIFICATES/LICENSES:

Must possess a CDL/Class B license or provide proof of passing the General Knowledge Test for the CDL.

Must be able to obtain a CDL with P (passenger) endorsement license and air brakes testing within 90 days of employment. Must be maintained in good standing while employed with the District.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:**

- Ability to understand and follow verbal and written instructions.
- Ability to maintain accurate records of work performed and materials used.
- Must be available to work various shifts, weekends, holidays, and overtime.
- Must be able to understand, read and communicate in English.
- PC literate, basic skills in Microsoft Office Suite and Internet research.
- Ability to do basic math.
- Must be a self-starter; able to work independently.
- Ability to establish effective working relationships with co-workers, various County and City employees, customers, and the general public.
- Uses sound, independent judgment in daily work activities and exercises discretion; has strong ethical standards.
- Knowledge of the location, nomenclature, and function of complex parts of heavy duty diesel transit equipment.
- Knowledge and demonstrated experience with the materials, methods and equipment typically used in heavy duty diesel maintenance repair and service.
- Knowledge and demonstrated experience of the utilization of diagnostic methods and procedures necessary to repair and maintain heavy duty diesel engines and ancillary equipment.

**WORKING ENVIRONMENT and PHYSICAL DEMANDS:** The work environment and physical demands characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

This job is sometimes performed in essentially an outdoor environment, subject to extremes of both hot and cold weather and wet conditions. Employee must be able to work outside on a daily basis. This position is exposed to various chemical and gas/diesel fumes on a daily basis.

Must be physically able to lift and carry equipment weighing up to 100 lbs. on a daily basis.

I have read, understand and agree to fulfill the requirements of the above job description and have been provided a copy.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

*The statements contained herein reflect general details as necessary to describe the essential functions of this job, the level of knowledge, skills typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements.*